

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, AUGUST 24, 2024**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:01 p.m.

Commissioners present: Ellen Avery, Betty Cloud, Tim Jones, Eric Kirste (arrived at 7:03 p.m.), Steve Messer

Commissioner absent: Paul Fries and Karl Jackson

Also Present: Executive Director Christina Ferraro, Superintendent of Recreation Ray Doerner, Superintendent of Parks & Facilities Mark Grassi, Superintendent of Finance, HR & IT Shawn Hughes, Superintendent of Golf Sean Lee, Marketing & Communications Manager/Recording Secretary Edlyn Castil

A quorum was present.

Tim Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Avery and seconded by Commissioner Messer to approve the agenda as submitted. The motion was approved by a voice vote with three absent (Commissioners Fries, Jackson, Kirste). The motion carried.

Commissioner Kirste arrived at 7:03 p.m.

Recognition/Welcome

None.

Public Comment

None

Consent Agenda

A motion was made by Commissioner Avery and seconded by Commissioner Cloud to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Fries, Jackson

The motion carried.

Announcements (Meetings)

The next Regular Board Meeting is scheduled for September 24, 2024, at 7:00 p.m. at the Gary Morava Recreation Center.

Attorney's Report

There was none.

Administrative/Operational Summary

Executive Director – In addition to the submitted report, Executive Director Christina Ferraro provided an update regarding the drainage issue at Wedgewood Park in the new playground areas. The Village of Mount Prospect and JSD are reviewing and will give the plan to the district for final review. The district is obtaining a second opinion from another consultant who specializes in water management. Staff are discussing a potential permit from MWRD to install a parking area on the new parcel adjacent to Tully Park. A tree dedication ceremony for former PHPD Executive Director Jim Devos is scheduled on Sat, September 14 at Lions Park. There was a discussion about the First Amendment Audits that have been occurring locally in the past few weeks. Christina discussed the condition of the tennis and pickleball courts at Lions Park and short-term and long-term solutions. Commissioner Cloud asked if the tennis courts at Country Gardens could be eliminated, and lines repainted for all pickleball courts. Staff will research options and report at next month's board meeting.

Marketing & Communications Manager – In addition to the submitted report, Marketing & Communications Manager Edlyn Castil highlighted that the Fall 2024 Program Guide and the Fall 2024 Let's Go Active Adults Newsletter was distributed to residents earlier this month.

Superintendent of Finance, HR and IT – as submitted.

Superintendent of Recreation – In addition to the submitted report, Superintendent of Recreation Ray Doerner reported the district has three new preschool staff this school year. Preschool Open House is scheduled on September 28 with the first day of preschool starting after Labor Day. The district completed a successful summer camp season. Summer Camp was almost at full capacity this year. An end of the season evaluation was distributed to the camp families and staff are awaiting the results from the evaluations. New this year, is a Competition Poms Team. In general, the district saw an increase in pool visits this summer.

Superintendent of Parks and Facilities – In addition to the submitted report, Superintendent of Parks and Facilities Mark Grassi reported a valve and pvc repair is needed at the pool. The repair will be scheduled for this Fall.

Director of Golf Operations – as submitted.

Superintendent of Golf - as submitted.

Recreation Supervisors – as submitted.

Committees of the Board

There were none.

Unfinished/Ongoing Business

DISCUSSION: Aging Infrastructure

Executive Director Christina Ferraro recommends updating the district's comprehensive master plan, which is 6 years old, to educate residents about the district's aging infrastructure and get feedback from users and stakeholders as well. The master plan will include the facilities (recreation center, the pool, golf course) parks, programs and and a resident survey. Ferraro recommended releasing an RFP soon to begin the process in 2025. The board gave Christina direction to proceed.

New Business

ACTION Approve Resolution 08.27.2024 NWSRA 2025 Assessment

A motion was made by Commissioner Messer and seconded by Commissioner Kirste to approve Resolution 08.27.2024 NWSRA 2025 Assessment as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Fries, Jackson

The motion carried.

Commissioners Comments

There were none.

Adjournment

With no further business to discuss, a motion was made by Commissioner Cloud and seconded by Commissioner Avery to adjourn the Regular Board Meeting at 7:51 p.m. The motion was unanimously approved by a voice vote. The motion carried.

Betty Cloud, Secretary