



BOARD REPORT

DECEMBER 17, 2024



**Agenda for the December 17, 2024
Regular Park Board Meeting
Old Orchard Country Club
700 West Rand Road, Mount Prospect, IL 60056
7:00 p.m.**

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance

II. Corrections/Additions/Approval of Agenda

III. Recognition/Welcome

IV. Presentations

Proposed FY2025 Budget – Shawn Hughes, Superintendent of Finance, HR and IT

V. Public Comment

VI. Consent Agenda

These items are considered by the Park District to be routine and will be enacted in one motion without separate discussion. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

- A. Approval of October 22, 2024, Regular Park Board Meeting Minutes
- B. Approval of November 19, 2024, Regular Park Board Meeting Minutes
- C. Approval of Treasurer's Report Cash Report #12 cash balance totaling \$5,868,469.16 as of November 30, 2024
- D. Approval of Warrants totaling \$1,092,315.44 for the period ending November 30, 2024

VII. Announcements (Meetings)

Regular Board Meeting – January 28, 2025, 7:00 p.m. at the Gary Morava Recreation Center

VIII. Attorney's Report

Legal Matters

IX. Administrative/Operational Summary

- A. Executive Director, Ferraro
- B. Marketing and Communications Manager, Castil
- C. Superintendent of Finance, HR and IT, Hughes
- D. Superintendent of Recreation, Doerner
- E. Superintendent of Parks and Facilities, Grassi
- F. Director of Golf, Heidkamp
- G. Superintendent of Golf, Lee
- H. Recreation Supervisors, Fudala, Glinski, Zervas

X. Unfinished/Ongoing Business

XI. New Business

- A. ACTION: Award competitive bid to US Tennis Court for \$34,705
- B. ACTION: Approval of 2025 Board Meeting Schedule
- C. ACTION: Approval of Surplus Personal Property Disposal Policy
- D. ACTION: Approval of NRC prescribed burns 2024/25
- E. ACTION: Authorize the annual interfund transfers FY2024
- F. ACTION: Adopt Tax Levy Ordinance 12.17.2024
- G. ACTION: Adopt Tax Levy Resolution 12.17.2024

XII. Committees of the Board

- A. Finance Committee, Kirste & Messer
- B. Personnel and Planning Committee, Avery & Cloud
- C. Policy and Procedure Committee, Avery & Cloud
- D. Recreation Facilities, Parks & Maintenance Committee, Jones & Fries
- E. Recreation Programs & Resident Relations Committee, Kirste & Cloud
- F. OOC Programs, Facilities, Grounds & Maintenance Committee, Jackson & Jones

XIII. Commissioner Comments

XIV. Executive Session

XV. Action as a Result of the Executive Session

XVI. Adjournment

Note 1: Meeting Location – Old Orchard Country Club, 700 West Rand Road, Mount Prospect, IL 60056

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities, and special events.

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, OCTOBER 22, 2024**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present: Ellen Avery, Betty Cloud, Paul Fries, Tim Jones, Eric Kirste and Steve Messer

Commissioner absent: Karl Jackson

Also Present: Executive Director Christina Ferraro, Superintendent of Recreation Ray Doerner, Superintendent of Parks & Facilities Mark Grassi, Superintendent of Finance, HR & IT Shawn Hughes, Superintendent of Golf Sean Lee, Marketing & Communications Manager/Recording Secretary Edlyn Castil

A quorum was present.

Tim Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

Commissioner Kirste asked for the spelling of his name under Item XI. A. of the Agenda be corrected to read "Kirste".

A motion was made by Commissioner Kirste and seconded by Commissioner Cloud to approve the agenda as amended. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Recognition/Welcome

Aaron Gold, Vice President, Speer Financial, Inc. and resident Jill Moskal was in attendance.

Aaron Gold, Vice President, Speer Financial, Inc. presented the results of the sale of the district's General Obligation Limited Tax Park Bond Series 2024. They received eight bids. The low bid was a 3.19% net interest cost bid from Busey Bank Mount Prospect, Illinois. The second-place bid was a 3.3% net interest cost bid from Lakeside Bank Elmhurst, IL. The recommendation is for the district's General Obligation Limited Tax Park Bond Series 2024 awarded to Bussey Bank Mount Prospect, Illinois at a price of \$700,195 at a net interest cost of 3.19%.

Public Comment

None

Consent Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Fries to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Announcements (Meetings)

Regular Board Meeting is scheduled for November 19, 2024 at 7:00 p.m. and will be held at Gary Morava Recreation Center.

Attorney's Report

There was none.

Administrative/Operational Summary

Executive Director – In addition to the submitted report, Executive Director Christina Ferraro provided a summary of the community feedback provided at the special meeting related to the new parcel adjacent to Tully Park. The staff will gather quotes and information and report at the next board meeting in November. Christina reported the district is anticipating Wedgewood to be completed by mid-November. If not, the project may be deferred to next year. HR/Payroll Coordinator Catherine Roock will be sending the Commissioners a YouTube video link to a Sexual Harassment Prevention Training video and a link to a quiz. Commissioners need to watch the training video and take the quiz to meet the annual training requirement.

Commissioner Cloud requested an update regarding Muir Park. Christina explained there are no new updates, the property is now in a TIF district, it continues to be approved for a townhome subdivision and the Park District continues to wait for the property owner to sell the property. Commissioner Cloud asked if it's a possibility to sell the park property along with the Jolly Fun House property to make the sale more enticing to a buyer and generate revenue for the park district. There was discussion about the district's mission to acquire and maintain park land, the potential sale price, and the community process to sell property.

Marketing & Communications Manager – Marketing & Communications Manager Edlyn Castil highlighted that the district to date has secured over \$12,000 in sponsorship revenue in addition to receiving substantial in-kind donations.

Superintendent of Finance, HR and IT – as submitted.

Superintendent of Recreation – In addition to the submitted report, Superintendent of Recreation Ray Doerner highlighted there was a great turnout at a couple new events - Golden Years Wellness Event and Loteria Family Night.

Superintendent of Parks and Facilities – In addition to the submitted report, Superintendent of Parks and Facilities Mark Grassi reported staff is completing ADA compliant projects in GMRC and renovating men's and women's bathrooms. The district

Administrative/Operational Summary (continued)

reached its PDRMA smart goal for the year. The new smart goal that the district will be proposing is reevaluating the district’s bus training.

Director of Golf Operations – as submitted.

Superintendent of Golf - as submitted. Superintendent of Golf Sean Lee commented that they received the new rough mower today.

Recreation Supervisors – as submitted.

Committees of the Board

There were none.

Unfinished/Ongoing Business

DISCUSSION: Aging Infrastructure including tennis and pickleball courts

Executive Director Christina Ferraro discussed the various options. A quote was received for the Country Gardens Park for the courts for \$44,000 so a competitive bid process is now required.

New Business

ACTION: Approval of IAPD Credentials Certificate

A motion was made by Commissioner Fries and seconded by Commissioner Messer to designate Christina Ferraro to serve as Delegate and Ray Doerner to serve as 1st Alternate to the Annual Business Meeting of the Illinois Association of Park District to be held on Saturday, January 25, 2025 at 3:30 p.m. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

ACTION: Approval of Ordinance #10.22.2024: “An ordinance providing for the issue of \$700,195 General Obligation Limited Tax Park Bonds, Series 2024, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of certain outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on the bonds and authorizing the sale of the bonds to the purchaser thereof.”

A motion was made by Commissioner Avery and seconded by Commissioner Cloud to adopt ordinance #10.22.2024 Approval of Ordinance #10.22.2024, An ordinance providing for the issue of \$700,195 General Obligation Limited Tax Park Bonds, Series 2024, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of certain outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on the bonds and authorizing the sale of the bonds to the purchaser thereof. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None Commissioner Jackson

Absent: Commissioner Jackson

The motion carried.

Commissioner's Comments

There were none.

Adjournment

With no further business to discuss, a motion was made by Commissioner Cloud and seconded by Commissioner Fries to adjourn the Regular Board Meeting at 7:54 p.m. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Betty Cloud, Secretary

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, NOVEMBER 19, 2024**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00p.m.

Commissioners present: Ellen Avery (arrived at 7:04 p.m.), Betty Cloud, Paul Fries, Karl Jackson, Tim Jones, Eric Kirste (arrived at 7:31 p.m.) and Steve Messer

Commissioner absent: None

Also Present: Executive Director Christina Ferraro, Superintendent of Recreation Ray Doerner, Superintendent of Parks & Facilities Mark Grassi, Superintendent of Finance, HR & IT Shawn Hughes, Marketing & Communications Manager/Recording Secretary Edlyn Castil

A quorum was present.

Tim Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Fries and seconded by Commissioner Jackson to approve the agenda as submitted. The motion was approved by a voice vote with two absent (Commissioners Avery, Kirste). The motion carried.

Recognition/Welcome

Resident Jill Moskal was in attendance.

Public Comment

None

Consent Agenda

Commissioner Jones requested tabling Agenda Item V. B.

A motion was made by Commissioner Cloud and seconded by Commissioner Fries to approve items A, C and D as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Cloud, Fries, Jones, Messer

Nays: None

Abstain: Commissioner Jackson

Absent: Commissioners Avery, Kirste

The motion carried.

Commissioner Avery arrived at 7:04 p.m.

Announcements (Meetings)

The next Regular Board Meeting is scheduled for December 17, 2024 at 7:00 p.m. and will be held at Old Orchard Country Club.

Attorney's Report

There was none.

Administrative/Operational Summary

Executive Director – In addition to the submitted report, Executive Director Christina Ferraro provided updates about the ongoing projects which included Wedgewood Park and Tully Park. Staff continues to work on the proposed 2025 Budget. A federal court in Texas has struck down the Department of Labor rule intended to significantly raise the salary threshold used by the Fair Labor Standards Act (FLSA). She thanked the Commissioners for completing their sexual harassment prevention training. There was discussion about the potential resumption of charitable poker events at Old Orchard Country Club with consideration for the need for security and adherence to local regulations. They reviewed the financial implications, including a \$1,500 rental fee and potential net profit of \$900 per night. Concerns about past issues, such as police calls and inappropriate activities, were addressed. Staff will explore parameters to put in place for the charitable events, such as no outside vendors, no outside food/drink, and a zero tolerance policy for issues. Christina invited all Commissioners to attend the City of Prospect Heights Annual Tree Lighting and Santa Visit being held at the park district on Saturday, November 30 at 5pm.

Marketing & Communications Manager – In addition to the submitted report, Marketing & Communications Manager Edlyn Castil highlighted marketing efforts, including newsletter ads and event attendance.

Superintendent of Finance, HR and IT – as submitted.

Superintendent of Recreation – In addition to the submitted report, Superintendent of Recreation Ray Doerner thanked the City of Prospect Heights for providing additional support for the band entertainment for the 2025 Block Party event, including up to \$10,000. Ray invited all to attend the holiday dance recital scheduled on Saturday, December 7 at Fairview School. The Picklepalooza Tournament is scheduled for Saturday, November 16. There are 10 teams registered. Ray praised the Arts Showcase which had around 35 vendors and over 300 attendees. There are plans to rebrand and possibly reschedule the event for early December 2025. Ray addressed the importance of spreading out events to avoid overloading the community with too many activities in a short period.

Commissioner Cloud requested (1) 2024 camp survey results which included a question asking how important daily swim is to campers and (2) whether or not using neighboring community pools was an option. Ray will provide feedback at the next board meeting.

Administrative/Operational Summary (continued)

Superintendent of Parks and Facilities – In addition to the submitted report, Superintendent of Parks and Facilities Mark Grassi reported the district received a \$2,500 grant from PDRMA for safety steps on the GMRC rooftop. He has submitted all amenities for Tully Park to local landscaping company and should receive a quote soon. There was discussion about the importance of maintaining and improving park facilities, including addressing drainage issues and ensuring accessibility.

Director of Golf Operations – as submitted.

Superintendent of Golf - as submitted.

Recreation Supervisors – as submitted.

Unfinished/Ongoing Business**DISCUSSION: Aging Infrastructure including tennis and pickleball courts**

Executive Director Christina Ferraro discussed the need for a master plan and strategic plan, including a 10-year master plan for physical assets and a 5-year strategic plan for programs. She emphasized the importance of gathering community feedback and educating residents about the need for future plans. There was discussion about the financial implications of these plans and the need for transparency with the community. There was consideration regarding the potential impact of upcoming referendums and the need for the community to support these initiatives.

Commissioner Kirste arrived at 7:30 p.m.

New Business**ACTION: Approve Resolution #11.19.2024 Truth in Taxation for Levy Year 2023**

A motion was made by Commissioner Messer and seconded by Commissioner Fries approve Resolution #11.19.2024 Truth in Taxation for Levy 2023 as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: None

The motion carried.

ACTION: Approval of Decennial Report on Local Government Efficiency and authorization to File Report with Cook County

A motion was made by Commissioner Avery and seconded by Commissioner Kirste to approve Decennial Report and request to file report with Cook County as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: None

The motion carried.

Committees of the Board

There were none.

Commissioner's Comments

There were none.

Adjournment

With no further business to discuss, a motion was made by Commissioner Cloud and seconded by Commissioner Fries to adjourn the Regular Board Meeting at 7:54 p.m. The motion was approved by a voice vote. The motion carried.

Betty Cloud, Secretary

TO: Board of Commissioners, Prospect Heights Park District

Pink

FROM: Park District Treasurer

DATE: 12/17/2024 CASH REPORT FY 24

Motion by Commissioner _____ to approve CASH REPORT 12/17/2024 as submitted. Seconded by Commissioner _____ .

Busey Bank		Interest Earned YTD			
Payroll	Checking/sweep			\$	-
Vendor	Checking/sweep				-
General/Sweep	Checking				3,119,824.22
ATM	Checking				102,953.03
Investment	Checking	\$ 6,835.41	annual yield 3.75%		2,258,237.13
Cash Reserve	Checking	\$ 1,172.78	annual yield 3.75%		387,454.78
		TOTALS		\$	5,868,469.16
					Voice Vote

FINANCIAL RESOLUTION

Motion by Commissioner _____ to approve WARRANT RESOLUTION 12/17/2024 as submitted. Seconded by Commissioner _____ .

APPROVAL OF WARRANTS 12/17/2024

VENDOR WARRANTS					AMOUNTS
	2	<i>In the amount of</i>	CHECKS ISSUED	\$	204,054.16
	2A	<i>In the amount of</i>	ELECTRONIC	\$	603,891.21
		Total Vendor Warrants		\$	807,945.37

PAYROLL WARRANTS

		11/1/2024			
	3	<i>In the amount of</i>		\$	96,293.72
			gross plus employer costs		
		11/15/2024			
	4	<i>In the amount of</i>		\$	95,754.25
			gross plus employer costs		
		11/29/2024			
	5	<i>In the amount of</i>		\$	92,322.10
			gross plus employer costs		
		Total Payroll Warrants		\$	284,370.07

TOTAL OF WARRANTS \$ 1,092,315.44 Roll Call



Prospect Heights Park District, IL

Check Report

By Check Number

Date Range: 11/01/2024 - 11/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	11/08/2024	EFT	0.00	9,560.29	1316
01041	CONSTELLATION NEW ENERGY INC	11/08/2024	EFT	0.00	37.35	1317
01041	CONSTELLATION NEW ENERGY INC	11/08/2024	EFT	0.00	7,860.24	1318
02337	EXCALTECH	11/08/2024	EFT	0.00	3,294.50	1319
02459	HOT SHOTS SPORTS	11/08/2024	EFT	0.00	1,678.60	1320
02146	JSD PROFESSIONAL SERVICES INC	11/08/2024	EFT	0.00	3,840.93	1321
02421	REVELS TURF AND TRACTOR LLC	11/08/2024	EFT	0.00	9,998.00	1322
03055	ADVANCED TURF SOLUTIONS	11/15/2024	EFT	0.00	1,337.00	1323
01009	AIRGAS USA LLC	11/15/2024	EFT	0.00	412.48	1324
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	11/15/2024	EFT	0.00	8,434.37	1325
01041	CONSTELLATION NEW ENERGY INC	11/15/2024	EFT	0.00	3,948.53	1326
01037	GRAINGER	11/15/2024	EFT	0.00	329.32	1327
01070	RAMROD DISTRIBUTORS INC	11/15/2024	EFT	0.00	1,178.32	1328
01071	REINDERS INC	11/15/2024	EFT	0.00	1,990.00	1329
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	11/21/2024	EFT	0.00	7,497.16	1330
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	11/22/2024	EFT	0.00	7,081.15	1331
02658	BILL'S AUTO & TRUCK REPAIR	11/22/2024	EFT	0.00	205.50	1332
01041	CONSTELLATION NEW ENERGY INC	11/22/2024	EFT	0.00	75.02	1333
01041	CONSTELLATION NEW ENERGY INC	11/22/2024	EFT	0.00	110.51	1334
01041	CONSTELLATION NEW ENERGY INC	11/22/2024	EFT	0.00	196.28	1335
02751	DENNY DIAMOND, INC	11/22/2024	EFT	0.00	575.00	1336
02337	EXCALTECH	11/22/2024	EFT	0.00	161.68	1337
01053	MICHAEL WAGNER & SONS	11/22/2024	EFT	0.00	184.50	1338
01070	RAMROD DISTRIBUTORS INC	11/22/2024	EFT	0.00	942.86	1339
01099	SERVICE SANITATION INC	11/22/2024	EFT	0.00	150.18	1340
01136	SUNBURST SPORTSWEAR	11/20/2024	Regular	0.00	-725.00	54772
01024	CONSERV FS	11/04/2024	Regular	0.00	3,491.40	54813
02947	GARY HAVLICK	11/04/2024	Regular	0.00	149.00	54814
01250	GARY KANTOR	11/04/2024	Regular	0.00	20.00	54815
01423	GORDON FOOD SERVICE INC	11/04/2024	Regular	0.00	1,634.11	54816
03047	ILLINOIS STATE TREASURER'S OFFICE	11/04/2024	Regular	0.00	41.25	54817
03067	KAREN HAWK	11/04/2024	Regular	0.00	2,944.18	54818
01908	PAT HOREJS	11/04/2024	Regular	0.00	28.00	54819
01063	PDRMA	11/04/2024	Regular	0.00	54,285.01	54820
01065	PITNEY BOWES GLOBAL FINANCIAL SERVICES	11/04/2024	Regular	0.00	212.01	54821
02715	PLANSOURCE	11/04/2024	Regular	0.00	4,215.82	54822
01072	RIVER TRAILS PARK DISTICT	11/04/2024	Regular	0.00	241.18	54823
01078	TAYLOR MADE	11/04/2024	Regular	0.00	4,439.00	54824
01251	WADE GRITT	11/04/2024	Regular	0.00	123.00	54825
01145	AMALGAMATED BANK OF CHICAGO	11/08/2024	Regular	0.00	475.00	54826
02138	ANDERSON PEST SOLUTIONS	11/08/2024	Regular	0.00	149.90	54827
01293	CHAPMAN AND CUTLER LLP	11/08/2024	Regular	0.00	5,400.00	54828
01424	CINTAS FIRE 636525	11/08/2024	Regular	0.00	238.19	54829
01024	CONSERV FS	11/08/2024	Regular	0.00	869.25	54830
01050	MENARDS	11/08/2024	Regular	0.00	163.34	54831
01031	PULSE TECHNOLOGY	11/08/2024	Regular	0.00	912.77	54832
01710	SITONE LANDSCAPE SUPPLY LLC	11/08/2024	Regular	0.00	333.80	54833
01322	SPEER FINANCIAL INC	11/08/2024	Regular	0.00	6,000.00	54834
01168	US POSTAL SERVICE	11/08/2024	Regular	0.00	2,044.52	54835
02421	REVELS TURF AND TRACTOR LLC	11/19/2024	Regular	0.00	88,102.71	54836
03306	A. MAESTRANZI SONS KNIFE SERVICES, LLC	11/21/2024	Regular	0.00	20.00	54837
02124	ALPHA BAKING COMPANY	11/21/2024	Regular	0.00	398.64	54838
01909	ANCEL GLINK PC	11/21/2024	Regular	0.00	793.75	54839
03028	ANDREA MUELLER	11/21/2024	Regular	0.00	155.82	54840

Check Report

Date Range: 11/01/2024 - 11/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01956	CERTIFIED LABS, DIV. OF NCH CORP.	11/21/2024	Regular	0.00	202.95	54841
01424	CINTAS FIRE 636525	11/21/2024	Regular	0.00	238.19	54842
01030	DES PLAINES MATERIAL & SUPPLY	11/21/2024	Regular	0.00	120.00	54843
03302	GILLIDSYSTEMS	11/21/2024	Regular	0.00	474.00	54844
01423	GORDON FOOD SERVICE INC	11/21/2024	Regular	0.00	10,296.01	54845
01206	JOURNAL AND TOPICS NEWSPAPER	11/21/2024	Regular	0.00	157.92	54846
01162	MANZELLA PLUMBING INC	11/21/2024	Regular	0.00	1,512.42	54847
01050	MENARDS	11/21/2024	Regular	0.00	44.22	54848
02241	NATIONAL CENTER FOR SAFETY INITIATIVES LLC	11/21/2024	Regular	0.00	50.00	54849
01058	NCPERS GROUP LIFE INSURANCE	11/21/2024	Regular	0.00	16.00	54850
01062	ODP BUSINESS SOLUTIONS LLC	11/21/2024	Regular	0.00	155.72	54851
03219	PROSPECT HEIGHTS POLICE DEPARTMENT HELP	11/21/2024	Regular	0.00	290.00	54852
03025	ROLLING HILLS NURSERY LLC	11/21/2024	Regular	0.00	200.00	54853
01710	SITEONE LANDSCAPE SUPPLY LLC	11/21/2024	Regular	0.00	179.00	54854
01318	SUNBELT RENTALS INC	11/21/2024	Regular	0.00	1,632.35	54855
01136	SUNBURST SPORTSWEAR	11/21/2024	Regular	0.00	725.00	54856
01078	TAYLOR MADE	11/21/2024	Regular	0.00	2,717.36	54857
03201	TEBONS GAS SERVICE	11/21/2024	Regular	0.00	461.72	54858
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	11/22/2024	Regular	0.00	7,424.65	54859
01145	AMALGAMATED BANK OF CHICAGO	11/25/2024	Bank Draft	0.00	475,900.00	DFT0003202
03165	TRANSAMERICA TRUST COMPANY	11/01/2024	Bank Draft	0.00	350.00	DFT0003212
02206	ILLINOIS DEPARTMENT OF REVENUE	11/14/2024	Bank Draft	0.00	5,486.00	DFT0003213
01143	VILLAGE OF MOUNT PROSPECT SALES TAX	11/14/2024	Bank Draft	0.00	486.82	DFT0003214
03165	TRANSAMERICA TRUST COMPANY	11/14/2024	Bank Draft	0.00	350.00	DFT0003215
02205	ILLINOIS MUNICIPAL FUND	11/06/2024	Bank Draft	0.00	19,760.01	DFT0003216
02236	LAKESHORE BEVERAGE	11/08/2024	Bank Draft	0.00	177.87	DFT0003217
02210	CHICAGO BEVERAGE SYSTEMS	11/19/2024	Bank Draft	0.00	217.47	DFT0003218
02121	TOWN & COUNTRY DISTRIBUTORS INC	11/08/2024	Bank Draft	0.00	190.77	DFT0003219
03165	TRANSAMERICA TRUST COMPANY	11/26/2024	Bank Draft	0.00	350.00	DFT0003220
02306	FIFTH THIRD BANK	11/27/2024	Bank Draft	0.00	28,082.48	DFT0003221
01032	CARDMEMBER SERVICE	11/07/2024	Bank Draft	0.00	1,460.02	OCT2024ELAN

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	86	47	0.00	204,779.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-725.00
Bank Drafts	12	12	0.00	532,811.44
EFT's	32	25	0.00	71,079.77
	130	85	0.00	807,945.37

Check Report

Date Range: 11/01/2024 - 11/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PCARD-PCARD LIABILITY						
01136	SUNBURST SPORTSWEAR	11/27/2024	Bank Draft	0.00	1,085.00	MBD11.27.2024
01043	ILLINOIS ASSOCIATION OF PARKS AND REC	11/27/2024	Bank Draft	0.00	265.00	MBD11.27.2024
02333	TONYS FRESH MARKET	11/27/2024	Bank Draft	0.00	301.30	MBD11.27.2024
02404	CROWN AWARDS	11/27/2024	Bank Draft	0.00	50.01	MBD11.27.2024
02322	PARTY CITY	11/27/2024	Bank Draft	0.00	44.00	MBD11.27.2024
02333	TONYS FRESH MARKET	11/27/2024	Bank Draft	0.00	17.13	MBD11.27.2024
01022	COMCAST	11/27/2024	Bank Draft	0.00	259.17	MBD11.27.2024
02403	ADOBE	11/27/2024	Bank Draft	0.00	21.24	MBD11.27.2024
03070	ROLL N DONUTS	11/27/2024	Bank Draft	0.00	84.17	MBD11.27.2024
01063	PDRMA	11/27/2024	Bank Draft	0.00	70.00	MBD11.27.2024
01349	ILLINOIS ASSOCIATION OF PARK DISTRICTS	11/27/2024	Bank Draft	0.00	510.00	MBD11.27.2024
02318	AMAZON	11/27/2024	Bank Draft	0.00	24.48	MBD11.27.2024
02009	THE KNOT	11/27/2024	Bank Draft	0.00	1,112.32	MBD11.27.2024
02326	WALGREENS	11/27/2024	Bank Draft	0.00	60.00	MBD11.27.2024
01074	SAM'S CLUB/SYNCHRONY BANK	11/27/2024	Bank Draft	0.00	47.82	MBD11.27.2024
02550	FIRESIDETHEATRE.COM	11/27/2024	Bank Draft	0.00	435.65	MBD11.27.2024
01057	NAPA HEIGHTS AUTOMOTIVE	11/27/2024	Bank Draft	0.00	100.92	MBD11.27.2024
01057	NAPA HEIGHTS AUTOMOTIVE	11/27/2024	Bank Draft	0.00	57.47	MBD11.27.2024
01040	HOME DEPOT CREDIT SERVICES	11/27/2024	Bank Draft	0.00	457.90	MBD11.27.2024
02550	FIRESIDETHEATRE.COM	11/27/2024	Bank Draft	0.00	1,276.95	MBD11.27.2024
02467	GOEBBERTS FARM	11/27/2024	Bank Draft	0.00	475.00	MBD11.27.2024
01022	COMCAST	11/27/2024	Bank Draft	0.00	147.85	MBD11.27.2024
02318	AMAZON	11/27/2024	Bank Draft	0.00	41.98	MBD11.27.2024
02467	GOEBBERTS FARM	11/27/2024	Bank Draft	0.00	621.96	MBD11.27.2024
02428	MUSIC THEATER WORKS	11/27/2024	Bank Draft	0.00	538.00	MBD11.27.2024
02318	AMAZON	11/27/2024	Bank Draft	0.00	53.40	MBD11.27.2024
03304	M M LIMOUSINE SERVICE	11/27/2024	Bank Draft	0.00	1,389.00	MBD11.27.2024
02318	AMAZON	11/27/2024	Bank Draft	0.00	59.13	MBD11.27.2024
02318	AMAZON	11/27/2024	Bank Draft	0.00	122.79	MBD11.27.2024
02333	TONYS FRESH MARKET	11/27/2024	Bank Draft	0.00	134.27	MBD11.27.2024
02333	TONYS FRESH MARKET	11/27/2024	Bank Draft	0.00	51.50	MBD11.27.2024
01062	ODP BUSINESS SOLUTIONS LLC	11/27/2024	Bank Draft	0.00	312.99	MBD11.27.2024
03305	MEMORIES BALLROOM	11/27/2024	Bank Draft	0.00	280.00	MBD11.27.2024
01043	ILLINOIS ASSOCIATION OF PARKS AND REC	11/27/2024	Bank Draft	0.00	265.00	MBD11.27.2024
02329	DOLLAR TREE	11/27/2024	Bank Draft	0.00	18.75	MBD11.27.2024
01349	ILLINOIS ASSOCIATION OF PARK DISTRICTS	11/27/2024	Bank Draft	0.00	290.00	MBD11.27.2024
01043	ILLINOIS ASSOCIATION OF PARKS AND REC	11/27/2024	Bank Draft	0.00	265.00	MBD11.27.2024
02403	ADOBE	11/27/2024	Bank Draft	0.00	21.24	MBD11.27.2024
02327	DISCOUNT SCHOOL SUPPLY	11/27/2024	Bank Draft	0.00	47.08	MBD11.27.2024
03211	KWIK TRIP	11/27/2024	Bank Draft	0.00	32.01	MBD11.27.2024
03304	M M LIMOUSINE SERVICE	11/27/2024	Bank Draft	0.00	53.42	MBD11.27.2024
02333	TONYS FRESH MARKET	11/27/2024	Bank Draft	0.00	156.08	MBD11.27.2024
01022	COMCAST	11/27/2024	Bank Draft	0.00	392.70	MBD11.27.2024
02867	ULINE SHIP SUPPLIES	11/27/2024	Bank Draft	0.00	769.40	MBD11.27.2024
02427	DAS DUTCHMAN ESSENHAUS	11/27/2024	Bank Draft	0.00	924.20	MBD11.27.2024
01022	COMCAST	11/27/2024	Bank Draft	0.00	68.86	MBD11.27.2024
02467	GOEBBERTS FARM	11/27/2024	Bank Draft	0.00	-40.00	MBD11.27.2024
03075	DISCOUNT TIRE	11/27/2024	Bank Draft	0.00	411.00	MBD11.27.2024
03311	LOT G	11/27/2024	Bank Draft	0.00	105.00	MBD11.27.2024
01074	SAM'S CLUB/SYNCHRONY BANK	11/27/2024	Bank Draft	0.00	59.84	MBD11.27.2024
02403	ADOBE	11/27/2024	Bank Draft	0.00	21.24	MBD11.27.2024
02406	4 IMPRINT	11/27/2024	Bank Draft	0.00	390.05	MBD11.27.2024
02322	PARTY CITY	11/27/2024	Bank Draft	0.00	117.45	MBD11.27.2024
01349	ILLINOIS ASSOCIATION OF PARK DISTRICTS	11/27/2024	Bank Draft	0.00	265.00	MBD11.27.2024
02333	TONYS FRESH MARKET	11/27/2024	Bank Draft	0.00	63.95	MBD11.27.2024
01120	REPUBLIC SERVICES INC	11/27/2024	Bank Draft	0.00	587.66	MBD11.27.2024
03307	WESTIN PCH TREE FB	11/27/2024	Bank Draft	0.00	11.71	MBD11.27.2024
02322	PARTY CITY	11/27/2024	Bank Draft	0.00	33.50	MBD11.27.2024
02670	AMERICAN AIRLINES	11/27/2024	Bank Draft	0.00	35.00	MBD11.27.2024
02670	AMERICAN AIRLINES	11/27/2024	Bank Draft	0.00	35.00	MBD11.27.2024

Check Report

Date Range: 11/01/2024 - 11/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02464	HARRYS BAR & GRILL	11/27/2024	Bank Draft	0.00	293.98	MBD11.27.2024
02333	TONYS FRESH MARKET	11/27/2024	Bank Draft	0.00	76.90	MBD11.27.2024
01043	ILLINOIS ASSOCIATION OF PARKS AND REC	11/27/2024	Bank Draft	0.00	265.00	MBD11.27.2024
02322	PARTY CITY	11/27/2024	Bank Draft	0.00	96.95	MBD11.27.2024
02359	JIMMY JOHNS	11/27/2024	Bank Draft	0.00	822.89	MBD11.27.2024
02772	SUNNY ACRES FARM	11/27/2024	Bank Draft	0.00	424.50	MBD11.27.2024
01081	VILLAGE OF MOUNT PROSPECT	11/27/2024	Bank Draft	0.00	678.58	MBD11.27.2024
01081	VILLAGE OF MOUNT PROSPECT	11/27/2024	Bank Draft	0.00	367.59	MBD11.27.2024
01081	VILLAGE OF MOUNT PROSPECT	11/27/2024	Bank Draft	0.00	1,225.52	MBD11.27.2024
02398	WALMART	11/27/2024	Bank Draft	0.00	8.88	MBD11.27.2024
02713	STAPLES	11/27/2024	Bank Draft	0.00	463.48	MBD11.27.2024
02713	STAPLES	11/27/2024	Bank Draft	0.00	73.54	MBD11.27.2024
02333	TONYS FRESH MARKET	11/27/2024	Bank Draft	0.00	217.12	MBD11.27.2024
02755	LD'S BBQ LLC	11/27/2024	Bank Draft	0.00	597.40	MBD11.27.2024
01059	NICOR	11/27/2024	Bank Draft	0.00	37.99	MBD11.27.2024
02318	AMAZON	11/27/2024	Bank Draft	0.00	51.86	MBD11.27.2024
01074	SAM'S CLUB/SYNCHRONY BANK	11/27/2024	Bank Draft	0.00	159.78	MBD11.27.2024
02726	EAST TROY RAILROAD	11/27/2024	Bank Draft	0.00	685.75	MBD11.27.2024
01057	NAPA HEIGHTS AUTOMOTIVE	11/27/2024	Bank Draft	0.00	144.18	MBD11.27.2024
02328	FUN EXPRESS	11/27/2024	Bank Draft	0.00	470.40	MBD11.27.2024
02395	MILWAUKEE FOOD & CITY TOURS	11/27/2024	Bank Draft	0.00	1,393.00	MBD11.27.2024
02403	ADOBE	11/27/2024	Bank Draft	0.00	659.88	MBD11.27.2024
01023	COMMONWEALTH EDISON	11/27/2024	Bank Draft	0.00	22.50	MBD11.27.2024
01022	COMCAST	11/27/2024	Bank Draft	0.00	10.45	MBD11.27.2024
02476	NOW LINENS	11/27/2024	Bank Draft	0.00	683.43	MBD11.27.2024
02670	AMERICAN AIRLINES	11/27/2024	Bank Draft	0.00	35.00	MBD11.27.2024
02670	AMERICAN AIRLINES	11/27/2024	Bank Draft	0.00	35.00	MBD11.27.2024
02329	DOLLAR TREE	11/27/2024	Bank Draft	0.00	168.75	MBD11.27.2024
03308	AVENUES GIFT #27	11/27/2024	Bank Draft	0.00	9.23	MBD11.27.2024
02127	DIRECTV	11/27/2024	Bank Draft	0.00	464.98	MBD11.27.2024
03307	WESTIN PCH TREE FB	11/27/2024	Bank Draft	0.00	35.94	MBD11.27.2024
03303	2GWCC APPETIZER	11/27/2024	Bank Draft	0.00	16.34	MBD11.27.2024
02536	AROMA 360 LLC	11/27/2024	Bank Draft	0.00	128.87	MBD11.27.2024
03308	AVENUES GIFT #27	11/27/2024	Bank Draft	0.00	23.37	MBD11.27.2024
03307	WESTIN PCH TREE FB	11/27/2024	Bank Draft	0.00	46.83	MBD11.27.2024
03307	WESTIN PCH TREE FB	11/27/2024	Bank Draft	0.00	13.50	MBD11.27.2024
03303	2GWCC APPETIZER	11/27/2024	Bank Draft	0.00	6.81	MBD11.27.2024
03303	2GWCC APPETIZER	11/27/2024	Bank Draft	0.00	33.76	MBD11.27.2024
01074	SAM'S CLUB/SYNCHRONY BANK	11/27/2024	Bank Draft	0.00	54.46	MBD11.27.2024
02322	PARTY CITY	11/27/2024	Bank Draft	0.00	46.94	MBD11.27.2024
02318	AMAZON	11/27/2024	Bank Draft	0.00	50.69	MBD11.27.2024
03308	AVENUES GIFT #27	11/27/2024	Bank Draft	0.00	17.94	MBD11.27.2024
01693	HINCKLEY SPRINGS	11/27/2024	Bank Draft	0.00	48.26	MBD11.27.2024
03307	WESTIN PCH TREE FB	11/27/2024	Bank Draft	0.00	17.56	MBD11.27.2024
03303	2GWCC APPETIZER	11/27/2024	Bank Draft	0.00	17.42	MBD11.27.2024
03303	2GWCC APPETIZER	11/27/2024	Bank Draft	0.00	18.90	MBD11.27.2024
03303	2GWCC APPETIZER	11/27/2024	Bank Draft	0.00	21.23	MBD11.27.2024
02318	AMAZON	11/27/2024	Bank Draft	0.00	28.98	MBD11.27.2024
01022	COMCAST	11/27/2024	Bank Draft	0.00	323.18	MBD11.27.2024
01120	REPUBLIC SERVICES INC	11/27/2024	Bank Draft	0.00	313.45	MBD11.27.2024

Check Report

Date Range: 11/01/2024 - 11/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01043	ILLINOIS ASSOCIATION OF PARKS AND REC	11/27/2024	Bank Draft	0.00	265.00	MBD11.27.2024

Bank Code PCARD Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	111	111	0.00	28,082.48
EFT's	0	0	0.00	0.00
	111	111	0.00	28,082.48

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	86	47	0.00	204,779.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-725.00
Bank Drafts	123	123	0.00	560,893.92
EFT's	32	25	0.00	71,079.77
	241	196	0.00	836,027.85

Fund Summary

Fund	Name	Period	Amount
950	POOLED CASH FUND	11/2024	836,027.85
			836,027.85



Income Statement Group Summary

For Fiscal: 2024 Period Ending: 11/30/2024

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 02 - RECREATION/GENERAL					
Revenue	934,205.00	934,205.00	4,248.40	804,831.93	129,373.07
Expense	762,790.00	762,790.00	69,811.19	668,640.01	94,149.99
Department: 02 - RECREATION/GENERAL Surplus (Deficit):	171,415.00	171,415.00	-65,562.79	136,191.92	35,223.08
Department: 03 - PRESCHOOL CREATIVE KIDS					
Revenue	78,364.00	78,364.00	4,999.24	41,814.65	36,549.35
Expense	73,260.25	73,260.25	9,965.64	48,624.17	24,636.08
Department: 03 - PRESCHOOL CREATIVE KIDS Surplus (Deficit):	5,103.75	5,103.75	-4,966.40	-6,809.52	11,913.27
Department: 04 - KINDERSTOP					
Revenue	259,750.00	259,750.00	27,582.39	210,040.28	49,709.72
Expense	158,490.00	158,490.00	23,191.60	128,492.35	29,997.65
Department: 04 - KINDERSTOP Surplus (Deficit):	101,260.00	101,260.00	4,390.79	81,547.93	19,712.07
Department: 05 - YOUTH PROGRAMS					
Revenue	38,685.00	38,685.00	8,788.00	35,503.00	3,182.00
Expense	36,132.50	36,132.50	2,882.68	24,445.16	11,687.34
Department: 05 - YOUTH PROGRAMS Surplus (Deficit):	2,552.50	2,552.50	5,905.32	11,057.84	-8,505.34
Department: 06 - DANCE					
Revenue	85,596.00	85,596.00	15,770.55	118,944.43	-33,348.43
Expense	76,100.00	76,100.00	5,661.99	77,641.06	-1,541.06
Department: 06 - DANCE Surplus (Deficit):	9,496.00	9,496.00	10,108.56	41,303.37	-31,807.37
Department: 07 - ATHLETIC					
Revenue	41,202.00	41,202.00	2,051.00	54,573.55	-13,371.55
Expense	42,258.50	42,258.50	3,708.20	38,002.99	4,255.51
Department: 07 - ATHLETIC Surplus (Deficit):	-1,056.50	-1,056.50	-1,657.20	16,570.56	-17,627.06
Department: 08 - PERFORMING ARTS					
Revenue	104,743.00	104,743.00	192.00	95,997.40	8,745.60
Expense	61,697.50	61,697.50	1,132.59	65,599.02	-3,901.52
Department: 08 - PERFORMING ARTS Surplus (Deficit):	43,045.50	43,045.50	-940.59	30,398.38	12,647.12
Department: 09 - CONCESSIONS					
Revenue	31,650.00	31,650.00	221.13	37,729.96	-6,079.96
Expense	29,555.00	29,555.00	694.70	43,064.67	-13,509.67
Department: 09 - CONCESSIONS Surplus (Deficit):	2,095.00	2,095.00	-473.57	-5,334.71	7,429.71
Department: 10 - AQUATICS					
Revenue	94,530.00	94,530.00	1,947.14	97,796.23	-3,266.23
Expense	220,511.00	220,511.00	1,418.26	204,415.85	16,095.15
Department: 10 - AQUATICS Surplus (Deficit):	-125,981.00	-125,981.00	528.88	-106,619.62	-19,361.38
Department: 11 - ACTIVE ADULTS					
Revenue	91,689.00	91,689.00	6,772.00	107,735.00	-16,046.00
Expense	90,675.00	90,675.00	13,043.90	110,300.24	-19,625.24
Department: 11 - ACTIVE ADULTS Surplus (Deficit):	1,014.00	1,014.00	-6,271.90	-2,565.24	3,579.24
Department: 12 - SPECIAL EVENTS					
Revenue	23,410.00	23,410.00	2,039.00	20,231.00	3,179.00
Expense	25,065.00	25,065.00	5,380.70	30,911.86	-5,846.86
Department: 12 - SPECIAL EVENTS Surplus (Deficit):	-1,655.00	-1,655.00	-3,341.70	-10,680.86	9,025.86
Department: 13 - FITNESS CENTER					
Revenue	27,680.00	27,680.00	2,056.37	25,308.87	2,371.13
Expense	52,820.00	52,820.00	4,567.12	38,888.54	13,931.46
Department: 13 - FITNESS CENTER Surplus (Deficit):	-25,140.00	-25,140.00	-2,510.75	-13,579.67	-11,560.33

Income Statement

For Fiscal: 2024 Period Ending: 11/30/2024

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - SUMMER CAMP					
Revenue	332,768.00	332,768.00	0.00	332,587.10	180.90
Expense	246,421.75	246,421.75	1,794.13	240,652.23	5,769.52
Department: 14 - SUMMER CAMP Surplus (Deficit):	86,346.25	86,346.25	-1,794.13	91,934.87	-5,588.62
Department: 30 - PARKS					
Revenue	9,500.00	9,500.00	0.00	5,820.94	3,679.06
Expense	264,035.00	264,035.00	29,788.08	266,781.21	-2,746.21
Department: 30 - PARKS Surplus (Deficit):	-254,535.00	-254,535.00	-29,788.08	-260,960.27	6,425.27
Department: 40 - GOLF					
Revenue	1,279,800.00	1,279,800.00	36,589.80	1,352,261.37	-72,461.37
Expense	718,118.00	718,118.00	70,454.28	600,240.49	117,877.51
Department: 40 - GOLF Surplus (Deficit):	561,682.00	561,682.00	-33,864.48	752,020.88	-190,338.88
Department: 41 - GROUNDS					
Expense	758,302.00	758,302.00	50,042.77	735,525.18	22,776.82
Department: 41 - GROUNDS Total:	758,302.00	758,302.00	50,042.77	735,525.18	22,776.82
Department: 42 - PRO SHOP					
Revenue	116,500.00	116,500.00	20,034.05	154,162.06	-37,662.06
Expense	84,600.00	84,600.00	16,655.86	114,177.95	-29,577.95
Department: 42 - PRO SHOP Surplus (Deficit):	31,900.00	31,900.00	3,378.19	39,984.11	-8,084.11
Department: 43 - HOOK A KID					
Revenue	105,000.00	105,000.00	0.00	105,545.00	-545.00
Expense	75,000.00	75,000.00	8,157.00	65,946.63	9,053.37
Department: 43 - HOOK A KID Surplus (Deficit):	30,000.00	30,000.00	-8,157.00	39,598.37	-9,598.37
Department: 44 - WARM UP RANGE					
Revenue	35,000.00	35,000.00	761.00	42,544.88	-7,544.88
Expense	10,475.00	10,475.00	33.04	6,181.34	4,293.66
Department: 44 - WARM UP RANGE Surplus (Deficit):	24,525.00	24,525.00	727.96	36,363.54	-11,838.54
Department: 45 - FOOD AND BEVERAGE					
Revenue	902,000.00	902,000.00	40,651.06	829,650.36	72,349.64
Expense	763,320.00	763,320.00	48,390.88	687,062.73	76,257.27
Department: 45 - FOOD AND BEVERAGE Surplus (Deficit):	138,680.00	138,680.00	-7,739.82	142,587.63	-3,907.63
Total Surplus (Deficit):	42,445.50	42,445.50	-192,071.48	277,484.33	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
200 - RECREATION FUND	13,960.50	13,960.50	-96,373.56	2,454.98	11,505.52
300 - GOLF	28,485.00	28,485.00	-95,697.92	275,029.35	-246,544.35
Total Surplus (Deficit):	42,445.50	42,445.50	-192,071.48	277,484.33	



Prospect Heights Park District, IL

Income Statement Group Summary

For Fiscal: 2024 Period Ending: 11/30/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - CORPORATE FUND					
Revenue					
10 - TAXES	1,120,000.00	1,120,000.00	0.00	1,182,565.62	-62,565.62
20 - INTEREST	104,000.00	104,000.00	6,835.41	84,162.12	19,837.88
35 - ADDITIONAL	4,200.00	4,200.00	230.00	5,669.88	-1,469.88
Revenue Total:	1,228,200.00	1,228,200.00	7,065.41	1,272,397.62	-44,197.62
Expense					
50 - PERSONNEL SERVICES	457,190.00	457,190.00	52,368.37	405,742.26	51,447.74
51 - BENEFITS	126,292.00	126,292.00	7,365.02	75,728.08	50,563.92
52 - CONTRACTED SERVICES	213,379.50	213,379.50	13,386.28	176,715.58	36,663.92
60 - COMMODITIES	42,760.00	42,760.00	2,594.24	24,729.77	18,030.23
65 - GENERAL EXPENDITURES	2,300,900.00	2,300,900.00	0.00	100,900.00	2,200,000.00
Expense Total:	3,140,521.50	3,140,521.50	75,713.91	783,815.69	2,356,705.81
Fund: 100 - CORPORATE FUND Surplus (Deficit):	-1,912,321.50	-1,912,321.50	-68,648.50	488,581.93	-2,400,903.43
Fund: 200 - RECREATION FUND					
Revenue					
10 - TAXES	880,000.00	880,000.00	0.00	759,718.07	120,281.93
30 - RENTAL	59,265.00	59,265.00	3,648.40	49,439.85	9,825.15
35 - ADDITIONAL	20,690.00	20,690.00	5,769.14	25,024.18	-4,334.18
41 - PROGRAM REVENUES	1,162,167.00	1,162,167.00	67,028.55	1,117,002.28	45,164.72
42 - RERESHMENT REVENUE	31,650.00	31,650.00	221.13	37,729.96	-6,079.96
Revenue Total:	2,153,772.00	2,153,772.00	76,667.22	1,988,914.34	164,857.66
Expense					
50 - PERSONNEL SERVICES	1,346,883.00	1,346,883.00	128,432.76	1,292,351.00	54,532.00
51 - BENEFITS	159,568.00	159,568.00	11,359.09	117,989.70	41,578.30
52 - CONTRACTED SERVICES	402,896.50	402,896.50	19,739.85	360,374.80	42,521.70
60 - COMMODITIES	191,286.00	191,286.00	11,363.35	170,309.39	20,976.61
65 - GENERAL EXPENDITURES	39,178.00	39,178.00	2,145.73	45,434.47	-6,256.47
Expense Total:	2,139,811.50	2,139,811.50	173,040.78	1,986,459.36	153,352.14
Fund: 200 - RECREATION FUND Surplus (Deficit):	13,960.50	13,960.50	-96,373.56	2,454.98	11,505.52
Fund: 300 - GOLF					
Revenue					
30 - RENTAL	15,500.00	15,500.00	500.00	15,806.52	-306.52
35 - ADDITIONAL	9,200.00	9,200.00	135.55	2,065.24	7,134.76
37 - GENERAL REVENUE	35,000.00	35,000.00	878.88	30,481.53	4,518.47
41 - PROGRAM REVENUES	2,119,600.00	2,119,600.00	90,920.84	2,171,838.45	-52,238.45
42 - RERESHMENT REVENUE	259,000.00	259,000.00	5,600.64	263,971.93	-4,971.93
Revenue Total:	2,438,300.00	2,438,300.00	98,035.91	2,484,163.67	-45,863.67
Expense					
50 - PERSONNEL SERVICES	654,635.00	654,635.00	79,018.69	659,094.78	-4,459.78
51 - BENEFITS	172,080.00	172,080.00	10,237.75	99,119.31	72,960.69
52 - CONTRACTED SERVICES	720,525.00	720,525.00	46,765.78	747,519.08	-26,994.08
60 - COMMODITIES	675,600.00	675,600.00	54,071.31	656,225.21	19,374.79
65 - GENERAL EXPENDITURES	186,975.00	186,975.00	3,640.30	47,175.94	139,799.06
Expense Total:	2,409,815.00	2,409,815.00	193,733.83	2,209,134.32	200,680.68
Fund: 300 - GOLF Surplus (Deficit):	28,485.00	28,485.00	-95,697.92	275,029.35	-246,544.35
Fund: 404 - AUDITING FUND					
Revenue					
10 - TAXES	19,000.00	19,000.00	0.00	19,063.44	-63.44
Revenue Total:	19,000.00	19,000.00	0.00	19,063.44	-63.44

Income Statement

For Fiscal: 2024 Period Ending: 11/30/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
52 - CONTRACTED SERVICES	18,175.00	18,175.00	0.00	18,025.00	150.00
Expense Total:	18,175.00	18,175.00	0.00	18,025.00	150.00
Fund: 404 - AUDITING FUND Surplus (Deficit):	825.00	825.00	0.00	1,038.44	-213.44
Fund: 405 - PAVING & LIGHTING FUND					
Revenue					
10 - TAXES	12,500.00	12,500.00	0.00	11,036.73	1,463.27
Revenue Total:	12,500.00	12,500.00	0.00	11,036.73	1,463.27
Expense					
52 - CONTRACTED SERVICES	2,100.00	2,100.00	256.13	1,890.93	209.07
60 - COMMODITIES	10,400.00	10,400.00	0.00	0.00	10,400.00
Expense Total:	12,500.00	12,500.00	256.13	1,890.93	10,609.07
Fund: 405 - PAVING & LIGHTING FUND Surplus (Deficit):	0.00	0.00	-256.13	9,145.80	-9,145.80
Fund: 406 - LIABILITY INSURANCE FUND					
Revenue					
10 - TAXES	110,000.00	110,000.00	0.00	110,367.22	-367.22
35 - ADDITIONAL	0.00	0.00	853.09	9,530.90	-9,530.90
Revenue Total:	110,000.00	110,000.00	853.09	119,898.12	-9,898.12
Expense					
50 - PERSONNEL SERVICES	8,820.00	8,820.00	1,017.69	7,940.77	879.23
52 - CONTRACTED SERVICES	113,541.00	113,541.00	22,516.02	72,891.69	40,649.31
60 - COMMODITIES	3,900.00	3,900.00	0.00	2,438.76	1,461.24
Expense Total:	126,261.00	126,261.00	23,533.71	83,271.22	42,989.78
Fund: 406 - LIABILITY INSURANCE FUND Surplus (Deficit):	-16,261.00	-16,261.00	-22,680.62	36,626.90	-52,887.90
Fund: 407 - IMRF FUND					
Revenue					
10 - TAXES	130,000.00	130,000.00	0.00	130,433.99	-433.99
Revenue Total:	130,000.00	130,000.00	0.00	130,433.99	-433.99
Expense					
51 - BENEFITS	129,100.00	129,100.00	10,408.76	104,710.31	24,389.69
Expense Total:	129,100.00	129,100.00	10,408.76	104,710.31	24,389.69
Fund: 407 - IMRF FUND Surplus (Deficit):	900.00	900.00	-10,408.76	25,723.68	-24,823.68
Fund: 408 - POLICE FUND					
Revenue					
10 - TAXES	45,000.00	45,000.00	0.00	46,755.57	-1,755.57
Revenue Total:	45,000.00	45,000.00	0.00	46,755.57	-1,755.57
Expense					
50 - PERSONNEL SERVICES	30,000.00	30,000.00	3,022.55	23,647.64	6,352.36
52 - CONTRACTED SERVICES	14,400.00	14,400.00	1,125.00	11,687.62	2,712.38
Expense Total:	44,400.00	44,400.00	4,147.55	35,335.26	9,064.74
Fund: 408 - POLICE FUND Surplus (Deficit):	600.00	600.00	-4,147.55	11,420.31	-10,820.31
Fund: 409 - MUSEUM FUND					
Expense					
50 - PERSONNEL SERVICES	5,640.00	5,640.00	0.00	0.00	5,640.00
Expense Total:	5,640.00	5,640.00	0.00	0.00	5,640.00
Fund: 409 - MUSEUM FUND Total:	5,640.00	5,640.00	0.00	0.00	5,640.00
Fund: 410 - SPECIAL RECREATION FUND					
Revenue					
10 - TAXES	146,500.00	146,500.00	0.00	149,397.08	-2,897.08
Revenue Total:	146,500.00	146,500.00	0.00	149,397.08	-2,897.08
Expense					
52 - CONTRACTED SERVICES	5,000.00	5,000.00	0.00	3,500.00	1,500.00
65 - GENERAL EXPENDITURES	87,858.00	87,858.00	0.00	87,857.95	0.05

Income Statement

For Fiscal: 2024 Period Ending: 11/30/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
80 - CAPITAL IMPROVEMENTS	123,000.00	123,000.00	0.00	9,458.00	113,542.00
Expense Total:	215,858.00	215,858.00	0.00	100,815.95	115,042.05
Fund: 410 - SPECIAL RECREATION FUND Surplus (Deficit):	-69,358.00	-69,358.00	0.00	48,581.13	-117,939.13
Fund: 411 - SOCIAL SECURITY FUND					
Revenue					
10 - TAXES	185,000.00	185,000.00	0.00	185,617.59	-617.59
Revenue Total:	185,000.00	185,000.00	0.00	185,617.59	-617.59
Expense					
51 - BENEFITS	185,000.00	185,000.00	19,910.01	184,040.26	959.74
Expense Total:	185,000.00	185,000.00	19,910.01	184,040.26	959.74
Fund: 411 - SOCIAL SECURITY FUND Surplus (Deficit):	0.00	0.00	-19,910.01	1,577.33	-1,577.33
Fund: 413 - COMMUNITY EVENTS					
Revenue					
35 - ADDITIONAL	14,000.00	14,000.00	0.00	14,242.08	-242.08
41 - PROGRAM REVENUES	12,780.00	12,780.00	0.00	7,181.00	5,599.00
Revenue Total:	26,780.00	26,780.00	0.00	21,423.08	5,356.92
Expense					
50 - PERSONNEL SERVICES	2,000.00	2,000.00	0.00	1,683.22	316.78
52 - CONTRACTED SERVICES	20,490.00	20,490.00	0.00	18,846.65	1,643.35
60 - COMMODITIES	4,325.00	4,325.00	0.00	2,766.47	1,558.53
Expense Total:	26,815.00	26,815.00	0.00	23,296.34	3,518.66
Fund: 413 - COMMUNITY EVENTS Surplus (Deficit):	-35.00	-35.00	0.00	-1,873.26	1,838.26
Fund: 518 - CAPITAL PROJECT FUND					
Revenue					
35 - ADDITIONAL	151,600.00	151,600.00	0.00	10,500.00	141,100.00
37 - GENERAL REVENUE	2,411,565.00	2,411,565.00	0.00	0.00	2,411,565.00
Revenue Total:	2,563,165.00	2,563,165.00	0.00	10,500.00	2,552,665.00
Expense					
52 - CONTRACTED SERVICES	10,000.00	10,000.00	0.00	10,594.56	-594.56
60 - COMMODITIES	27,100.00	27,100.00	0.00	32,112.53	-5,012.53
80 - CAPITAL IMPROVEMENTS	766,900.00	766,900.00	3,840.93	495,596.16	271,303.84
Expense Total:	804,000.00	804,000.00	3,840.93	538,303.25	265,696.75
Fund: 518 - CAPITAL PROJECT FUND Surplus (Deficit):	1,759,165.00	1,759,165.00	-3,840.93	-527,803.25	2,286,968.25
Fund: 523 - CAPITAL 98 GOLF FUND					
Revenue					
37 - GENERAL REVENUE	150,000.00	150,000.00	0.00	0.00	150,000.00
Revenue Total:	150,000.00	150,000.00	0.00	0.00	150,000.00
Expense					
80 - CAPITAL IMPROVEMENTS	295,000.00	295,000.00	98,100.71	290,662.20	4,337.80
Expense Total:	295,000.00	295,000.00	98,100.71	290,662.20	4,337.80
Fund: 523 - CAPITAL 98 GOLF FUND Surplus (Deficit):	-145,000.00	-145,000.00	-98,100.71	-290,662.20	145,662.20
Fund: 608 - 2014B (2005B Refinance)					
Revenue					
35 - ADDITIONAL	475,900.00	475,900.00	0.00	0.00	475,900.00
Revenue Total:	475,900.00	475,900.00	0.00	0.00	475,900.00
Expense					
52 - CONTRACTED SERVICES	1,500.00	1,500.00	475.00	1,475.00	25.00
65 - GENERAL EXPENDITURES	475,900.00	475,900.00	475,900.00	475,900.00	0.00
Expense Total:	477,400.00	477,400.00	476,375.00	477,375.00	25.00
Fund: 608 - 2014B (2005B Refinance) Surplus (Deficit):	-1,500.00	-1,500.00	-476,375.00	-477,375.00	475,875.00

Income Statement

For Fiscal: 2024 Period Ending: 11/30/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND					
Revenue					
10 - TAXES	733,336.00	733,336.00	0.00	714,354.52	18,981.48
Revenue Total:	733,336.00	733,336.00	0.00	714,354.52	18,981.48
Expense					
65 - GENERAL EXPENDITURES	698,416.00	698,416.00	698,415.54	698,415.54	0.46
Expense Total:	698,416.00	698,416.00	698,415.54	698,415.54	0.46
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND Surplus (Deficit):	34,920.00	34,920.00	-698,415.54	15,938.98	18,981.02
Fund: 613 - CURRENT ROLLOVER					
Revenue					
35 - ADDITIONAL	698,415.00	698,415.00	700,195.00	700,195.00	-1,780.00
Revenue Total:	698,415.00	698,415.00	700,195.00	700,195.00	-1,780.00
Expense					
52 - CONTRACTED SERVICES	10,950.00	10,950.00	11,400.00	11,400.00	-450.00
65 - GENERAL EXPENDITURES	687,465.00	687,465.00	0.00	0.00	687,465.00
Expense Total:	698,415.00	698,415.00	11,400.00	11,400.00	687,015.00
Fund: 613 - CURRENT ROLLOVER Surplus (Deficit):	0.00	0.00	688,795.00	688,795.00	-688,795.00
Fund: 900 - CASH RESERVES					
Revenue					
20 - INTEREST	0.00	0.00	1,172.78	14,440.03	-14,440.03
Revenue Total:	0.00	0.00	1,172.78	14,440.03	-14,440.03
Fund: 900 - CASH RESERVES Total:	0.00	0.00	1,172.78	14,440.03	-14,440.03
Total Surplus (Deficit):	-311,260.00	-311,260.00	-904,887.45	321,640.15	

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
100 - CORPORATE FUND	-1,912,321.50	-1,912,321.50	-68,648.50	488,581.93	-2,400,903.43
200 - RECREATION FUND	13,960.50	13,960.50	-96,373.56	2,454.98	11,505.52
300 - GOLF	28,485.00	28,485.00	-95,697.92	275,029.35	-246,544.35
404 - AUDITING FUND	825.00	825.00	0.00	1,038.44	-213.44
405 - PAVING & LIGHTING FU	0.00	0.00	-256.13	9,145.80	-9,145.80
406 - LIABILITY INSURANCE F	-16,261.00	-16,261.00	-22,680.62	36,626.90	-52,887.90
407 - IMRF FUND	900.00	900.00	-10,408.76	25,723.68	-24,823.68
408 - POLICE FUND	600.00	600.00	-4,147.55	11,420.31	-10,820.31
409 - MUSEUM FUND	-5,640.00	-5,640.00	0.00	0.00	-5,640.00
410 - SPECIAL RECREATION F	-69,358.00	-69,358.00	0.00	48,581.13	-117,939.13
411 - SOCIAL SECURITY FUN	0.00	0.00	-19,910.01	1,577.33	-1,577.33
413 - COMMUNITY EVENTS	-35.00	-35.00	0.00	-1,873.26	1,838.26
518 - CAPITAL PROJECT FUN	1,759,165.00	1,759,165.00	-3,840.93	-527,803.25	2,286,968.25
523 - CAPITAL 98 GOLF FUND	-145,000.00	-145,000.00	-98,100.71	-290,662.20	145,662.20
608 - 2014B (2005B Refinanc	-1,500.00	-1,500.00	-476,375.00	-477,375.00	475,875.00
612 - PREVIOUS YEAR ROLL	34,920.00	34,920.00	-698,415.54	15,938.98	18,981.02
613 - CURRENT ROLLOVER	0.00	0.00	688,795.00	688,795.00	-688,795.00
900 - CASH RESERVES	0.00	0.00	1,172.78	14,440.03	-14,440.03
Total Surplus (Deficit):	-311,260.00	-311,260.00	-904,887.45	321,640.15	



November 2024

MARKETING & COMMUNICATIONS REPORT

WEBSITE STATISTICS	TOTAL PAGE VIEWS	TOTAL USERS	VIEWS PER USER	AVERAGE ENGAGEMENT TIME	EVENTS COUNT
		6,390	2,378	2.69	51s
MOST VISITED PAGES	TOTAL PAGE VIEWS	TOTAL USERS	VIEWS PER USER	AVERAGE ENGAGEMENT TIME	EVENTS COUNT
	Home Page	1,914	1,060	1.81	27s
Special Events	445	315	1.41	29s	1,177
Location GMRC	396	226	1.75	26s	1,299
Calendar of Events	373	246	1.52	24s	854
Winter/Spring 2025 Program Guide	307	169	1.82	35s	693
Employment	177	141	1.26	18s	554
Active Adults	154	91	1.69	27s	434
Fitness Center	117	79	1.48	1m 08s	304
Registration	109	85	1.28	40s	319
Referendum Voting Information	106	86	1.23	19s	386

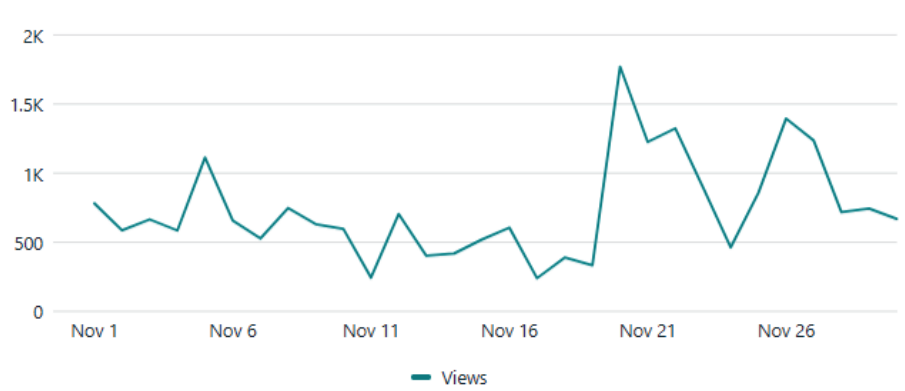
SOCIAL MEDIA STATISTICS



Content overview

All Reels Videos Live Posts Stories

Views 22K ↓ 42.3%
 Reach 3.9K ↓ 18.8%
 3-second views 1.1K ↓ 7%
 1-minute views 15 ↑ 150%
 Content interactions 338 ↓ 47.7%
 Watch time 5h



Breakdown: Organic/ads

Views breakdown
Nov 1 - Nov 30

Total 22,038 ↓ 42.3%

From organic 100% 0%

From ads 0% 0%

Reach 1K

Prospect Heights Park District
Published by Stefan Cantel
November 20 at 6:58 PM

For years, local children learned fascinating magic tricks from Gary Kantor, a professional magician. It is with great sadness that we announce the unexpected passing of Mr. Kantor on November 15, 2024. A beloved magician, balloon artist, and magic instructor, Gary brought joy and wonder to audiences of all ages through his work with over 140 park districts. His charisma, talent, and passion for teaching left an indelible mark on everyone fortunate enough to know him. Gary... See more

Reach 407

Prospect Heights Park District
Published by Kaitlyn Joyce
November 20 at 4:33 PM

Come experience a day off from school like no other!

At Winter Carnival on Monday, January 29th, we will have winter themed games, prizes, concessions, and more.

Don't miss out on this winter fun! Register today at parks.org. See more

SOCIAL MEDIA STATISTICS (CONTINUED)



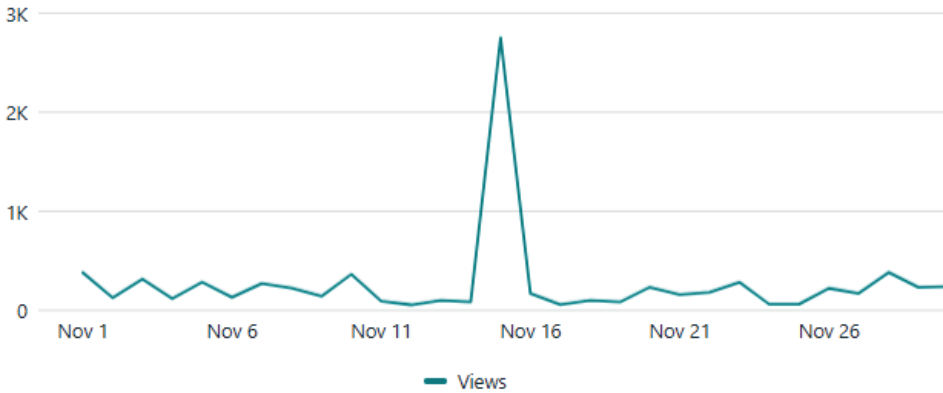
@prospectheightsparkdistrict

Content overview

Breakdown: Organic/ads

All Posts Stories

Views **8.1K** ↑ 14.1% Reach **3.3K** ↑ 109.3% Content interactions **192** ↓ 20.3%



Views breakdown

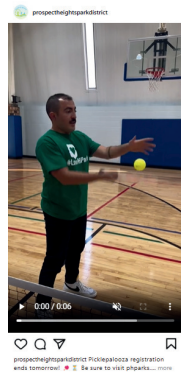
Nov 1 - Nov 30

Total **8,093** ↑ 14.1%

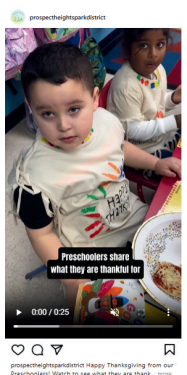
From organic **100%** 0%

From ads **0%** 0%

Reach 2K



Reach 402



TIKTOK VIDEOS

@phparks

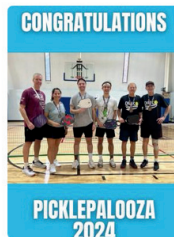
Video Views 2.3K
Reached audience 2,654
New Profile Views 60
New Likes 15



Happy Thanksgiving from our Preschoolers! Watch to see what the...

Nov 28, 4:06 PM

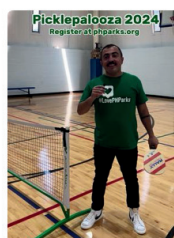
▶ 98 ❤️ 4 💬 0



Unstoppable dills and fierce rallies at Picklepalooza 2024! 🏆🏆 A day of...

Nov 26, 10:17 PM

▶ 519 ❤️ 5 💬 0



Come join us! 🏆 Register at phparks.org. #LovePHParks #Pickleb...

Nov 5, 1:25 PM

▶ 1.7K ❤️ 6 💬 0

November 2024



November 27th eNewsletter

[Sent](#) [Email](#) • Sent Nov 27, 2024 at 4:30pm CST

[5,191 sends](#) • [3,229 \(63%\) opens](#) • [165 \(3%\) clicks](#) • [44 \(1%\) bounces](#) • [13 \(1%\) unsubscribes](#)



Check out our November 27th eNewsletter for the latest updates.... //conta.cc

[Posted](#) [f](#) • [Social Post](#) • Posted Nov 27, 2024 at 4:30pm CST

[76 impressions](#) • [75 reach](#) • [2 engagement](#)



Calling ALL ACTIVE ADULTS! Join us on our next adventure. View ...ter/Spring

[Posted](#) [f](#) • [Social Post](#) • Posted Nov 26, 2024 at 7:00am CST

[101 impressions](#) • [97 reach](#) • [4 engagement](#)



Winter/Spring 2025 Active Adult Let's Go Newsletter

[Sent](#) [Email](#) • Sent Nov 25, 2024 at 5:16pm CST

[3,049 sends](#) • [1,844 \(61%\) opens](#) • [123 \(4%\) clicks](#) • [19 \(1%\) bounces](#) • [3 \(1%\) unsubscribes](#)



November 13th eNewsletter

[Sent](#) [Email](#) • Sent Nov 13, 2024 at 4:00pm CST

[5,205 sends](#) • [3,442 \(67%\) opens](#) • [228 \(4%\) clicks](#) • [43 \(1%\) bounces](#) • [8 \(1%\) unsubscribes](#)



Check out our November 13th eNewsletter for the latest updates.... //conta.cc

[Posted](#) [f](#) • [Social Post](#) • Posted Nov 13, 2024 at 4:00pm CST

[118 impressions](#) • [105 reach](#) • [5 engagement](#)

November 2024



December 17, 2024

To: Christina Ferraro, Executive Director
From: Shawn Hughes, Superintendent of Finance, HR and IT
Re: December 2024 Board Report

FINANCE COMMITTEE AND 2025 BUDGET

Staff have been busy finalizing budgets. The Finance Committee met on December 12th, 2024, to review projections that include beginning balances, activity, and ending balances for 2025.

END OF YEAR PAYROLL PROCESSING ITEMS

Staff have been reviewing W-2 information to check for accurate W-2 box coding and amounts, which is particularly important this first year after switching to Paycom processing. Paycom is being contacted with requested adjustments.

Taxable life insurance premium amounts are being manually added to the last check of the year to be included as wages and to be taxed. Also, eligible annual sick pay elections were paid out on the December 13th payroll.

HR/PAYROLL UPDATE (*Catherine Roock*)

The annual staff holiday party was held on Friday, December 6th at OCCC. Full-Time and Part-Time staff members were invited and were eligible to bring a guest for a nominal \$5.00 charge. Thirty-eight employees attended.



December 17, 2024

To: Christina Ferraro, Executive Director
From: Ray Doerner, Superintendent of Recreation
Re: December 2024 Board Report

DISTRICT 23 CAREER EXPO

On Wednesday, November 20, I was honored to represent the park district at the inaugural Career Expo organized by MacArthur Middle School. Staff from a variety of different organizations had tables at the school and during the school day were able to meet with students and share details about their career, while in the evening the event was open to all community members.

PARK DISTRICT COLLABORATION

Staff from the Prospect Heights, River Trails, and Mt. Prospect Park Districts met on Tuesday, November 12 to discuss opportunities for additional programmatic collaboration opportunities, especially for adult athletic programs. The meeting generated some good ideas on opportunities to collaborate with existing adult programs and ideas for new programming. Recreation staff from each of the districts will be discussing and sharing more concrete details by the end of January, in the hopes of incorporating these programs in Fall 2025 and beyond.

WALLYBALL

With the permanent closure of the racquetball courts at RecPlex in Mt. Prospect, staff have been approached about providing Wallyball in our racquetball court, which was available at the courts at RecPlex. Staff are currently exploring the cost and feasibility of adding the necessary equipment to our court to provide Wallyball. Staff hope to make a final decision in the next couple of weeks, in order to be able to potentially start offering Wallyball right after the new year.

GARDEN CLUB CHRISTMAS TREE

A big thank you to the Prospect Heights Garden Club for once again decorating the Christmas tree in the lobby of the Gary Morava Recreation Center. Each year they meticulously decorate our tree, and it brings such joy and holiday cheer to all who come into our facility.

CERTIFIED PARK AND RECREATION EXECUTIVE

I earned the CPRE certification this month which is the highest level a park and recreation professional can reach. It requires certain education and experience requirements to qualify for the exam and now must be renewed every three years. It demonstrates leadership in all aspects of managing a park and recreation department.



December 17, 2024

To: Christina Ferraro, Executive Director
From: Mark Grassi, Superintendent of Parks & Facilities
Re: December 2024 Board Report

GMRC FACILITIES

Facilities staff are continuing to make aesthetic improvements within the Men's and Women's locker rooms. Ceiling tiles and walls have been replaced and painted, in addition to light electrical being installed to accommodate future amenities. Rules pertaining to sauna usage have been reviewed and updated with new posted information for patrons.

NRC

The NRC has recently performed some volunteer work at the Tully Park green space behind residents' homes. Volunteers have completed some light pruning of trees, buckthorn shrub removal, and wood chip/mulch additions to help restore some existing trails.

SAFETY

The district had several staff attend Risk Management Institute this year in Tinley Park. Keynote speakers and PDRMA representation were able to discuss several significant topics that include adopting safe behaviors within the workplace, verbal influence and de-escalation tactics in challenging situations, mental health and wellness, first amendment auditor visitations and how to correctly and successfully navigate audits as staff. Staff also attended a PDRMA hosted class "Implementing Building and Intruder Facility Lock down Procedures" where improving emergency action protocols and security have become essential in parks and recreation. Staff are currently drafting the 2025 safety training program for all district employees.

FY2024 was a very successful year for safety training within the district. A total of 27 part-time and full-time employees attended 13 classes hosted by PDRMA, eight of which were in person classes and five were webinars. Of all staff that attended training throughout the year, 60% are from the Parks and Facilities departments, 33% are from the Recreation department, and 7% are from the Administration department.

STAFF

On December 6th, administrative staff visited with SD214 to discuss and develop an apprenticeship and internship program opportunity for enrolled students. Staff have already provided updated job descriptions to SD214 to help create customized jobs and internship programs that best fit the district's and students' needs. It is the goal to have an apprenticeship and internship program ready to launch sometime during the summer/fall of 2025.



December 17, 2024

To: Christina Ferraro, Executive Director
From: Marc Heidkamp, Director of Golf
Re: December 2024 Board Report

GOLF

November Golf mirrored last year's numbers. We enjoyed a great season which showed growth in the game. We closed the course on November 18th. Looking forward to the 2025 season we are already booking events to ensure next year's success.

SPECIAL EVENTS

We hosted the yearly Turkey Shoot again. The event was extremely successful this year, which helped Golf Shop move additional merchandise. To top off a great day one of our guests scored a hole in one.

CLUB HOUSE

The plant made it through the month without any breakdowns. We are currently reviewing all equipment and will let you know next month about needs for the new season.

FOOD AND BEVERAGE

Revenues were slightly increased for the month. Looking toward 2025, we are excited the Wedding bookings are returning to more normal levels. As of November 30th, we have secured 10 weddings with 4 more pending. The additional business will drive additional profits moving through the 2025 season.

GOLF SHOP

The shop sales increased by 23% compared to November last year. All the nice weather and the Turkey Shoot contributed to the increased sales.

WARM-UP RANGE

Range revenue was down due to the high schools' outstanding balances. Those revenues will be posted in December.

NOVEMBER	2023	2024	% CHANGE 2023 VS 2024
Golf & Members	\$35,766	\$35,660	+0%
Golf Shop	\$16,355.	\$20,034	+24%
Food & Beverage	\$38,532	\$40,651	+5%
Driving Range	\$542	\$194	-30%



December 17, 2024

To: Marc Heidkamp, Director of Golf
From: Sean Lee, Superintendent of Golf
Re: December 2024 board report

GOLF COURSE GROUNDS

Old Orchard is now closed for the season. All the snow mold protection has been applied and a lite topdressing of sand to the greens. All the on-course amenities were brought in for the winter. They will be cleaned and repaired if broken. Everything will be painted and stored for next spring. The green covers are old and half of them are usable. We covered nine greens and the driving range tee. The driving range tee was overseeded and sand topdressing was applied. The Irrigation pump house and on-course bathrooms were winterized.

EQUIPMENT

Now that the golf course is closed, we will start doing the annual maintenance and adjustments on the equipment. Anything that needs to be repaired will be, but we do have a couple mowers and utility carts that are old and broken and beyond repair that we need to get rid of. The golf carts will be serviced and then detailed so they will be ready for spring.

MAINTENANCE STAFF

The grounds crew is now down to one and that crew member will stay on over the winter helping with snow removal and work in the shop. The safety training topic for November was Chainsaw Safety. I completed the PDRMA training webinar on Applying Risk Management to Your Golf Course.



December 17, 2024

To: Ray Doerner, Superintendent of Recreation
From: Laura Fudala, Recreation Supervisor
Re: December 2024 Board Report

CHILDREN'S PROGRAMS

Recently, we had three Kids Day Off programs, November 25-27. On November 25, we had 34 participants registered. This was the highest number of participants we had since 2019. On November 26, we had 24 participants and on November 27 we had 15 participants.

Our next scheduled Kids Days Off dates are December 23, 26, 27, 30 and January 2, 3, and 6.

KINDERSTOP

Ms. Katie, who has been the After Care Coordinator since the beginning of the school year, accepted a new daytime position and will no longer be available to work in the KinderStop program. Her last day was December 3. Ms. Gabby, who has been working in the program for the entire school year, has assumed the role of After Care Coordinator, as of December 9.

Students continue to do crafts based on their weekly theme and visit the library on Tuesdays.

Students and staff are looking forward to a well-deserved Winter break from December 23-January 6.

CREATIVE KIDS' PRESCHOOL

Our 4Y class participated in a Thanksgiving Feast. The classroom was filled with smiles and excitement as students engaged in making their own pizza muffins. The students finished off the school day feasting on their pizza muffins, a mixture of goldfish crackers/pretzels, Jello, and a bite size brownie while singing Thanksgiving songs.

Our 3Y class participated in a "pretend feast", part of their craft for the day was making food, and a placemat. During their feast they talked about what they were thankful for and sang a few songs.

Both our 3Y and 4Y students are busy practicing their songs for the Holiday Program on December 20 at the Old Orchard Country Club.

We had one student join our program in the 3Y class. Total enrollment is 23 students.



December 17, 2024

To: Ray Doerner, Superintendent of Recreation
From: Marci Glinski, Recreation Supervisor
Re: December 2024 Board Report

DANCE & PERFORMING ARTS

Our Winter Dance Recital was held on Saturday, December 7 at Forest View Educational Center. We sold 306 tickets for the show and had 249 tickets checked in at the show. For the first time, we sold tickets electronically and utilized scanners to check in tickets at the door, utilizing these features in CivicRec. The process was smooth and we look forward to utilizing this for other events.

The dancers were all wonderful and showed all they have learned the past few months. The next session of dance classes will be starting after the new year and our Competition Dance and Poms teams will begin competing soon.

ACTIVE ADULTS

We have just a few more trips left for our 2024 schedule. Here are a few highlights:

- Naperville Holiday Lights Trolley Tour with 25 patrons
- Potawatomi Casino with 10 patrons
- Joy, Christmas on the Farm with 14 patrons
- Legally Blonde with 14 patrons

The 2025 Winter/Spring Newsletter has just been emailed, mailed, and sent out via Constant Contact to all our patrons.

SPECIAL EVENTS

On Friday, December 13 we hosted the inaugural Holly Jolly Gingerbread House Workshop for 14 families. Families enjoyed the opportunity to spend quality time together and they all went home with a festive gingerbread house.

Our upcoming Holiday Trolley will take place on Wednesday, December 18 and Thursday, December 19 from 4:00pm-8:00pm. We currently have sold 162 tickets for the event and there are spaces available for most of the times. Following the trolley ride the families will enjoy cookies and hot chocolate, making a craft and enjoying a visit with Santa.

The Holiday House Decorating Contest, a free event open to all Prospect Heights Park District residents, will be held on December 18 & 19. We currently have 10 homes registered.



December 17, 2024

To: Ray Doerner, Superintendent of Recreation
From: Panagiotis Zervas, Recreation Supervisor
Re: December 2024 Board Report

YOUTH ATHLETICS

Fall classes are in full swing. I have been receiving great words from parents about Hot Shots and their coaches. I have also been teaching the Futsal class and the parents from there have been asking me to keep the class going. All in all, both Hot Shots classes and internal classes have all been amazing so far.

The volleyball league in partnership with the River Trails Park District is winding down. Mindset has really been helping the kids improve their volleyball game. Also, our youth basketball league is right around the corner. I will have stats in January when the registration ends and all teams are formed.

Tae Kwon Do classes, led by Lions TKD, remain full and are highly regarded. Participants are showing noticeable skill improvements, having fun, and Lions TKD is also doing a great job keeping the kids engaged.

ADULT ATHLETICS

Picklepalooza was a success! We had 10 teams registered and it went great. Our top 3 teams were Serve HIS People, Team Neuk, and Dink Responsibly. There was lots of great pickleball play all around and all the teams came up to us afterwards and told us how much fun they had and how good of a time it was. We are looking forward to offering and improving the event for next year.

AQUATICS

The next off-season IPRA aquatics roundtable is set for this upcoming week. This one will have to do with inclusion and special events.

As mentioned last month, we transitioned to StarGuard Elite. Over this past month, we have identified and asked 2 aquatics staff members to take the Lifeguard Instructor Course. They both accepted and will be taking a course in February at Elk Grove. This will allow us to provide lifeguard certification classes with internal staff, as opposed to contracting an outside agency to provide the classes.

FITNESS

I am super excited to announce that we will be bringing in a fitness instructor to teach classes for us. Kimberley Briski is going to be teaching 5-6 different classes beginning in January and I have been working with our Marketing staff to create a class schedule and promote the new classes to the community. She comes in with tons of experience teaching classes at many different health clubs and has many different certifications. We are excited for her to begin.

Additionally, we will be launching a fitness challenge in the New Year called 'Wellness Reboot.' It is similar to last year's challenge; however I have added some new elements to keep it fresh. Participation is free and open to all PHPD fitness pass members.

November 2024, 727 visits vs. November 2023, 665 visits (62 visit increase)

November 2024 Total Memberships: 336

1year passes: 141 3-month fitness: 12
 1year gym/racquetball: 34 SilverSneakers/Renew Active: 135
 6-month fitness: 14

Three Year Comparison – Monthly Acquisition (Seniors in parentheses)

Membership	November 2022	November 2023	November 2024
3 months	4	1	3
6 months	0	4	4
1 year	3 (1)	7 (5)	2 (8)
Membership November 2024	# of New Members		Total Revenue
3 months	3		\$120
6 months	4		\$545
1 year	2		\$175
Seniors	8		\$874.90



December 17, 2024

To: Park Board of Commissioners
From: Christina Ferraro, Executive Director
Re: Award competitive bid to US Tennis Court for \$34,705

COUNTRY GARDENS PARK

A request for proposal was released on November 13 for the rehabilitation and conversion of two existing tennis courts into one tennis court and two pickleball Courts with a fence in between the pickleball courts at Country Gardens Park, 901 N. Schoenbeck Rd in Prospect Heights.

After an optional Prebid meeting, questions were received from consultants and Sealed bids were accepted and opened on December 2. Four bids were received, and two firms were represented at the opening.

The job specifics are as such:

- Remove existing tennis nets and posts
- Repairs cracks in asphalt court
- Resurface courts with acrylic surfacing
- New lines will be configured and painted with colors selected by Park District
 - East existing court will be lined for one tennis court
 - West existing court will be lined for two pickleball courts
- Core holes in asphalt for new interior fence and pickleball posts
- Provide and install interior 4 ft chain link fence between the pickleball courts
- Provide and install posts and nets
- The work is to be completed between March 1 and April 30 of 2025.

The District will award the contract to the lowest responsible and responsive Bidder. The lowest bidder has been disqualified as they failed to attach all the requested information to the bid proposal.

1. Sport Surface Pros	\$30,000
2. US Tennis Court	\$34,705
3. Provantage Systems	\$45,772
4. ERG Developers	\$85,000

RECOMMENDATION:

Award the bid to US Tennis Court in the amount not to exceed \$34,705.



December 17, 2024

To: Park Board of Commissioners
From: Christina Ferraro, Executive Director
Re: Proposed 2025 Regular Board Meeting Schedule

The 2025 regular board meetings will be held on the fourth Tuesday of each month with exceptions indicated below with a double asterisk. All the meetings will be held at 7:00 pm at the Gary Morava Recreation Center, 110 West Camp McDonald Rd., Prospect Heights, IL 60070

January 28

February 25

March 25

April 22

May 27

June 24

July 22

August 26

September 23

October 28

November 18 ** Thanksgiving

December 16 **Christmas



December 17, 2024

To: Park Board of Commissioners
From: Christina Ferraro, Executive Director
Re: Proposed Disposal of Park District Surplus Personal Property Policy

DISPOSAL OF PARK DISTRICT SURPLUS PERSONAL PROPERTY POLICY

Pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22) ("Code"), when a Park District ("District") owns any personal property that is no longer necessary, useful to, or for the best interests of the District, then three-fifths of the Park Board of Commissioners may, by ordinance, authorize the conveyance or sale of that personal property in any manner that they may designate, with or without advertising the sale.

With Executive Director authorization, for individual personal property with an initial or current fair market value of \$5,000 or more, an ordinance may be presented to the Board recommending the disposal of the personal property. The ordinance shall include a list of items requested to be deemed surplus and authorizes the Executive Director to dispose of items in the manner they deem to be in the best interests of the District.

With department head authorization, items with resale, scrap, or salvage value of \$4,999 or less may be liquidated without an ordinance.

The disposal of any item, regardless of value, shall be reported to the Finance department for potential inclusion in audit reporting procedures and updating of the Fixed Asset System depending upon its value.

RECOMMENDATION: Approval of Surplus Personal Property Disposal Policy



Park District Meeting Agenda Item

Meeting Date: December 17, 2024

Item: Request for permission to conduct several prescribed burns in the fall of 2024 and spring of 2025 in Prospect Heights.

Action: We would like the Park District to make the motion and approve the prescribed burns.

Staff Contact: Agnes Wojnarski, Dana Sievertson

Purpose:

The purpose of a controlled burn is to manage the natural areas of Prospect Heights. Burning is the most important tool in the restoration toolbox. It is the single most effective tool for removal of invasive buckthorn re-sprouts and other invasive woody vegetation and fire intolerant species. Burning saves countless hours of volunteer labor, while promoting strong new growth of fire tolerant native plants. Burning is necessary to achieve a healthy, biodiverse habitat and is widely conducted across Cook County and the United States.

Background:

PHNRC has conducted prescribed burns in Prospect Heights since 2016 without incident. The Burn crew is headed by PHNRC Chairperson and Burn Boss Agnes Wojnarski, a veteran of 90 plus burns and S-130 and S-190 certified. She will construct the burn plans, oversee the conditions, and run the burn crew. The burn crew will consist of 6 PHNRC Commissioners and certified former interns. All of the crew members have completed Chicago Wilderness Burn Crew training and are certified burn crew. The NRC supplies all the necessary burn safety equipment.

The permit from IEPA is for 15 sites of which 4 belong to the Park District:

Tully Park

Nature Preserve

Heron Pond

Prospect Heights Slough

PHNRC will work with Peter Falcone of the City Administrators office to keep residents informed and up to date. The NRC will also keep the Police and Fire Departments informed.

Financial Impact:

There is no expense to the Park District. PHNRC is all volunteer organization and has covered their expenses outside of their budget.

Recommendations:

Approve this burn.



December 17, 2024

To: Christina Ferraro, Executive Director
 From: Shawn Hughes, Superintendent of Finance, HR and IT
 Re: 2024 Annual Interfund Transfers

2024 Annual Fund Transfers

The 2024 budget includes several transfers between funds to sustain normal operating conditions. Typically, when the tax levy and the Corporate budget permit, a transfer from Corporate Fund 100 to General Capital Fund 518 is budgeted to assist with capital expenditures. For 2024, a transfer of \$200,000 is budgeted from the Corporate Fund 100 to the General Capital Fund 518 to sustain capital expenditures, with an additional \$2,000,000 budgeted to assist with essential capital expenditures beyond the typical annual budget and assist with reducing the Corporate fund balance per the fund balance policy.

A transfer of \$150,000 from Golf Fund 300 to Golf Capital Fund 523 is budgeted and is necessary to sustain capital expenditure due to a negative fund balance.

Due to a favorable interest rate, the 2024 G.O. Bond (rollover bond) transfer amount to General Capital is slightly higher than budgeted.

Since the Museum Fund 409 is no longer serving a purpose, it is recommended to close this fund and transfer the fund balance to the General Capital Fund 518.

<u>2024 BUDGETED TRANSFERS</u>		<u>2024 PROPOSED TRANSFERS</u>	
From F100 Corporate	(2,200,000)	From F100 Corporate	(2,200,000)
To F518 General Capital	<u>2,200,000</u>	To F518 General Capital	<u>2,200,000</u>
	-		-
From F300 Golf	(150,000.00)	From F300 Golf	(150,000.00)
To F523 Golf Capital	<u>150,000.00</u>	To F523 Golf Capital	<u>150,000.00</u>
	-		-
From F613 2024 G.O. Bond	(687,465.00)	From F613 2024 G.O. Bond	(688,795.00)
To F518 General Capital	211,565.00	To F518 General Capital	212,895.00
To F608 2014B Alt. Bond	<u>475,900.00</u>	To F608 2014B Alt. Bond	<u>475,900.00</u>
	-		-
		<u>2024 PROPOSED TRANSFER TO CLOSE FUND</u>	
		From F409 Museum Fund	(5,743.89)
		To F518 General Capital	<u>5,743.89</u>
			-

Recommendation:
 Staff recommends authorization of transfers between individual funds as summarized.



December 17, 2024

To: Christina Ferraro, Executive Director
From: Shawn Hughes, Superintendent of Finance, HR and IT
Re: Levy for Tax Year 2024 Fiscal Year 2025

Tax Levy Ordinance 12.17.2024

The total tax levy amount requested is \$3,524,270, which excluding Debt Service (Bonds), is 4.995% above last year. Funds will be utilized for general park purposes, recreation programs, and maintenance. The Ordinance must be filed with Cook County by the last Tuesday in December.

Recommendation:

Approve Tax Levy Ordinance 12.17.2024 FY2025.

Tax Levy Resolution 12.17.2024

The Tax Levy Resolution will be filed with the levy ordinance. If the levy requested is greater than the calculated extension the Resolution provides Cook County with direction to maximize the levy requested in all funds except Corporate (Administration).

Recommendation:

Approve the Tax Levy Resolution 12.17.2024 as submitted.

**Prospect
Heights
Park
District**

110 W. Camp McDonald Rd, Prospect Heights, IL.

**FOR TAX YEAR 2024
TAX LEVY
ORDINANCE
NO. 12.17.2024
FY 2025**

January 1, 2025 – December 31, 2025

STATE OF ILLINOIS }
COUNTY of COOK } **SS**
PROSPECT HEIGHTS PARK DISTRICT }

I, Timothy Jones, do hereby certify that I am the duly qualified elected President and Presiding Officer of the PROSPECT HEIGHTS PARK DISTRICT, Cook County, Illinois, and that the foregoing Tax Levy Ordinance 12.17.2024 was passed in full compliance with the provisions of Section 4 through 7 of “An Act to provide for procedures for public notice and hearing on Public Act 82-102” (Truth in Taxation).

Timothy Jones, President and Presiding Officer
Prospect Heights Park District

ATTEST:

Elizabeth Cloud, Board Secretary
Prospect Heights Park District

Dated 17th Day of December 2024

STATE of ILLINOIS }
COUNTY of COOK } SS.
PROSPECT HEIGHTS PARK DISTRICT }

CERTIFICATE of ANNUAL TAX LEVY ORDINANCE 12.12.23
TO: THE COUNTY CLERK of COOK COUNTY:

I, Elizabeth Cloud, do hereby certify that I am Secretary to the Board of Commissioners of the Prospect Heights Park District, Cook County, duly appointed and qualified and acting in and for said Park District.

That pursuant to authority vested in it, the Board Of Commissioners of the Prospect Heights Park District, Cook County, Illinois at its meeting assembled on the 17th Day of December, A.D., 2024 did hereby direct that there be raised by the General Tax Levy Ordinance attached hereto:

General Park Purposes	\$1,070,000
Recreation Purposes	992,000
Auditing Purposes	20,200
Paving & Lighting	11,700
Liability Insurance	115,000
Retirement Fund (IMRF)	133,000
Social Security	215,000
Police & Security Purposes	48,100
Museums Purposes	0
Special Co-op Recreation	161,000
Debt Service Fund	<u>758,270</u>
	\$ 3,524,270

That the amount set forth in the Annual Tax Levy Ordinance attached hereto, the same being a true and correct copy of said Ordinance be levied upon all taxable property in said Park District of the PROSPECT HEIGHTS PARK DISTRICT, Cook County, Illinois, as itemized and needed for uses and purposes as therein set forth as appears from the record of the proceedings of said Board of Commissioners now on file in the Park District office and that this original form which this copy was made and compared is on record in said office.

I, Elizabeth Cloud, being first duty sworn on oath, deposes and says that the above and foregoing statement is true and correct.

Elizabeth Cloud, Board Secretary

ORDINANCE 12.17.2024

TAX LEVY ORDINANCE AND RESOLUTION ADOPTING THE SAME FOR TAX YEAR 2024 & FISCAL YEAR JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025 FOR THE PROSPECT HEIGHTS PARK DISTRICT IN THE COUNTY OF COOK AND STATE OF ILLINOIS

WHEREAS: It is the duty of the Commissioners of the Prospect Heights Park District to levy a tax for General Park purposes of said Park District and for the purpose of planning, establishing and maintaining Recreation programs within said Park District, and for the purpose of levying a tax for Paving and Lighting of streets and playgrounds, within and upon park district property, for the purpose of levying and collecting tax for the payment of Liability Insurance, for the purposes of levying and collecting a tax for the payment of Federal Old Age and Survivors Insurance and Illinois Municipal Retirement Fund, and for the purpose of maintaining a Police and Security System, and for the purpose of Joint Recreation Programs for the Special Recreation, and for the purpose of levying and collecting a tax for Auditing Fund, and for the purpose of levying and collecting a tax for Museum Fund and for the purpose of levying and collecting a tax for the Debt Service Fund.

Now, THEREFORE, Be it Resolved this 17th Day of December 2024, this Tax Levy Ordinance / Resolution was considered by the Board of Commissioners of the Prospect Heights Park District, County of Cook, State of Illinois:

Section 1: That there is hereby levied on all taxable property within the Corporate limits of said PROSPECT HEIGHTS PARK DISTRICT for the fiscal year beginning January 1, 2025 and ending December 31, 2025, the total sum of *ONE MILLION SEVENTY THOUSAND DOLLARS (\$1,070,000)* for the Corporate purposes of said Park District and the total sum of *NINE HUNDRED NINETY-TWO THOUSAND DOLLARS (\$992,000)* for Recreation purposes as described by the statutes of the State of Illinois in such case made and provided, the sum of *TWENTY THOUSAND TWO HUNDRED DOLLARS (\$20,200)* for the Audit Fees of Park District in accordance with the Statutes of the State of Illinois in such case made and provided, and the sum of *ELEVEN THOUSAND SEVEN HUNDRED DOLLARS (\$11,700)* for the Paving and Lighting of streets and playgrounds in accordance with the Statute of the State of Illinois in such case made and provided, and the sum of *ONE HUNDRED FIFTEEN THOUSAND DOLLARS (\$115,000)* for the Public Liability Insurance, and the sum of *ONE HUNDRED THIRTY-THREE THOUSAND DOLLARS (\$133,000)* for Illinois Municipal Retirement Fund, in accordance with the Statutes of the State of Illinois in such case made and provided, and the sum of *TWO HUNDRED FIFTEEN THOUSAND DOLLARS (\$215,000)* for Federal Old Age and Survivors Insurance in accordance with the Statutes of the State of Illinois in such case made and provided, the sum of *FORTY EIGHT THOUSAND ONE HUNDRED DOLLARS (\$48,100)* for organizing and maintaining a, Police and Security in accordance with the Statutes of the State of Illinois in such case made and provided, and the sum of *ZERO DOLLARS (\$0)*, for the maintenance of Museums, in accordance with the Statute of the State of Illinois in such case made and provided and the sum of *ONE HUNDRED SIXTY ONE THOUSAND DOLLARS (\$161,000)* for Joint Recreation Programs for the Special Recreation, in accordance with the Statures of the State of Illinois in such case made and provided and the sum of

SEVEN HUNDRED FIFTY EIGHT THOUSAND TWO HUNDRED SEVENTY DOLLARS (\$758,270) for Debt Service, in accordance with the Statutes of the State of Illinois in such case made and provided and that the said total of *THREE MILLION FIVE HUNDRED TWENTY-FOUR THOUSAND TWO HUNDRED SEVENTY DOLLARS (\$3,524,270)* to defray the necessary expenses for the operation, construction, repair, improvements, and maintenance of parks and grounds, buildings, under the control of the Park District, and Recreation Programs, Auditing Fund, Paving and Lighting of streets and playgrounds, Liability Insurance, payments of Illinois Municipal Retirement Fund & F.I.C.A., and for Museum purposes, for joining the Special Recreation CO-OP District for the Special Recreation and for the Debt Service.

Section 2: The Ordinance heretofore adopted lists the objects and purposes for which said funds were made and the respective amounts:

CORPORATE TAX LEVY

Personnel Services	\$	561,898
Contractual Services		278,433
Commodities		37,760
Improvements & Development		191,909
<hr/>		
Total Amount Levied	\$	1,070,000

RECREATION TAX LEVY

Personnel Services	\$	992,000
<hr/>		
Total Amount Levied	\$	992,000

AUDIT LEVY

Expense for Annual Audit of Park District Accounts	\$	20,200
<hr/>		
Total Amount Levied	\$	20,200

PAVING & LIGHTING TAX LEVY

Paving & Lighting, Maintaining of Streets and Playgrounds	\$	11,700
<hr/>		
Total Amount Levied	\$	11,700

LIABILITY INSURANCE TAX LEVY

Liability Insurance in connection with the operation of the Park District. (Workmen's Compensation, Unemployment Insurance, Auto and General Liability). \$ 115,000

Total Amount Levied \$ 115,000

ILLINOIS MUNICIPAL RETIREMENT TAX LEVY

Payment by the Park District to Illinois Municipal Retirement Fund \$ 133,000

Total Amount Levied \$ 133,000

FEDERAL OLD AGE & SURVIVORS INSURANCE TAX LEVY

F.I.C.A Employers Payment \$ 215,000

Total Amount Levied \$ 215,000

POLICE PURPOSES TAX LEVY

Organizing & Maintaining Police System \$ 48,100

Total Amount Levied \$ 48,100

MUSEUM TAX LEVY

Maintenance & Operation of Museums and Nature Areas \$ 0

Total Amount Levied \$ 0

SPECIAL RECREATION TAX LEVY

Joint Recreation Programs for the Special Recreation \$ 161,000

Total Amount Levied \$ 161,000

DEBT SERVICE LEVY

Debt Service \$ 758,270

Total Amount Levied \$ 758,270

Section 3: That all expended balances in any item or items in any levy made by the Tax Levy Ordinance may be expended in making up insufficiency or deficit in any item within the same levy for the general purposes for which it is made.

Section 4: That the Secretary of the Board of Commissioners of this Park District is hereby directed to file a copy of this Ordinance and Resolution duly certified by said Secretary in accordance with the provisions of the Statute in such case made and provided with the County of Cook, State of Illinois.

PROSPECT HEIGHTS PARK DISTRICT

SUMMARY of TAX LEVY

	<u>FUND</u>		<u>LEVIED AMOUNT</u>
01	CORPORATE	\$	1,070,000
02	RECREATION		992,000
04	AUDIT		20,200
05	PAVING & LIGHTING		11,700
06	LIABILITY INSURANCE		115,000
07	RETIREMENT (I.M.R.F.)		133,000
11	SOCIAL SECURITY		215,000
08	POLICE		48,100
09	MUSEUM		0
10	SPECIAL RECREATION		161,000
56	DEBT SERVICE		<u>758,270</u>
		\$	3,524,270

Section 5: On the motion of Commissioner _____, seconded by Commissioner _____, it is hereby resolved that the Tax Levy Ordinance 12.17.2024 be passed by the Board of Commissioners of the said Park District, Cook County, Illinois on the 17th Day of December, 2024 by the following roll call vote:

Ayes:

Nays:

Absent:

Abstain:

Passed and deposited in the office of the Secretary of the Board of Commissioners of the Prospect Heights Park District, this 17th Day of December, 2024 A.D.

Elizabeth Cloud, Board Secretary
Prospect Heights Park District

STATE of ILLINOIS }
COUNTY of COOK } SS
PROSPECT HEIGHTS PARK DISTRICT }

I, Elizabeth Cloud, do hereby certify that I am the duly qualified Secretary for The Board of Commissioners of the Prospect Heights Park District, in the County of Cook and State aforesaid.

I do further certify that the foregoing is a full true copy of the Annual Tax Levy Ordinance 12.17.2024, adopted by the Board of Commissioners on this 17th Day of December, 2024.

IN WITNESS WHEREOF, I hereunto affix my official signature as Secretary of the Board of Commissioners of the Prospect Heights Park District.

Elizabeth Cloud, Board Secretary
Prospect Heights Park District

Subscribed and Sworn to me this 17th Day of December 2024.

Notary Public: _____

PROSPECT HEIGHTS PARK DISTRICT

RESOLUTION

The attached resolution is hereby published by the authority of the Board of Commissioners of the Prospect Heights Park District pursuant to Illinois Revised Statutes, Chapter 105, Section 4-3 this 17th Day of December, 2024.

**Elizabeth Cloud, Board Secretary
Prospect Heights Park District**

(PARK DISTRICT SEAL)

By attachment of this statement to any Resolution, said Resolution is made a part of the Park District's Resolutions available to the public upon request.

RESOLUTION 12.17.2024

A RESOLUTION PROVIDING FOR THE POSSIBLE REDUCTION OF LEVY AND ASSESSMENT OF TAXES FOR THE PROSPECT HEIGHT PARK DISTRICT COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025

WHEREAS, the Board of Commissioners of the Prospect Heights Park District recognize certain effect of the Property Tax Limitation Act on the annual tax levy of the Park District; and

WHEREAS, the Board of Commissioners of the Prospect Heights Park District recognize certain limitations of the annual property tax extension as currently distributed by the Office of the County Clerk; and

WHEREAS, it is determined to be in the best interest of the Prospect Heights Park District to maximize the levy extensions in the Recreation, Audit, Paving & Lighting, Liability Insurance, IMRF, Social Security, Police Protection, and Special Recreation Funds.

THEREFORE, be it resolved by the Board of Commissioners of the Prospect Heights Park District that the Director of Tax Extensions of the Office of the County Clerk be authorized to extend the full levy request, up to the legal tax rate limit to Recreation, Audit, Paving & Lighting, Liability Insurance, IMRF, Social Security, Police Protection, and Special Recreation Funds of the District.

BE IT FURTHER RESOLVED that the Director of Tax Extensions of the Office of the County Clerk be authorized to reduce the District's Corporate Fund to provide the necessary tax extension required to maintain the Recreation, Audit, Paving & Lighting, Liability Insurance, IMRF, Social Security, Police Protection, Museum, and Special Recreation Funds, at the full levy amount requested.

Passed and signed on this 17th day of December 2024.

ATTEST:

TIMOTHY JONES
PARK BOARD PRESIDENT _____
Date: December 17, 2024

ELIZABETH CLOUD
PARK BOARD SECRETARY _____
Date: December 17, 2024

Adopted: December 17, 2024