

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, OCTOBER 22, 2024**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present: Ellen Avery, Betty Cloud, Paul Fries, Tim Jones, Eric Kirste and Steve Messer

Commissioner absent: Karl Jackson

Also Present: Executive Director Christina Ferraro, Superintendent of Recreation Ray Doerner, Superintendent of Parks & Facilities Mark Grassi, Superintendent of Finance, HR & IT Shawn Hughes, Superintendent of Golf Sean Lee, Marketing & Communications Manager/Recording Secretary Edlyn Castil

A quorum was present.

Tim Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

Commissioner Kirste asked for the spelling of his name under Item XI. A. of the Agenda be corrected to read "Kirste".

A motion was made by Commissioner Kirste and seconded by Commissioner Cloud to approve the agenda as amended. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Recognition/Welcome

Aaron Gold, Vice President, Speer Financial, Inc. and resident Jill Moskal was in attendance.

Aaron Gold, Vice President, Speer Financial, Inc. presented the results of the sale of the district's General Obligation Limited Tax Park Bond Series 2024. They received eight bids. The low bid was a 3.19% net interest cost bid from Busey Bank Mount Prospect, Illinois. The second-place bid was a 3.3% net interest cost bid from Lakeside Bank Elmhurst, IL. The recommendation is for the district's General Obligation Limited Tax Park Bond Series 2024 awarded to Bussey Bank Mount Prospect, Illinois at a price of \$700,195 at a net interest cost of 3.19%.

Public Comment

None

Consent Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Fries to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Announcements (Meetings)

Regular Board Meeting is scheduled for November 19, 2024 at 7:00 p.m. and will be held at Gary Morava Recreation Center.

Attorney's Report

There was none.

Administrative/Operational Summary

Executive Director – In addition to the submitted report, Executive Director Christina Ferraro provided a summary of the community feedback provided at the special meeting related to the new parcel adjacent to Tully Park. The staff will gather quotes and information and report at the next board meeting in November. Christina reported the district is anticipating Wedgewood to be completed by mid-November. If not, the project may be deferred to next year. HR/Payroll Coordinator Catherine Roock will be sending the Commissioners a YouTube video link to a Sexual Harassment Prevention Training video and a link to a quiz. Commissioners need to watch the training video and take the quiz to meet the annual training requirement.

Commissioner Cloud requested an update regarding Muir Park. Christina explained there are no new updates, the property is now in a TIF district, it continues to be approved for a townhome subdivision and the Park District continues to wait for the property owner to sell the property. Commissioner Cloud asked if it's a possibility to sell the park property along with the Jolly Fun House property to make the sale more enticing to a buyer and generate revenue for the park district. There was discussion about the district's mission to acquire and maintain park land, the potential sale price, and the community process to sell property.

Marketing & Communications Manager – Marketing & Communications Manager Edlyn Castil highlighted that the district to date has secured over \$12,000 in sponsorship revenue in addition to receiving substantial in-kind donations.

Superintendent of Finance, HR and IT – as submitted.

Superintendent of Recreation – In addition to the submitted report, Superintendent of Recreation Ray Doerner highlighted there was a great turnout at a couple new events - Golden Years Wellness Event and Loteria Family Night.

Superintendent of Parks and Facilities – In addition to the submitted report, Superintendent of Parks and Facilities Mark Grassi reported staff is completing ADA compliant projects in GMRC and renovating men's and women's bathrooms. The district

Administrative/Operational Summary (continued)

reached its PDRMA smart goal for the year. The new smart goal that the district will be proposing is reevaluating the district’s bus training.

Director of Golf Operations – as submitted.

Superintendent of Golf - as submitted. Superintendent of Golf Sean Lee commented that they received the new rough mower today.

Recreation Supervisors – as submitted.

Committees of the Board

There were none.

Unfinished/Ongoing Business

DISCUSSION: Aging Infrastructure including tennis and pickleball courts

Executive Director Christina Ferraro discussed the various options. A quote was received for the Country Gardens Park for the courts for \$44,000 so a competitive bid process is now required.

New Business

ACTION: Approval of IAPD Credentials Certificate

A motion was made by Commissioner Fries and seconded by Commissioner Messer to designate Christina Ferraro to serve as Delegate and Ray Doerner to serve as 1st Alternate to the Annual Business Meeting of the Illinois Association of Park District to be held on Saturday, January 25, 2025 at 3:30 p.m. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

ACTION: Approval of Ordinance #10.22.2024: “An ordinance providing for the issue of \$700,195 General Obligation Limited Tax Park Bonds, Series 2024, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of certain outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on the bonds and authorizing the sale of the bonds to the purchaser thereof.”

A motion was made by Commissioner Avery and seconded by Commissioner Cloud to adopt ordinance #10.22.2024 Approval of Ordinance #10.22.2024, An ordinance providing for the issue of \$700,195 General Obligation Limited Tax Park Bonds, Series 2024, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of certain outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on the bonds and authorizing the sale of the bonds to the purchaser thereof. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None Commissioner Jackson

Absent: Commissioner Jackson

The motion carried.

Commissioner's Comments

There were none.

Adjournment

With no further business to discuss, a motion was made by Commissioner Cloud and seconded by Commissioner Fries to adjourn the Regular Board Meeting at 7:54 p.m. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Betty Cloud, Secretary