

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, SEPTEMBER 24, 2024**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present: Ellen Avery, Betty Cloud, Paul Fries, Karl Jackson, Tim Jones, Eric Kirste and Steve Messer (arrived at 7:02 p.m.)

Commissioner absent: None

Also Present: Executive Director Christina Ferraro, Superintendent of Recreation Ray Doerner, Superintendent of Parks & Facilities Mark Grassi, Superintendent of Finance, HR & IT Shawn Hughes, Superintendent of Golf Sean Lee, Marketing & Communications Manager/Recording Secretary Edlyn Castil

A quorum was present.

Tim Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Cloud and seconded by Commissioner Jackson to approve the agenda as submitted. The motion was approved by a voice vote with one absent (Commissioner Messer). The motion carried.

Recognition/Welcome

Residents Jill Moskal was in attendance.

Public Comment

None

Commissioner Messer arrived at 7:02 p.m.

Consent Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Avery to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste

Nays: None

Abstain: Commissioners Jackson, Messer

Absent: None

The motion carried.

Announcements (Meetings)

A Decennial Committee Meeting is scheduled for October 22, 2024 at 6:30 p.m. The next Regular Board Meeting is scheduled for October 22, 2024 at 7:00 p.m. Both meetings will be held at Gary Morava Recreation Center.

Attorney's Report

There was none.

Administrative/Operational Summary

Executive Director – In addition to the submitted report, Executive Director Christina Ferraro reported a tree dedication ceremony for former Executive Director Jim Devos was held on September 14. Staff worked with MWRD, and the project is ready to proceed with a gravel parking/ driveway area without permits. Christina met with Tully residents last Saturday and residents voiced concerns about the gravel parking. The project has been placed on pause at this time. A public meeting will be held on October 15 at Gary Morava Recreation Center. The park district staff and city administrator will be present to answer questions from the public related to this project. There was discussion about the OSLAD grant, which closes on Monday. All staff and board will be required to watch a sexual harassment prevention training video within the next month.

Marketing & Communications Manager – as submitted.

Superintendent of Finance, HR and IT – as submitted.

Superintendent of Recreation – In addition to the submitted report, Superintendent of Recreation Ray Doerner highlighted that the park district was one of the organizations in attendance at the School District 23 Family Fall Fest. Both Ray and Christina attended the Pop-up Art Sale at Izzak Walton Park. A FREE Lotería Family Night is scheduled on October 11. At this time, there are 43 attendees registered.

Superintendent of Parks and Facilities – In addition to the submitted report, Superintendent of Parks and Facilities Mark Grassi reported a new full time building maintenance custodian has been hired and will be working the 9 a.m.-5 p.m. schedule Tues-Sat.

Commissioner Cloud requested the parks staff to look at the condition of a tree located on the corner of Hillside & 83.

Director of Golf Operations – as submitted. Executive Director Christina Ferraro commented that this year food and beverage department hosted the same number of banquets last year as number of events this year, but the events do not generate as much revenue.

Superintendent of Golf - as submitted. Superintendent of Golf Sean Lee commented that there are 19 dead trees on the golf course. He and his crew can remove several of the trees and may have to hire a tree company for the trees that are too large for them to remove.

Recreation Supervisors – as submitted.

Committees of the Board

There were none.

Unfinished/Ongoing Business

DISCUSSION: Aging Infrastructure including tennis and pickleball courts

Executive Director Christina Ferraro discussed the potential closure of the courts at Lions Park surface conditions. Various options for repairing or replacing the Lions courts are considered, including asphalt and drain tile installation which are prohibitive at this time.

New Business

ACTION: Conduct Public hearing concerning the intent of the Board of Park Commissioners to sell \$2,300,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and the payment of the expenses incident thereto.

A motion was made at 7:32 p.m. by Commissioner Avery and seconded by Commissioner Jackson to open a public hearing concerning the intent of the Board of Park Commissioners to sell \$2,300,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and the payment of the expenses incident thereto. The motion was approved by a voice vote. The motion carried.

There were no questions or comments from the public.

A motion was made by Commissioner Avery and seconded by Commissioner Jackson to close the public hearing. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: None

The motion carried.

Commissioner's Comments

There were none.

Adjournment

With no further business to discuss, a motion was made by Commissioner Cloud and seconded by Commissioner Kirste to adjourn the Regular Board Meeting at 7:34 p.m. The motion was unanimously approved by a voice vote. The motion carried.

Betty Cloud, Secretary