



BOARD REPORT

FEBRUARY 25, 2025



**REGULAR BOARD MEETING
PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, FEBRUARY 25, 2025
7:00 p.m.**

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance

II. Corrections/Additions/Approval of Agenda

III. Recognition/Welcome

IV. Presentation: Greg Petry Consulting LLC, introduction of strategic plan process

V. Public Comment

VI. Consent Agenda

These items are considered by the Park District to be routine and will be enacted in one motion without separate discussion. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

- A. Approval of January 28, 2025 Board Workshop Strategic Planning Minutes
- B. Approval of January 28, 2025 Public Hearing Minutes
- C. Approval of January 28, 2025 Executive Session Meeting Minutes
- D. Approval of January 28, 2025 Regular Board Meeting Minutes
- E. Approval of Treasurer's Report Cash Report #2 cash balance totaling \$5,446,413.10 as of January 31, 2025
- F. Approval of Warrants totaling \$162,269.04 for the period ending January 31, 2025

VII. Announcements (Meetings)

Regular Board Meeting at Gary Morava Recreation Center – March 25, 2025 at 7:00 p.m.

VIII. Attorney's Report

Legal Matter

IX. Administrative/Operational Summary

- A. Executive Director, Ferraro
- B. Marketing and Communications Manager, Castil
- C. Superintendent of Finance, HR and IT, Hughes
- D. Superintendent of Recreation, Doerner
- E. Superintendent of Parks and Facilities, Grassi
- F. Director of Golf, Heidkamp (Brazeau)

- G. Superintendent of Golf, Lee
- H. Recreation Supervisors, Fudala, Glinski, Zervas

X. Committees of the Board

- A. Finance Committee - Eric Kirste, Steve Messer
- B. Personnel and Planning Committee - Ellen Avery, Betty Cloud
- C. Policy and Procedure Committee - Ellen Avery, Betty Cloud
- D. Recreation Facilities, Parks & Maintenance Committee - Tim Jones, Paul Fries
- E. Recreation Programs & Resident Relations Committee - Eric Kirste, Betty Cloud
- F. OOC Programs, Facilities, Grounds & Maintenance Committee - Karl Jackson, Tim Jones

XI. Unfinished/Ongoing Business

XII. New Business

XIII. Commissioner Comments

XIV. Recess into Executive Session (Visitors are Excused at this Time)

Executive Session in accordance with the Open Meetings Act to consider information regarding:

- A. Personnel – 5ILCS 120/2(c)(1)

XV. Reconvene to Open Session (Visitors Invited to Return at this Time)

XVII. Action as a Result of the Executive Session

XVIII. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL 60070

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.

**MINUTES OF THE BOARD WORKSHOP
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 WEST CAMP MCDONALD RD., PROSPECT HEIGHTS IL 60070
TUESDAY, JANUARY 28, 2025**

Call to Order

Roll Call

Commissioner Jones called the Board Workshop of the Prospect Heights Park District to order at 6:00p.m.

Commissioners present: Ellen Avery, Paul Fries, Karl Jackson, Eric Kirste, and Tim Jones

Commissioner absent: Betty Cloud, Steve Messer

A quorum was present.

Also Present: Christina Ferraro – Executive Director, Ray Doerner - Superintendent of Recreation, Mark Grassi – Superintendent of Parks & Facilities, Shawn Hughes – Superintendent of Finance, HR & IT

Also Present: University students Aaron Hoyle-Katz & Piyumi Kotagedara Liyanage, and Professor Laura Payne, Extension Specialist, and Director, Office of Recreation and Park Resources Department of Recreation, Sport and Tourism University of Illinois at Urbana-Champaign

Strategic Planning

Dr. Payne thanked attendees for their time and contributions. The board, staff, and guests from the University of Illinois introduced themselves and shared their roles within the Park District. Dr. Payne clarified that names would not be included in the summary and outlined the workshop's purpose: to gather perspectives on the District's strengths, vision, challenges, and opportunities.

The group identified key strengths, including the flexibility of programs for parents and the dedication and resourcefulness of staff, who effectively manage a small budget. Weaknesses included financial constraints, which pose challenges in maintaining and improving the District's aging infrastructure.

Dr. Payne led a discussion on opportunities for the District, emphasizing the importance of engaging residents, particularly newcomers from diverse backgrounds. The group suggested outreach through targeted programs and potential partnerships to better serve these communities.

Evaluating current programs, especially privatized services like swim lessons and fitness centers, was recommended to determine if the District should continue offering them. Additional funding opportunities were discussed, including pursuing grants and leveraging the newly formed Foundation for fundraising efforts. Lastly, the idea of

creating a “town square” was proposed to foster a stronger sense of community and provide a central gathering space for residents. It was suggested programs be offered for parents/adults at the same time as children’s programs to engage the whole family. It may also decrease the cancellation rate of programs.

Dr. Payne led a discussion on potential challenges facing the District. Key concerns included declining birthrates, which may impact staffing levels and participation rates. The group highlighted the need for flexibility in programming to adapt to changing demographics and the rise of hybrid work schedules. Additional challenges include increased competition from full-day kindergarten programs in local school districts and private childcare providers, which may affect the District’s offerings. Aging facilities and limited financial resources remain significant concerns, with critical improvements needed for the golf course clubhouse, grounds garage, administration building, recreation center, swimming pool, and tennis courts.

Dr. Payne led a discussion on the long-term vision for the District, emphasizing purpose, values, and goals for the next 10–20 years. The group agreed that the District should remain a central hub for the community, fostering a strong sense of belonging and family connection. Key priorities for future planning include developing a multi-purpose recreation center and pool that serves all ages. This facility should be modern, flexible, and reliable, offering amenities such as food services, structured social opportunities, Wi-Fi, and spaces for intergenerational engagement. The goal is to create a destination where families and individuals connect rather than just a drop-off point for activities.

Adjournment

With no further business to discuss, a motion was made by Commissioner Fries and seconded by Commissioner Jackson to adjourn the Regular Board Meeting at 7:04 p.m. The motion was approved by a voice vote with two absent (Cloud, Messer). The motion carried.

Betty Cloud, Secretary

**MINUTES OF THE PUBLIC HEARING
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, JANUARY 28, 2025**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:05p.m.

Commissioners present: Ellen Avery, Paul Fries, Karl Jackson, Eric Kirste, and Tim Jones

Commissioner absent: Betty Cloud, Steve Messer

Also Present: Christina Ferraro – Executive Director, Ray Doerner - Superintendent of Recreation, Mark Grassi – Superintendent of Parks & Facilities, Shawn Hughes – Superintendent of Finance, HR & IT, Sean Lee - Superintendent of Golf

A quorum was present.

Recognition/Welcome

Jill Moskal.

Explanation of Hearing

Commissioner Tim Jones explained the purpose of the hearing regarding the proposed 2025 Budget and Appropriation Ordinance.

Public Comment

There were none.

Adjournment

With no further business to discuss, a motion was made by Commissioner Avery and seconded by Commissioner Jackson to adjourn the Public Hearing at 7:07 p.m. The motion was approved by a voice vote. The motion carried.

Betty Cloud, Secretary

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 WEST CAMP MCDONALD RD., PROSPECT HEIGHTS IL 60070
TUESDAY, JANUARY 28, 2025**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:08p.m.

Commissioners present: Ellen Avery, Paul Fries, Karl Jackson, Eric Kirste, and Tim Jones

Commissioner absent: Betty Cloud, Steve Messer

Also Present: Christina Ferraro – Executive Director, Ray Doerner - Superintendent of Recreation, Mark Grassi – Superintendent of Parks & Facilities, Shawn Hughes – Superintendent of Finance, HR & IT, Sean Lee - Superintendent of Golf

A quorum was present.

Commissioner Jones appointed Ellen Avery as Secretary pro tempore of the Board to serve in the absence of the Secretary Betty Cloud.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Fries and seconded by Commissioner Jackson to approve the agenda as submitted. The motion was unanimously approved by a voice vote. The motion carried.

Recognition/Welcome

Jill Moskal

Public Comment

None

Consent Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Avery to approve items as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Fries, Jackson, Jones, Kirste

Nays: None

Abstain: None

Absent: Commissioners Betty Cloud, Steve Messer

The motion carried.

Announcements (Meetings)

The next Regular Board Meeting is scheduled for February 25, 2025 at 7:00 p.m. and will be held at Gary Morava Recreation Center.

Attorney's Report

There was none.

Administrative/Operational Summary

Executive Director – In addition to the submitted report, Executive Director Ferraro reported the Tully Park community meeting will be held on Jan 30, 2025 at 6:30pm to discuss the design of 214 S Wheeling Rd. She also explained the new Illinois Sales and Use Tax which applies to leased or rented tangible personal property effective January 1, 2025. This 10% tax applies to golf carts, golf clubs, ice skates, boats, etc. There was a discussion about how this will affect the golf course.

Marketing & Communications Manager – – as submitted.

Superintendent of Finance, HR and IT – Superintendent of Finance, HR and IT – In addition to the submitted report, Superintendent Hughes noted the receipt of the OSLAD grant funds this month.

Superintendent of Recreation – – Superintendent of Recreation Ray Doerner- In addition to the submitted report, Superintendent Doerner noted summer camp registration will begin Feb 10th for residents. He reported there have been discussions with Mt Prospect and River Trails Park Districts to co-op on adult athletics. He also highlighted the competition program and explained the Hair and Makeup Academy and mock competition that was held a few weeks ago.

Superintendent of Parks and Facilities – In addition to the submitted report, Superintendent of Parks and Facilities Grassi reported the newly acquired truck now has its salt spreader installed.

Director of Golf Operations – as submitted.

Superintendent of Golf - as submitted.

Recreation Supervisors – as submitted.

Committees of the Board

There were none.

Unfinished/Ongoing Business

None

New Business

Ordinance #01.28.2025 Combined Budget and Appropriation FY2025

A motion was made by Commissioner Avery and seconded by Commissioner Jackson to Ordinance #01.28.2025 Combined Budget and Appropriation as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Fries, Jackson, Jones, Kirste

Nays: None

Abstain: None

Absent: Commissioners Betty Cloud, Steve Messer

The motion carried.

Ordinance #01.28.2025A Abating Tax Levied for the Year 2024

A motion was made by Commissioner Avery and seconded by Commissioner Kirste to approve the Ordinance #01.28.2025A Abating Tax Levied for the Year 2024 as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Fries, Jackson, Jones, Kirste

Nays: None

Abstain: None

Absent: Commissioners Betty Cloud, Steve Messer

The motion carried.

Commissioner's Comments

Commissioner Jones asked the Board Members to complete a Performance Evaluation for Executive Director, Christina Ferraro by Tuesday, February 18, 2025, so the results can be discussed at the February Board Meeting in Executive Session. The performance evaluation is completely anonymous and only a tallied summary will be presented to Ferraro after the February Board meeting.

Executive Session

A motion was made by Commissioner Jackson and seconded by Commissioner Kirste to recess into Executive Session of 5 ILCS 120/ Open Meetings Act Section 2 (c) (21) for the purpose of semi-annual review of executive session minutes and determine release at 7:29 p.m. The motion was approved by a voice vote with two absent (Cloud, Messer). The motion carried.

Action as a Result of the Executive Session

During the executive session, the semi-annual review of executive session minutes was conducted and there was discussion to determine their release.

A motion was made by Commissioner Avery and seconded by Commissioner Kirste to approve Resolution #01.28.2025: Determining the Confidentiality of Closed Session Minutes as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Fries, Jackson, Jones, Kirste

Nays: None

Abstain: None

Absent: Commissioners Betty Cloud, Steve Messer

The motion carried.

Adjournment

With no further business to discuss, a motion was made by Commissioner Fries and seconded by Commissioner Jackson to adjourn the Regular Board Meeting at 7:35 p.m. The motion was approved by a voice vote with two absent (Cloud, Messer). The motion carried.

Betty Cloud, Secretary

TO: Board of Commissioners, Prospect Heights Park District

Pink

FROM: Park District Treasurer

DATE: 2/25/2025 CASH REPORT FY 25

Motion by Commissioner _____ to approve CASH REPORT 02
2/25/2025 as submitted. Seconded by Commissioner _____ .

Busey Bank		Interest Earned YTD			
Payroll	Checking/sweep			\$	-
Vendor	Checking/sweep				-
General/Sweep	Checking				2,687,291.09
ATM	Checking				97,393.03
Investment	Checking	\$ 6,764.46	annual yield 3.57%		2,271,925.61
Cash Reserve	Checking	\$ 1,160.61	annual yield 3.57%		389,803.37
		TOTALS		\$	5,446,413.10
					Voice Vote

FINANCIAL RESOLUTION

Motion by Commissioner _____ to approve WARRANT RESOLUTION
2/25/2025 as submitted. Seconded by Commissioner _____ .

APPROVAL OF WARRANTS 2/25/2025

VENDOR WARRANTS				AMOUNTS
	2	<i>In the amount of</i>	CHECKS ISSUED	\$ 151,257.30
	2A	<i>In the amount of</i>	ELECTRONIC	\$ 134,484.67
		Total Vendor Warrants		<u>\$ 285,741.97</u>

PAYROLL WARRANTS

		1/10/2025		
	3	<i>In the amount of</i>		\$ 77,623.43
			gross plus employer costs	
		1/24/2025		
	4	<i>In the amount of</i>		\$ 84,645.61
			gross plus employer costs	
		Total Payroll Warrants		<u>\$ 162,269.04</u>

TOTAL OF WARRANTS \$ 448,011.01 Roll Call



Prospect Heights Park District, IL

Check Report

By Check Number

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
02337	EXCALTECH	01/06/2025	EFT	0.00	3,294.50	1360
03315	MAGNIFICENT EVENTS LTD	01/06/2025	EFT	0.00	3,250.00	1361
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	01/09/2025	EFT	0.00	934.80	1374
03078	CIVICPLUS	01/09/2025	EFT	0.00	29,740.70	1375
02337	EXCALTECH	01/09/2025	EFT	0.00	3,294.50	1376
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	01/09/2025	EFT	0.00	1,869.60	1389
01041	CONSTELLATION NEW ENERGY INC	01/09/2025	EFT	0.00	25.82	1390
01041	CONSTELLATION NEW ENERGY INC	01/09/2025	EFT	0.00	3,941.29	1391
01041	CONSTELLATION NEW ENERGY INC	01/09/2025	EFT	0.00	2.70	1392
01041	CONSTELLATION NEW ENERGY INC	01/09/2025	EFT	0.00	3,825.02	1393
01041	CONSTELLATION NEW ENERGY INC	01/09/2025	EFT	0.00	130.21	1394
01324	DIRECT FITNESS SOLUTIONS LLC	01/09/2025	EFT	0.00	3,260.00	1395
02459	HOT SHOTS SPORTS	01/09/2025	EFT	0.00	3,472.00	1396
01063	PDRMA	01/09/2025	EFT	0.00	-55,393.56	1397
01063	PDRMA	01/09/2025	EFT	0.00	55,393.56	1397
	Void	01/09/2025	EFT	0.00	0.00	1398
01070	RAMROD DISTRIBUTORS INC	01/09/2025	EFT	0.00	1,005.86	1399
01055	ROTARY CLUB OF RIVER CITIES ILLINOIS USA	01/09/2025	EFT	0.00	395.00	1400
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	01/16/2025	EFT	0.00	9,700.86	1401
02706	REAL GRAPHIX	01/16/2025	EFT	0.00	1,805.48	1402
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	01/17/2025	EFT	0.00	2,912.61	1403
01053	MICHAEL WAGNER & SONS	01/17/2025	EFT	0.00	43.68	1404
02706	REAL GRAPHIX	01/17/2025	EFT	0.00	701.91	1405
01009	AIRGAS USA LLC	01/30/2025	EFT	0.00	445.96	1406
01402	BHFX LLC	01/30/2025	EFT	0.00	66.00	1407
01070	RAMROD DISTRIBUTORS INC	01/30/2025	EFT	0.00	1,350.44	1408
03330	ERIK DONNER	01/09/2025	Regular	0.00	1,000.00	54893
01349	ILLINOIS ASSOCIATION OF PARK DISTRICTS	01/09/2025	Regular	0.00	5,484.59	54894
01206	JOURNAL AND TOPICS NEWSPAPER	01/09/2025	Regular	0.00	3,850.00	54895
01058	NCPERS GROUP LIFE INSURANCE	01/09/2025	Regular	0.00	16.00	54896
02715	PLANSOURCE	01/09/2025	Regular	0.00	2,246.93	54897
02715	PLANSOURCE	01/09/2025	Regular	0.00	2,246.93	54898
01031	PULSE TECHNOLOGY	01/09/2025	Regular	0.00	912.77	54899
01565	USGA CLUB MEMBERSHIP	01/09/2025	Regular	0.00	175.00	54900
01138	VISIONARY WEBWORKS	01/09/2025	Regular	0.00	1,200.00	54901
01344	WALTER KUSNIERZ	01/10/2025	Regular	0.00	280.00	54902
01338	DETECTION SYSTEMS & SERVICE INC	01/10/2025	Regular	0.00	864.00	54903
03044	GEORGE'S LANDSCAPING, INC.	01/10/2025	Regular	0.00	45,253.75	54904
01693	HINCKLEY SPRINGS	01/10/2025	Regular	0.00	99.99	54905
01040	HOME DEPOT CREDIT SERVICES	01/10/2025	Regular	0.00	2,922.49	54906
	Void	01/10/2025	Regular	0.00	0.00	54907
03299	KAILYN JOYCE	01/10/2025	Regular	0.00	46.83	54908
03243	LUCAS LANDSCAPE AND DESIGN	01/10/2025	Regular	0.00	6,930.00	54909
01062	ODP BUSINESS SOLUTIONS LLC	01/10/2025	Regular	0.00	465.10	54910
01063	PDRMA	01/10/2025	Regular	0.00	55,393.56	54911
01135	PITNEY BOWES BANK INC PURCHASE POWER	01/10/2025	Regular	0.00	200.00	54912
01909	ANCEL GLINK PC	01/16/2025	Regular	0.00	318.75	54913
01030	DES PLAINES MATERIAL & SUPPLY	01/16/2025	Regular	0.00	75.70	54914
01030	DES PLAINES MATERIAL & SUPPLY	01/28/2025	Regular	0.00	-75.70	54914
02031	JOHNSON CONTROLS SECURITY SOLUTIONS	01/16/2025	Regular	0.00	320.88	54915
03046	MAINSTREET GOLF CARS LLC	01/16/2025	Regular	0.00	8,286.46	54916
	Void	01/16/2025	Regular	0.00	0.00	54917
02138	ANDERSON PEST SOLUTIONS	01/17/2025	Regular	0.00	158.89	54918
01423	GORDON FOOD SERVICE INC	01/17/2025	Regular	0.00	1,787.20	54919

Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02031	JOHNSON CONTROLS SECURITY SOLUTIONS	01/17/2025	Regular	0.00	311.54	54920
01370	JULIE INC	01/17/2025	Regular	0.00	231.20	54921
03046	MAINSTREET GOLF CARS LLC	01/17/2025	Regular	0.00	9,015.37	54922
	Void	01/17/2025	Regular	0.00	0.00	54923
01162	MANZELLA PLUMBING INC	01/17/2025	Regular	0.00	279.82	54924
03331	MARK STRANG	01/17/2025	Regular	0.00	23.44	54925
01058	NCPERS GROUP LIFE INSURANCE	01/17/2025	Regular	0.00	16.00	54926
01040	HOME DEPOT CREDIT SERVICES	01/22/2025	Regular	0.00	644.97	54927
03116	MARK GRASSI	01/22/2025	Regular	0.00	258.84	54928
01616	TOUR EDGE GOLF MFG INC	01/22/2025	Regular	0.00	16.00	54929
02236	LAKESHORE BEVERAGE	01/17/2025	Bank Draft	0.00	-178.72	DFT0003226
02236	LAKESHORE BEVERAGE	01/02/2025	Bank Draft	0.00	178.72	DFT0003226
03165	TRANSAMERICA TRUST COMPANY	01/09/2025	Bank Draft	0.00	350.00	DFT0003230
02205	ILLINOIS MUNICIPAL FUND	01/07/2025	Bank Draft	0.00	22,616.28	DFT0003236
02206	ILLINOIS DEPARTMENT OF REVENUE	01/16/2025	Bank Draft	0.00	2,719.00	DFT0003237
01143	VILLAGE OF MOUNT PROSPECT SALES TAX	01/16/2025	Bank Draft	0.00	229.91	DFT0003238
03165	TRANSAMERICA TRUST COMPANY	01/23/2025	Bank Draft	0.00	350.00	DFT0003239
02306	FIFTH THIRD BANK	01/29/2025	Bank Draft	0.00	27,563.86	DFT0003241
01032	CARDMEMBER SERVICE	01/07/2025	Bank Draft	0.00	5,186.68	DEC2024ELAN

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	98	34	0.00	151,333.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-75.70
Bank Drafts	8	9	0.00	59,015.73
EFT's	37	26	0.00	75,468.94
	143	73	0.00	285,741.97

Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PCARD-PCARD LIABILITY						
01081	VILLAGE OF MOUNT PROSPECT	01/29/2025	Bank Draft	0.00	537.22	MBD01.29.202
01081	VILLAGE OF MOUNT PROSPECT	01/29/2025	Bank Draft	0.00	559.44	MBD01.29.202
01081	VILLAGE OF MOUNT PROSPECT	01/29/2025	Bank Draft	0.00	243.90	MBD01.29.202
02398	WALMART	01/29/2025	Bank Draft	0.00	177.68	MBD01.29.202
02784	SHEIN	01/29/2025	Bank Draft	0.00	12.67	MBD01.29.202
01043	ILLINOIS ASSOCIATION OF PARKS AND REC	01/29/2025	Bank Draft	0.00	300.00	MBD01.29.202
01074	SAM'S CLUB/SYNCHRONY BANK	01/29/2025	Bank Draft	0.00	155.64	MBD01.29.202
02009	THE KNOT	01/29/2025	Bank Draft	0.00	1,112.32	MBD01.29.202
02492	UNITED AIRLINES	01/29/2025	Bank Draft	0.00	130.22	MBD01.29.202
02143	CENTRAL CONTINENTAL BAKERY	01/29/2025	Bank Draft	0.00	252.00	MBD01.29.202
02492	UNITED AIRLINES	01/29/2025	Bank Draft	0.00	137.88	MBD01.29.202
02318	AMAZON	01/29/2025	Bank Draft	0.00	46.98	MBD01.29.202
02889	WORLD'S FINEST CHOCOLATE	01/29/2025	Bank Draft	0.00	453.00	MBD01.29.202
02329	DOLLAR TREE	01/29/2025	Bank Draft	0.00	32.50	MBD01.29.202
02394	MARCUS PERFORMING ARTS CENTER	01/29/2025	Bank Draft	0.00	543.20	MBD01.29.202
02396	WINDY CITY BULLS	01/29/2025	Bank Draft	0.00	150.00	MBD01.29.202
01022	COMCAST	01/29/2025	Bank Draft	0.00	147.85	MBD01.29.202
02333	TONYS FRESH MARKET	01/29/2025	Bank Draft	0.00	87.01	MBD01.29.202
02474	VISTA PRINT	01/29/2025	Bank Draft	0.00	60.54	MBD01.29.202
02318	AMAZON	01/29/2025	Bank Draft	0.00	193.27	MBD01.29.202
02318	AMAZON	01/29/2025	Bank Draft	0.00	7.99	MBD01.29.202
02329	DOLLAR TREE	01/29/2025	Bank Draft	0.00	25.00	MBD01.29.202
02324	TARGET	01/29/2025	Bank Draft	0.00	75.00	MBD01.29.202
02492	UNITED AIRLINES	01/29/2025	Bank Draft	0.00	84.48	MBD01.29.202
02446	CHUCK E CHEESE	01/29/2025	Bank Draft	0.00	171.89	MBD01.29.202
02307	COMCAST BUSINESS	01/29/2025	Bank Draft	0.00	13.12	MBD01.29.202
02307	COMCAST BUSINESS	01/29/2025	Bank Draft	0.00	249.62	MBD01.29.202
02307	COMCAST BUSINESS	01/29/2025	Bank Draft	0.00	545.82	MBD01.29.202
02307	COMCAST BUSINESS	01/29/2025	Bank Draft	0.00	79.41	MBD01.29.202
02318	AMAZON	01/29/2025	Bank Draft	0.00	53.63	MBD01.29.202
02318	AMAZON	01/29/2025	Bank Draft	0.00	47.99	MBD01.29.202
02318	AMAZON	01/29/2025	Bank Draft	0.00	48.30	MBD01.29.202
02318	AMAZON	01/29/2025	Bank Draft	0.00	19.19	MBD01.29.202
03082	YBA SHIRTS INC	01/29/2025	Bank Draft	0.00	1,947.68	MBD01.29.202
02574	MICHAELS STORES, INC.	01/29/2025	Bank Draft	0.00	57.49	MBD01.29.202
01022	COMCAST	01/29/2025	Bank Draft	0.00	392.88	MBD01.29.202
01022	COMCAST	01/29/2025	Bank Draft	0.00	68.96	MBD01.29.202
02632	AMC ONLINE 9640	01/29/2025	Bank Draft	0.00	86.30	MBD01.29.202
02403	ADOBE	01/29/2025	Bank Draft	0.00	21.24	MBD01.29.202
02429	MAGGIANOS LITTLE ITALY	01/29/2025	Bank Draft	0.00	900.00	MBD01.29.202
01022	COMCAST	01/29/2025	Bank Draft	0.00	259.17	MBD01.29.202
02403	ADOBE	01/29/2025	Bank Draft	0.00	19.99	MBD01.29.202
03332	ASSOC OF A REG1RWPPT3	01/29/2025	Bank Draft	0.00	620.57	MBD01.29.202
03333	FRONTIER	01/29/2025	Bank Draft	0.00	28.98	MBD01.29.202
02830	KIDS EMPIRE	01/29/2025	Bank Draft	0.00	140.00	MBD01.29.202
02333	TONYS FRESH MARKET	01/29/2025	Bank Draft	0.00	121.11	MBD01.29.202
02476	NOW LINENS	01/29/2025	Bank Draft	0.00	1,982.75	MBD01.29.202
03304	M M LIMOUSINE SERVICE	01/29/2025	Bank Draft	0.00	-341.90	MBD01.29.202
02553	4ALLPROMOS	01/29/2025	Bank Draft	0.00	491.22	MBD01.29.202
02324	TARGET	01/29/2025	Bank Draft	0.00	506.28	MBD01.29.202
02318	AMAZON	01/29/2025	Bank Draft	0.00	27.00	MBD01.29.202
02329	DOLLAR TREE	01/29/2025	Bank Draft	0.00	26.25	MBD01.29.202
02487	JOANN FABRIC AND CRAFTS	01/29/2025	Bank Draft	0.00	47.53	MBD01.29.202
01081	VILLAGE OF MOUNT PROSPECT	01/29/2025	Bank Draft	0.00	964.88	MBD01.29.202
03199	ARMANDS OF ARLINGTON HEIGHTS	01/29/2025	Bank Draft	0.00	792.54	MBD01.29.202
01693	HINCKLEY SPRINGS	01/29/2025	Bank Draft	0.00	80.49	MBD01.29.202
02574	MICHAELS STORES, INC.	01/29/2025	Bank Draft	0.00	21.21	MBD01.29.202
02903	DEERFIELDS CS	01/29/2025	Bank Draft	0.00	87.80	MBD01.29.202
02581	BALL FACTORY MOUNT PROSPECT	01/29/2025	Bank Draft	0.00	150.00	MBD01.29.202
01081	VILLAGE OF MOUNT PROSPECT	01/29/2025	Bank Draft	0.00	572.56	MBD01.29.202

Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02307	COMCAST BUSINESS	01/29/2025	Bank Draft	0.00	249.62	MBD01.29.202
02307	COMCAST BUSINESS	01/29/2025	Bank Draft	0.00	545.82	MBD01.29.202
02307	COMCAST BUSINESS	01/29/2025	Bank Draft	0.00	79.41	MBD01.29.202
01059	NICOR	01/29/2025	Bank Draft	0.00	80.05	MBD01.29.202
01023	COMMONWEALTH EDISON	01/29/2025	Bank Draft	0.00	22.10	MBD01.29.202
03215	METROPOLIS PERFORMING	01/29/2025	Bank Draft	0.00	640.00	MBD01.29.202
03334	SBARRO	01/29/2025	Bank Draft	0.00	121.72	MBD01.29.202
02328	FUN EXPRESS	01/29/2025	Bank Draft	0.00	52.93	MBD01.29.202
03110	WELLPUTT	01/29/2025	Bank Draft	0.00	162.50	MBD01.29.202
02318	AMAZON	01/29/2025	Bank Draft	0.00	21.94	MBD01.29.202
02318	AMAZON	01/29/2025	Bank Draft	0.00	80.97	MBD01.29.202
02393	DANCE WORLD BAZAAR CORPORATION	01/29/2025	Bank Draft	0.00	120.00	MBD01.29.202
02318	AMAZON	01/29/2025	Bank Draft	0.00	166.51	MBD01.29.202
02378	BATTERIES PLUS BULBS	01/29/2025	Bank Draft	0.00	1,126.60	MBD01.29.202
02512	ENCHANTED CASTLE	01/29/2025	Bank Draft	0.00	118.44	MBD01.29.202
02318	AMAZON	01/29/2025	Bank Draft	0.00	14.98	MBD01.29.202
02318	AMAZON	01/29/2025	Bank Draft	0.00	29.96	MBD01.29.202
02553	4ALLPROMOS	01/29/2025	Bank Draft	0.00	1,063.34	MBD01.29.202
02784	SHEIN	01/29/2025	Bank Draft	0.00	4.46	MBD01.29.202
02127	DIRECTV	01/29/2025	Bank Draft	0.00	464.98	MBD01.29.202
02328	FUN EXPRESS	01/29/2025	Bank Draft	0.00	231.86	MBD01.29.202
02333	TONYS FRESH MARKET	01/29/2025	Bank Draft	0.00	150.06	MBD01.29.202
02428	MUSIC THEATER WORKS	01/29/2025	Bank Draft	0.00	670.00	MBD01.29.202
03325	CENTRAL PARK FRUIT MARKET	01/29/2025	Bank Draft	0.00	15.00	MBD01.29.202
02925	MONICA'S MEXICAN RESTAURANT	01/29/2025	Bank Draft	0.00	575.00	MBD01.29.202
01120	REPUBLIC SERVICES INC	01/29/2025	Bank Draft	0.00	1,656.21	MBD01.29.202
01120	REPUBLIC SERVICES INC	01/29/2025	Bank Draft	0.00	587.66	MBD01.29.202
03072	HOLIDAY SPECS	01/29/2025	Bank Draft	0.00	272.23	MBD01.29.202
01022	COMCAST	01/29/2025	Bank Draft	0.00	10.45	MBD01.29.202
01022	COMCAST	01/29/2025	Bank Draft	0.00	323.31	MBD01.29.202
02599	LOU MALNATIS	01/29/2025	Bank Draft	0.00	600.00	MBD01.29.202
02325	JEWEL OSCO	01/29/2025	Bank Draft	0.00	122.91	MBD01.29.202
02536	AROMA 360 LLC	01/29/2025	Bank Draft	0.00	128.87	MBD01.29.202
01081	VILLAGE OF MOUNT PROSPECT	01/29/2025	Bank Draft	0.00	226.23	MBD01.29.202

Bank Code PCARD Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	94	94	0.00	27,563.86
EFT's	0	0	0.00	0.00
Total	94	94	0.00	27,563.86

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	98	34	0.00	151,333.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-75.70
Bank Drafts	102	103	0.00	86,579.59
EFT's	37	26	0.00	75,468.94
	237	167	0.00	313,305.83

Fund Summary

Fund	Name	Period	Amount
950	POOLED CASH FUND	1/2025	313,305.83
			313,305.83



Income Statement Group Summary

For Fiscal: 2025 Period Ending: 01/31/2025

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 02 - RECREATION/GENERAL					
Revenue	1,034,170.00	1,034,170.00	4,184.22	4,184.22	1,029,985.78
Expense	956,502.70	956,502.70	61,741.63	61,741.63	894,761.07
Department: 02 - RECREATION/GENERAL Surplus (Deficit):	77,667.30	77,667.30	-57,557.41	-57,557.41	135,224.71
Department: 03 - PRESCHOOL CREATIVE KIDS					
Revenue	68,459.00	68,459.00	5,890.30	5,890.30	62,568.70
Expense	56,657.75	56,657.75	2,545.00	2,545.00	54,112.75
Department: 03 - PRESCHOOL CREATIVE KIDS Surplus (Deficit):	11,801.25	11,801.25	3,345.30	3,345.30	8,455.95
Department: 04 - KINDERSTOP					
Revenue	279,716.00	279,716.00	25,069.70	25,069.70	254,646.30
Expense	153,213.00	153,213.00	7,369.83	7,369.83	145,843.17
Department: 04 - KINDERSTOP Surplus (Deficit):	126,503.00	126,503.00	17,699.87	17,699.87	108,803.13
Department: 05 - YOUTH PROGRAMS					
Revenue	41,455.00	41,455.00	2,092.00	2,092.00	39,363.00
Expense	28,723.75	28,723.75	622.57	622.57	28,101.18
Department: 05 - YOUTH PROGRAMS Surplus (Deficit):	12,731.25	12,731.25	1,469.43	1,469.43	11,261.82
Department: 06 - DANCE					
Revenue	115,985.00	115,985.00	56,189.98	56,189.98	59,795.02
Expense	69,166.00	69,166.00	13,633.99	13,633.99	55,532.01
Department: 06 - DANCE Surplus (Deficit):	46,819.00	46,819.00	42,555.99	42,555.99	4,263.01
Department: 07 - ATHLETIC					
Revenue	43,644.00	43,644.00	13,479.00	13,479.00	30,165.00
Expense	28,013.00	28,013.00	2,015.68	2,015.68	25,997.32
Department: 07 - ATHLETIC Surplus (Deficit):	15,631.00	15,631.00	11,463.32	11,463.32	4,167.68
Department: 08 - PERFORMING ARTS					
Revenue	101,393.00	101,393.00	493.50	493.50	100,899.50
Expense	61,447.00	61,447.00	392.18	392.18	61,054.82
Department: 08 - PERFORMING ARTS Surplus (Deficit):	39,946.00	39,946.00	101.32	101.32	39,844.68
Department: 09 - CONCESSIONS					
Revenue	39,100.00	39,100.00	70.00	70.00	39,030.00
Expense	38,933.00	38,933.00	0.00	0.00	38,933.00
Department: 09 - CONCESSIONS Surplus (Deficit):	167.00	167.00	70.00	70.00	97.00
Department: 10 - AQUATICS					
Revenue	101,125.00	101,125.00	0.00	0.00	101,125.00
Expense	244,503.00	244,503.00	0.00	0.00	244,503.00
Department: 10 - AQUATICS Surplus (Deficit):	-143,378.00	-143,378.00	0.00	0.00	-143,378.00
Department: 11 - ACTIVE ADULTS					
Revenue	113,696.00	113,696.00	3,355.00	3,355.00	110,341.00
Expense	101,681.00	101,681.00	1,222.95	1,222.95	100,458.05
Department: 11 - ACTIVE ADULTS Surplus (Deficit):	12,015.00	12,015.00	2,132.05	2,132.05	9,882.95
Department: 12 - SPECIAL EVENTS					
Revenue	28,575.00	28,575.00	1,589.50	1,589.50	26,985.50
Expense	20,520.00	20,520.00	95.31	95.31	20,424.69
Department: 12 - SPECIAL EVENTS Surplus (Deficit):	8,055.00	8,055.00	1,494.19	1,494.19	6,560.81
Department: 13 - FITNESS CENTER					
Revenue	36,399.50	36,399.50	3,952.09	3,952.09	32,447.41
Expense	39,450.00	39,450.00	1,357.50	1,357.50	38,092.50
Department: 13 - FITNESS CENTER Surplus (Deficit):	-3,050.50	-3,050.50	2,594.59	2,594.59	-5,645.09

Income Statement

For Fiscal: 2025 Period Ending: 01/31/2025

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - SUMMER CAMP					
Revenue	374,037.00	374,037.00	0.00	0.00	374,037.00
Expense	261,947.75	261,947.75	701.91	701.91	261,245.84
Department: 14 - SUMMER CAMP Surplus (Deficit):	112,089.25	112,089.25	-701.91	-701.91	112,791.16
Department: 30 - PARKS					
Revenue	6,000.00	6,000.00	0.00	0.00	6,000.00
Expense	303,198.00	303,198.00	9,619.73	9,619.73	293,578.27
Department: 30 - PARKS Surplus (Deficit):	-297,198.00	-297,198.00	-9,619.73	-9,619.73	-287,578.27
Department: 40 - GOLF					
Revenue	1,310,200.00	1,310,200.00	125.77	125.77	1,310,074.23
Expense	738,294.00	738,294.00	12,637.62	12,637.62	725,656.38
Department: 40 - GOLF Surplus (Deficit):	571,906.00	571,906.00	-12,511.85	-12,511.85	584,417.85
Department: 41 - GROUNDS					
Expense	765,524.00	765,524.00	17,776.96	17,776.96	747,747.04
Department: 41 - GROUNDS Total:	765,524.00	765,524.00	17,776.96	17,776.96	747,747.04
Department: 42 - PRO SHOP					
Revenue	129,500.00	129,500.00	396.09	396.09	129,103.91
Expense	97,600.00	97,600.00	340.00	340.00	97,260.00
Department: 42 - PRO SHOP Surplus (Deficit):	31,900.00	31,900.00	56.09	56.09	31,843.91
Department: 43 - HOOK A KID					
Revenue	74,375.00	74,375.00	0.00	0.00	74,375.00
Expense	59,500.00	59,500.00	0.00	0.00	59,500.00
Department: 43 - HOOK A KID Surplus (Deficit):	14,875.00	14,875.00	0.00	0.00	14,875.00
Department: 44 - WARM UP RANGE					
Revenue	50,000.00	50,000.00	0.00	0.00	50,000.00
Expense	14,600.00	14,600.00	0.00	0.00	14,600.00
Department: 44 - WARM UP RANGE Surplus (Deficit):	35,400.00	35,400.00	0.00	0.00	35,400.00
Department: 45 - FOOD AND BEVERAGE					
Revenue	889,000.00	889,000.00	20,067.10	20,067.10	868,932.90
Expense	710,958.00	710,958.00	9,961.42	9,961.42	700,996.58
Department: 45 - FOOD AND BEVERAGE Surplus (Deficit):	178,042.00	178,042.00	10,105.68	10,105.68	167,936.32
Total Surplus (Deficit):	86,397.55	86,397.55	-5,080.03	-5,080.03	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
200 - RECREATION FUND	19,798.55	19,798.55	15,047.01	15,047.01	4,751.54
300 - GOLF	66,599.00	66,599.00	-20,127.04	-20,127.04	86,726.04
Total Surplus (Deficit):	86,397.55	86,397.55	-5,080.03	-5,080.03	



Income Statement Group Summary

For Fiscal: 2025 Period Ending: 01/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - CORPORATE FUND					
Revenue					
10 - TAXES	1,066,000.00	1,066,000.00	2,783.93	2,783.93	1,063,216.07
20 - INTEREST	78,600.00	78,600.00	6,764.46	6,764.46	71,835.54
35 - ADDITIONAL	5,400.00	5,400.00	0.00	0.00	5,400.00
Revenue Total:	1,150,000.00	1,150,000.00	9,548.39	9,548.39	1,140,451.61
Expense					
50 - PERSONNEL SERVICES	513,668.00	513,668.00	22,823.42	22,823.42	490,844.58
51 - BENEFITS	114,412.00	114,412.00	-1,321.12	-1,321.12	115,733.12
52 - CONTRACTED SERVICES	278,758.00	278,758.00	24,645.12	24,645.12	254,112.88
60 - COMMODITIES	37,260.00	37,260.00	0.00	0.00	37,260.00
65 - GENERAL EXPENDITURES	293,400.00	293,400.00	0.00	0.00	293,400.00
Expense Total:	1,237,498.00	1,237,498.00	46,147.42	46,147.42	1,191,350.58
Fund: 100 - CORPORATE FUND Surplus (Deficit):	-87,498.00	-87,498.00	-36,599.03	-36,599.03	-50,898.97
Fund: 200 - RECREATION FUND					
Revenue					
10 - TAXES	980,000.00	980,000.00	0.00	0.00	980,000.00
30 - RENTAL	60,420.00	60,420.00	4,184.22	4,184.22	56,235.78
35 - ADDITIONAL	26,750.00	26,750.00	1,355.00	1,355.00	25,395.00
41 - PROGRAM REVENUES	1,277,484.50	1,277,484.50	110,756.07	110,756.07	1,166,728.43
42 - RERESHMENT REVENUE	39,100.00	39,100.00	70.00	70.00	39,030.00
Revenue Total:	2,383,754.50	2,383,754.50	116,365.29	116,365.29	2,267,389.21
Expense					
50 - PERSONNEL SERVICES	1,487,332.25	1,487,332.25	50,458.66	50,458.66	1,436,873.59
51 - BENEFITS	168,432.00	168,432.00	-1,588.32	-1,588.32	170,020.32
52 - CONTRACTED SERVICES	448,604.20	448,604.20	43,508.78	43,508.78	405,095.42
60 - COMMODITIES	211,472.50	211,472.50	6,825.30	6,825.30	204,647.20
65 - GENERAL EXPENDITURES	48,115.00	48,115.00	2,113.86	2,113.86	46,001.14
Expense Total:	2,363,955.95	2,363,955.95	101,318.28	101,318.28	2,262,637.67
Fund: 200 - RECREATION FUND Surplus (Deficit):	19,798.55	19,798.55	15,047.01	15,047.01	4,751.54
Fund: 300 - GOLF					
Revenue					
30 - RENTAL	15,500.00	15,500.00	6,000.00	6,000.00	9,500.00
35 - ADDITIONAL	5,200.00	5,200.00	52.65	52.65	5,147.35
37 - GENERAL REVENUE	35,000.00	35,000.00	10.43	10.43	34,989.57
41 - PROGRAM REVENUES	2,138,375.00	2,138,375.00	11,409.80	11,409.80	2,126,965.20
42 - RERESHMENT REVENUE	259,000.00	259,000.00	3,116.08	3,116.08	255,883.92
Revenue Total:	2,453,075.00	2,453,075.00	20,588.96	20,588.96	2,432,486.04
Expense					
50 - PERSONNEL SERVICES	659,334.00	659,334.00	24,859.89	24,859.89	634,474.11
51 - BENEFITS	144,292.00	144,292.00	-1,701.00	-1,701.00	145,993.00
52 - CONTRACTED SERVICES	738,100.00	738,100.00	6,026.21	6,026.21	732,073.79
60 - COMMODITIES	659,150.00	659,150.00	11,298.33	11,298.33	647,851.67
65 - GENERAL EXPENDITURES	185,600.00	185,600.00	232.57	232.57	185,367.43
Expense Total:	2,386,476.00	2,386,476.00	40,716.00	40,716.00	2,345,760.00
Fund: 300 - GOLF Surplus (Deficit):	66,599.00	66,599.00	-20,127.04	-20,127.04	86,726.04
Fund: 404 - AUDITING FUND					
Revenue					
10 - TAXES	20,200.00	20,200.00	0.00	0.00	20,200.00
Revenue Total:	20,200.00	20,200.00	0.00	0.00	20,200.00

Income Statement

For Fiscal: 2025 Period Ending: 01/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
52 - CONTRACTED SERVICES	18,565.00	18,565.00	0.00	0.00	18,565.00
Expense Total:	18,565.00	18,565.00	0.00	0.00	18,565.00
Fund: 404 - AUDITING FUND Surplus (Deficit):	1,635.00	1,635.00	0.00	0.00	1,635.00
Fund: 405 - PAVING & LIGHTING FUND					
Revenue					
10 - TAXES	11,700.00	11,700.00	0.00	0.00	11,700.00
Revenue Total:	11,700.00	11,700.00	0.00	0.00	11,700.00
Expense					
52 - CONTRACTED SERVICES	2,106.00	2,106.00	0.00	0.00	2,106.00
60 - COMMODITIES	10,400.00	10,400.00	0.00	0.00	10,400.00
Expense Total:	12,506.00	12,506.00	0.00	0.00	12,506.00
Fund: 405 - PAVING & LIGHTING FUND Surplus (Deficit):	-806.00	-806.00	0.00	0.00	-806.00
Fund: 406 - LIABILITY INSURANCE FUND					
Revenue					
10 - TAXES	110,000.00	110,000.00	0.00	0.00	110,000.00
Revenue Total:	110,000.00	110,000.00	0.00	0.00	110,000.00
Expense					
50 - PERSONNEL SERVICES	9,175.00	9,175.00	436.15	436.15	8,738.85
52 - CONTRACTED SERVICES	124,497.00	124,497.00	0.00	0.00	124,497.00
60 - COMMODITIES	7,000.00	7,000.00	0.00	0.00	7,000.00
Expense Total:	140,672.00	140,672.00	436.15	436.15	140,235.85
Fund: 406 - LIABILITY INSURANCE FUND Surplus (Deficit):	-30,672.00	-30,672.00	-436.15	-436.15	-30,235.85
Fund: 407 - IMRF FUND					
Revenue					
10 - TAXES	133,000.00	133,000.00	0.00	0.00	133,000.00
Revenue Total:	133,000.00	133,000.00	0.00	0.00	133,000.00
Expense					
51 - BENEFITS	133,000.00	133,000.00	0.00	0.00	133,000.00
Expense Total:	133,000.00	133,000.00	0.00	0.00	133,000.00
Fund: 407 - IMRF FUND Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00
Fund: 408 - POLICE FUND					
Revenue					
10 - TAXES	48,091.00	48,091.00	0.00	0.00	48,091.00
Revenue Total:	48,091.00	48,091.00	0.00	0.00	48,091.00
Expense					
50 - PERSONNEL SERVICES	29,200.00	29,200.00	1,245.65	1,245.65	27,954.35
52 - CONTRACTED SERVICES	15,030.00	15,030.00	4,041.54	4,041.54	10,988.46
Expense Total:	44,230.00	44,230.00	5,287.19	5,287.19	38,942.81
Fund: 408 - POLICE FUND Surplus (Deficit):	3,861.00	3,861.00	-5,287.19	-5,287.19	9,148.19
Fund: 410 - SPECIAL RECREATION FUND					
Revenue					
10 - TAXES	158,000.00	158,000.00	0.00	0.00	158,000.00
Revenue Total:	158,000.00	158,000.00	0.00	0.00	158,000.00
Expense					
52 - CONTRACTED SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
65 - GENERAL EXPENDITURES	79,305.00	79,305.00	0.00	0.00	79,305.00
80 - CAPITAL IMPROVEMENTS	146,000.00	146,000.00	0.00	0.00	146,000.00
Expense Total:	230,305.00	230,305.00	0.00	0.00	230,305.00
Fund: 410 - SPECIAL RECREATION FUND Surplus (Deficit):	-72,305.00	-72,305.00	0.00	0.00	-72,305.00

Income Statement

For Fiscal: 2025 Period Ending: 01/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 411 - SOCIAL SECURITY FUND					
Revenue					
10 - TAXES	213,000.00	213,000.00	0.00	0.00	213,000.00
Revenue Total:	213,000.00	213,000.00	0.00	0.00	213,000.00
Expense					
51 - BENEFITS	204,000.00	204,000.00	10,912.20	10,912.20	193,087.80
Expense Total:	204,000.00	204,000.00	10,912.20	10,912.20	193,087.80
Fund: 411 - SOCIAL SECURITY FUND Surplus (Deficit):	9,000.00	9,000.00	-10,912.20	-10,912.20	19,912.20
Fund: 413 - COMMUNITY EVENTS					
Revenue					
35 - ADDITIONAL	24,000.00	24,000.00	1,000.00	1,000.00	23,000.00
41 - PROGRAM REVENUES	10,480.00	10,480.00	0.00	0.00	10,480.00
Revenue Total:	34,480.00	34,480.00	1,000.00	1,000.00	33,480.00
Expense					
50 - PERSONNEL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00
52 - CONTRACTED SERVICES	27,190.00	27,190.00	5,100.00	5,100.00	22,090.00
60 - COMMODITIES	3,825.00	3,825.00	0.00	0.00	3,825.00
Expense Total:	33,015.00	33,015.00	5,100.00	5,100.00	27,915.00
Fund: 413 - COMMUNITY EVENTS Surplus (Deficit):	1,465.00	1,465.00	-4,100.00	-4,100.00	5,565.00
Fund: 518 - CAPITAL PROJECT FUND					
Revenue					
35 - ADDITIONAL	12,700.00	12,700.00	2,500.00	2,500.00	10,200.00
37 - GENERAL REVENUE	427,059.00	427,059.00	0.00	0.00	427,059.00
Revenue Total:	439,759.00	439,759.00	2,500.00	2,500.00	437,259.00
Expense					
60 - COMMODITIES	43,000.00	43,000.00	0.00	0.00	43,000.00
80 - CAPITAL IMPROVEMENTS	454,405.00	454,405.00	0.00	0.00	454,405.00
Expense Total:	497,405.00	497,405.00	0.00	0.00	497,405.00
Fund: 518 - CAPITAL PROJECT FUND Surplus (Deficit):	-57,646.00	-57,646.00	2,500.00	2,500.00	-60,146.00
Fund: 523 - CAPITAL 98 GOLF FUND					
Revenue					
37 - GENERAL REVENUE	150,000.00	150,000.00	0.00	0.00	150,000.00
Revenue Total:	150,000.00	150,000.00	0.00	0.00	150,000.00
Expense					
80 - CAPITAL IMPROVEMENTS	148,000.00	148,000.00	0.00	0.00	148,000.00
Expense Total:	148,000.00	148,000.00	0.00	0.00	148,000.00
Fund: 523 - CAPITAL 98 GOLF FUND Surplus (Deficit):	2,000.00	2,000.00	0.00	0.00	2,000.00
Fund: 608 - 2014B (2005B Refinance)					
Revenue					
35 - ADDITIONAL	483,400.00	483,400.00	0.00	0.00	483,400.00
Revenue Total:	483,400.00	483,400.00	0.00	0.00	483,400.00
Expense					
52 - CONTRACTED SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00
65 - GENERAL EXPENDITURES	483,400.00	483,400.00	0.00	0.00	483,400.00
Expense Total:	484,900.00	484,900.00	0.00	0.00	484,900.00
Fund: 608 - 2014B (2005B Refinance) Surplus (Deficit):	-1,500.00	-1,500.00	0.00	0.00	-1,500.00
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND					
Revenue					
10 - TAXES	758,270.00	758,270.00	0.00	0.00	758,270.00
Revenue Total:	758,270.00	758,270.00	0.00	0.00	758,270.00
Expense					
65 - GENERAL EXPENDITURES	722,158.95	722,158.95	0.00	0.00	722,158.95

Income Statement

For Fiscal: 2025 Period Ending: 01/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense Total:	722,158.95	722,158.95	0.00	0.00	722,158.95
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND Surplus (Deficit):	36,111.05	36,111.05	0.00	0.00	36,111.05
Fund: 613 - CURRENT ROLLOVER					
Revenue					
35 - ADDITIONAL	722,159.00	722,159.00	0.00	0.00	722,159.00
Revenue Total:	722,159.00	722,159.00	0.00	0.00	722,159.00
Expense					
52 - CONTRACTED SERVICES	11,700.00	11,700.00	0.00	0.00	11,700.00
65 - GENERAL EXPENDITURES	710,459.00	710,459.00	0.00	0.00	710,459.00
Expense Total:	722,159.00	722,159.00	0.00	0.00	722,159.00
Fund: 613 - CURRENT ROLLOVER Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00
Fund: 900 - CASH RESERVES					
Revenue					
20 - INTEREST	0.00	0.00	1,160.61	1,160.61	-1,160.61
Revenue Total:	0.00	0.00	1,160.61	1,160.61	-1,160.61
Fund: 900 - CASH RESERVES Total:	0.00	0.00	1,160.61	1,160.61	-1,160.61
Total Surplus (Deficit):	-109,957.40	-109,957.40	-58,753.99	-58,753.99	

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
100 - CORPORATE FUND	-87,498.00	-87,498.00	-36,599.03	-36,599.03	-50,898.97
200 - RECREATION FUND	19,798.55	19,798.55	15,047.01	15,047.01	4,751.54
300 - GOLF	66,599.00	66,599.00	-20,127.04	-20,127.04	86,726.04
404 - AUDITING FUND	1,635.00	1,635.00	0.00	0.00	1,635.00
405 - PAVING & LIGHTING FU	-806.00	-806.00	0.00	0.00	-806.00
406 - LIABILITY INSURANCE F	-30,672.00	-30,672.00	-436.15	-436.15	-30,235.85
407 - IMRF FUND	0.00	0.00	0.00	0.00	0.00
408 - POLICE FUND	3,861.00	3,861.00	-5,287.19	-5,287.19	9,148.19
410 - SPECIAL RECREATION F	-72,305.00	-72,305.00	0.00	0.00	-72,305.00
411 - SOCIAL SECURITY FUN	9,000.00	9,000.00	-10,912.20	-10,912.20	19,912.20
413 - COMMUNITY EVENTS	1,465.00	1,465.00	-4,100.00	-4,100.00	5,565.00
518 - CAPITAL PROJECT FUN	-57,646.00	-57,646.00	2,500.00	2,500.00	-60,146.00
523 - CAPITAL 98 GOLF FUND	2,000.00	2,000.00	0.00	0.00	2,000.00
608 - 2014B (2005B Refinanc	-1,500.00	-1,500.00	0.00	0.00	-1,500.00
612 - PREVIOUS YEAR ROLL	36,111.05	36,111.05	0.00	0.00	36,111.05
613 - CURRENT ROLLOVER	0.00	0.00	0.00	0.00	0.00
900 - CASH RESERVES	0.00	0.00	1,160.61	1,160.61	-1,160.61
Total Surplus (Deficit):	-109,957.40	-109,957.40	-58,753.99	-58,753.99	



February 25, 2025

To: Park Board of Commissioners
From: Christina Ferraro, Executive Director
Re: February 2025 Board Report

STRATEGIC PLANNING

Greg Petry is the consultant leading the District through this process. University of Illinois is conducting focus groups and community surveys. Staff are leading the aging infrastructure taskforce. All will culminate into a strategic plan ready for board approval in June.

MASTER PLANNING

Tod Stanton is the consultant leading the District through this process. He will conduct the program and facility inventory, update the existing capital replacement plan and will culminate into a master plan ready for board approval in July.

TULLY PARK: 214 S WHEELING

A community meeting was held on January 30th for staff to present their research on the cost for the proposed design of the expansion of the park. The horseshow drive with geogrid and nine-foot arborvitae trees on the north side as a barrier between the home to the north and the park will cost park about \$38,000. The contractor should begin work in the spring.

COUNTRY GARDENS PARK

The tennis and pickleball court will be repainted in the spring. Banners will be posted soon to tell community.

LIONS PARK COURT CLOSURE

Signs are being ordered explaining indefinite closure and will be posted soon to tell community.

PROJECTS

- Begin process for Country Gardens design plan to apply for OSLAD grant
- Meet with Personnel committee about pay scale project
- RFP for banking services
- RFP for GMRC air handler
- Create an intergovernmental agreement with NRC.

BOARD MEETING AGENDA ITEMS 2025

March 2025	
April 2025	

May 2025	<ul style="list-style-type: none"> • Appoint advisory positions to the Board June 2025-May 2026 • Acceptance of the FY2024 Comprehensive Annual Financial Report
June 2025	<ul style="list-style-type: none"> • Final Strategic plan presented • Election of Park Board Officers
July 2025	<ul style="list-style-type: none"> • Final Master plan presented • Resolution Determining Confidentiality Closed Session Minutes
August 2025	<ul style="list-style-type: none"> • Approval Resolution NWSRA 2026 Assessment
September 2025	<ul style="list-style-type: none"> • annual harassment prevention training
October 2025	<ul style="list-style-type: none"> • Resolution Approval of IAPD credentials • Approve Ordinance issue bond
November 2025	<ul style="list-style-type: none"> • Approve Prescribed Burn 2025-2026 • Approve Resolution Truth in Taxation for Levy Year 2024
December 2025	<ul style="list-style-type: none"> • FY2026 Budget presentation • Approve Annual Tax Levy Ordinance • Schedule of 2026 meetings



January 2025

MARKETING & COMMUNICATIONS REPORT

WEBSITE STATISTICS	TOTAL PAGE VIEWS	ACTIVE USERS	VIEWS PER USER	AVERAGE ENGAGEMENT TIME	EVENTS COUNT
		7,746	2,989	2.59	57s
MOST VISITED PAGES	TOTAL PAGE VIEWS	TOTAL USERS	VIEWS PER USER	AVERAGE ENGAGEMENT TIME	EVENTS COUNT
	Home Page	2,662	1,677	1.59	22s
Location GMRC	497	271	1.83	32s	1,574
Camps	484	312	1.55	1m 02s	1,888
Winter/Spring 2025 Program Guide	326	213	1.53	39s	708
Special Events	314	174	1.80	39s	743
Employment	303	229	1.32	16s	990
Calendar of Events	225	137	1.64	37s	503
Fitness	188	126	1.49	46s	553
Facility Rentals	160	93	1.72	1m 26s	523
Fitness Center	146	101	1.45	1m 12s	404

SOCIAL MEDIA STATISTICS

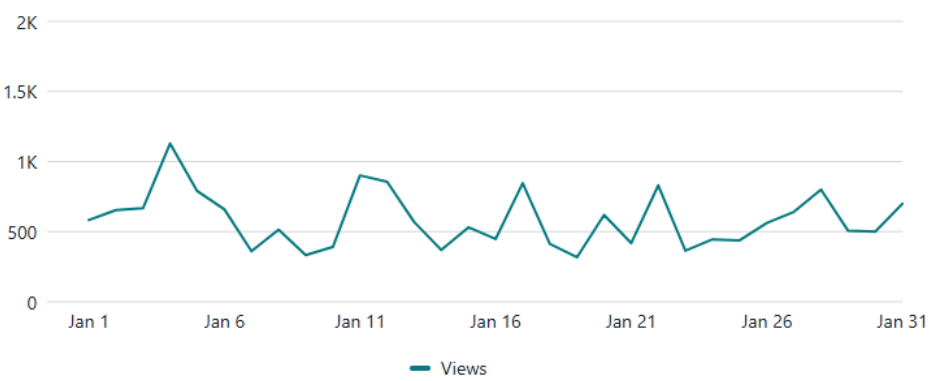


Content overview

Breakdown: Organic/ads

All Reels Videos Live Posts Stories

Views 18.1K ↓ 45.4% Reach 2.5K ↓ 36.6% 3-second views 958 ↓ 73.5% 1-minute views 6 ↓ 98% Content interactions 232 ↓ 71% Watch time 4h 14m



Views breakdown
Jan 1 – Jan 31

Total
18,145 ↓ 45.4%

From organic
100% 0%

From ads
0% 0%

Reach 448

Prospect Heights Park District
Published by Edlyn Castell
January 12 at 8:00 AM

Race against other family teams to finish the same 500 piece jigsaw puzzle. Spend time with family & friends at this fun event. Snacks & puzzle will be provided. Prizes will be awarded for the top three family teams. Teams consist of 2 adults and up to 2 kids. Only 1 family member should register. Registration Deadline: 2/7/25 #coveheights REGISTER at <https://bit.ly/Puzzlepatooz2025>

Family PUZZLEPALOOZ
Friday February 28 9:00-9:00PM
All Ages
Location: GMRC

Reach 353

Prospect Heights Park District
Published by Edlyn Castell
Jan 12

In search of plans for your Friday night? Join us for Family Race & Bingo Night! Bring your competitive side with numerous games of bingo, win some exciting prizes, and enjoy some yummy pizza for dinner. Visit phpark.org to register... See more

SOCIAL MEDIA STATISTICS (CONTINUED)



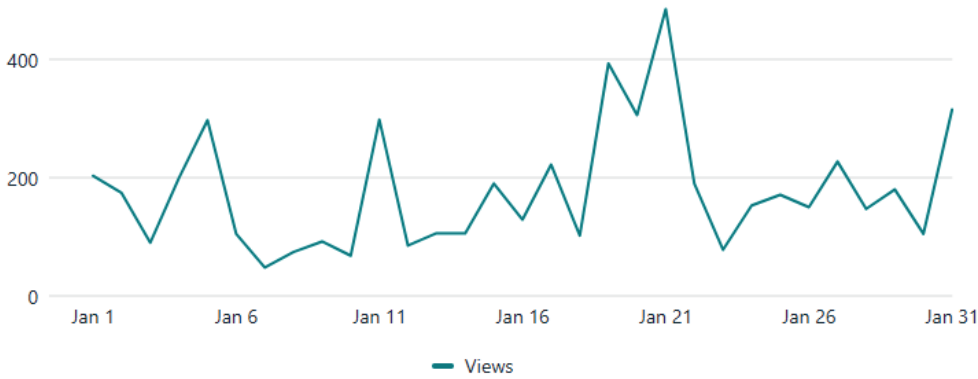
@prospectheightsparkdistrict

Content overview

Breakdown: Organic/ads

All Posts Stories

Views **5.5K** ↑ 18.8% Reach **1.2K** ↑ 67.8% Content interactions **150** ↓ 15.7%



Views breakdown

Jan 1 – Jan 31

Total
5,488 ↑ 18.8%

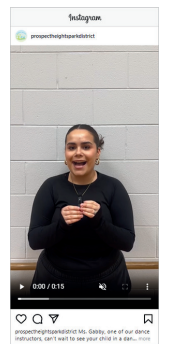
From organic
100% 0%

From ads
0% 0%

Reach 328



Reach 249



TIKTOK VIDEOS

@phparks

Video views

2,715

+1.6K (+145.92%) ↑

Reached audience


1,759

+1.3K (+307.18%) ↑

Profile views

46


+24 (+109.09%) ↑



Open up the door to dance! We are still taking registrations for various dance classes. Visit phparks.org for info. Enjoy some clips from our Star Studio Competition Teams during a practice! #LovePHParks #DanceClass #CompetitionDance #CapCut

508 Video views 15 Likes 0 Comments 0 Shares


Jan 24, 2025 Create ad



Ms. Gabby, one of our dance instructors, can't wait to see your child in a dance class this year! For more information and registration, visit phparks.org. #LovePHParks #DanceClass

230 Video views 12 Likes 1 Comments 0 Shares


Jan 22, 2025 Create ad



🌟 Getting all warmed up for Puzzlepalooza! 🌟 Join us for our first ever Puzzlepalooza event on Friday, February 28th. More information and registration at phparks.org. #LovePHParks #Puzzle

146 Video views 2 Likes 0 Comments 0 Shares

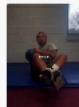
Jan 20, 2025 Create ad



We are so excited for all of our 2025 programs and events! Which one are you looking forward to the most? #LovePHParks #Recreation #FamilyEvents

209 Video views 7 Likes 0 Comments 0 Shares


Jan 11, 2025 Create ad



Restart, reset, & refocus in 2025! 🙌 Make this your year by visiting our Fitness Center. For more information, visit phparks.org. #LovePHParks #Fitness #CapCut

1K Video views 26 Likes 0 Comments 4 Shares


Jan 6, 2025 Create ad



Get ready for group fitness fun! Visit phparks.org for more information. #LovePHParks #GroupFitness

142 Video views 0 Likes 0 Comments 0 Shares

Jan 5, 2025 Create ad



Remember '24! Thank you to everyone who made our 2024 such an incredible year. We are looking forward to 2025! #PHParks #NewYears #Recap2024 #Ca

Create ad

January 2025

eNEWSLETTER



January 22nd eNewsletter

Sent Email • Sent Jan 22, 2025 at 4:30pm CST

5,127 sends • 3,292 (65%) opens • 306 (6%) clicks • 52 (1%) bounces • 7 (1%) unsubscribes



Check out our January 22nd eNewsletter for the latest updates.*... /conta.cc/

Posted Social Post • Posted Jan 22, 2025 at 4:30pm CST

91 impressions • 84 reach • 1 engagement



Old Orchard Country Club Weddings

Sent Email • Sent Jan 21, 2025 at 5:00pm CST

3,372 sends • 1,772 (54%) opens • 98 (3%) clicks • 61 (2%) bounces • 86 (3%) unsubscribes



January 8th eNewsletter

Sent Email • Sent Jan 8, 2025 at 4:30pm CST

5,146 sends • 3,306 (65%) opens • 233 (5%) clicks • 47 (1%) bounces • 13 (1%) unsubscribes



Check out our January 8th eNewsletter for the latest updates. *h.../conta.cc/

Posted Social Post • Posted Jan 8, 2025 at 4:30pm CST

83 impressions • 75 reach • 2 engagement

THE JOURNAL & TOPICS PAID AD

PROSPECT HEIGHTS PARK DISTRICT
SUMMER CAMP

- *Resident Registration Begins February 10
- *Online registration begins at midnight (12:00 AM) and in-person registration begins at 8:00 AM
- *Non-Resident/ Partner Registration Begins February 17
- Camps Begin June 9**

REGISTER AT

Gary Morava Recreation Center
110 W. Camp McDonald Road, Prospect Heights
847.394.2848 | phiparks.org

WE ARE HIRING
Join our team

Benefits:

- PAID TRAINING
- COMPLIMENTARY FITNESS, GOLF, & POOL PASS
- RETENTION BONUS

preschool Enrollment

Enrollment for the Creative Kids Preschool 2025-2026 school year will begin following the Open House.

Open House
Thursday, February 6th
4:00pm-5:30pm

110 W. Camp McDonald Rd, Prospect Heights, IL 60070
phiparks.org | 847.394.2848

WE ARE HIRING
Join our team

Benefits:

- PAID TRAINING
- COMPLIMENTARY FITNESS, GOLF, & POOL PASS
- RETENTION BONUS

SCAN TO Apply Today

847.394.2848 | PHIPARKS.ORG

SPONSORSHIP



January 2025



February 25, 2025

To: Christina Ferraro, Executive Director
From: Shawn Hughes, Superintendent of Finance, HR and IT
Re: February 2025 Board Report

AUDIT FY2024

The finance team has been preparing for the preliminary fieldwork to take place on February 26, 2025, for the 2024 audit by Sikich. Sikich has opened up their online portal and requested items to be uploaded prior to February 26th. Specific transaction samples will be requested on the day of the preliminary audit. Final fieldwork is scheduled for March 24th-28th, 2025, with the audit presentation to the board scheduled for May 27th, 2025.

FEDERAL SAM REGISTRATION RENEWAL

The federal government's system for grant registration requires annual renewal. This renewal process was completed in February prior to the February 19th expiration. Additionally, the State of Illinois' GATA portal for grants was checked to verify that the District's status is current and active.

PROSPECT HEIGHTS PARKS FOUNDATION REPORTING

The State of Illinois Annual Report for Non-Profits was completed February 14th using the Secretary of State's online system. The Foundation's federal tax return is due by May 15th and the state tax return is due by June 30th.

HR/PAYROLL UPDATE (*Catherine Roock*)

Summer staff hiring has started.

Also, we conducted a missing persons drill with current staff and are working on a bus safety training.



February 25, 2025

To: Christina Ferraro, Executive Director
From: Ray Doerner, Superintendent of Recreation
Re: February 2025 Board Report

SUMMER CAMP REGISTRATION

I am proud to report that we have had a very successful first ten days of summer camp registration. The Recreation Supervisors and Customer Experience Supervisor worked hard to prepare for and ensure we were ready for when registration opened this month. Both registration dates began very smoothly, both online and in-person, and all our Front Desk staff have been busy with answering questions and helping customers to get registered for our summer camp programs. Below is a comparison of the registrations from the last two years.

Summer Camp 2024 Registration (First 10 days)

- 4,235 camp spots filled
- 73% camp spots filled
- 80% transactions online

Summer Camp 2025 Registration (First 10 days)

- 5,229 camp spots filled
- 77% camp spots filled
- 87% transactions online

IPRA CONFERENCE

Staff attended the annual Illinois Parks & Recreation Association Conference from January 23 – 25 in Chicago. The conference was a great opportunity for staff to connect with each other and their peers from other parks and recreation agencies throughout the state. I attended some interesting education sessions that covered a variety of topics including Communication Management, Navigating Employee Transitions, Responding to First Amendment Audits, and more. Ideas and information were brought back and shared with others who were unable to attend.

PHPD BUS NAMING CONTEST

I am working with the Marketing & Communications Manager to roll out a contest to the public to name our buses. The contest will begin in the next couple of weeks and will allow staff and the public to submit ideas for names for each of our buses. Staff will choose the best names and then put it to a public vote to pick the best three. Along with naming the buses, we are also working to update the graphics on the buses, so they better represent the district when out on the road.

CIVICREC PROGRAM SURVEYS

As a recreation team, we have created a short survey that will automatically be sent out to participants after they finish a program. We hope that collecting more data from our participants will allow us to better understand what they like about our programs and opportunities for improvement.



February 25, 2025

To: Christina Ferraro, Executive Director
From: Mark Grassi, Superintendent of Parks & Facilities
Re: February 2025/ Board Report

POOL

Staff are actively researching new options to purchase and install a new ADA 400 lb+ capability pool lift chair for the 4ft section of the pool and also a new double flume tot slide to place in the zero-depth section.

GMRC FACILITIES

Facilities staff met with Current Technologies to perform a site review and discuss the second phase of the surveillance system. CT is currently creating a new layout for the exterior cameras that will be proposed next week for staff. The district is taking preliminary steps to start the process of rekeying the entire GMRC to regain better access control. Staff are also working towards reconfiguring accessible power to accommodate hand drier installation within the bathrooms and locker rooms.

SAFETY

On February 7th district staff participated in a newly developed Lockdown Training, with an emphasis on “missing person protocol”. The purpose of this training is to help educate part-time and full-time staff in the different types of facility lockdowns, recognize emergencies and execute efficient procedures that will help in the face of a crisis. Other training classes that staff will be participating in are CPR/AED/First Aid and “playground maintenance” designated for Parks Department staff. The “Erecta-Step” safety stairs that was the winning PDRMA grant proposal have been received and will be installed on the roof pending weather conditions. On February 13th, leadership staff attended a presentation hosted by OMNI Youth Services that featured the Prospect Heights Police Department. The presentation focused on gang presence within the City of Prospect Heights and how the police department is actively combating existing gangs, managing high risk areas and the services/resources the police department possesses that can help mitigate the effects of gang initiation, destruction and crime.

PARKS

Staff have met with U.S. Tennis Court Construction Co. at Country Gardens Park this month to discuss preliminary planning and steps before the construction and installation of two new pickleball courts begin. The anticipated start date of project will be in Spring as scheduled and will be dependent on athletic surface temperatures maintaining a consistent temperature of over 50 degrees Fahrenheit. The project is expected to be completed within 12 days from start to finish. Staff are also communicating with Larson Equipment Company to discuss the second phase of phasing in new trash and recycling receptacles for the parks. New receptacles will be purchased by the end of the month. A meeting with Diaz Group, LLC is scheduled later this month to discuss the order of operations regarding the installation of the horseshoe gravel driveway and landscaping project that is to take place at Tully Park. Parks staff have been consistently working in all parks to prune trees on some of the more accessible and shorter trees in height for the purpose of improving plant health and aesthetics.



February 25, 2025

To: Christina Ferraro, Executive Director
From: Marc Heidkamp, Director of Golf
Re: February Board Report

GOLF

Golf bookings exceed expectations, with 60 outings already secured. The 2025 season is nearly sold out.

CLUB HOUSE

Operations ran smoothly throughout the month. The new ice machine for the main bar has been ordered and is expected to arrive by mid-February. Additionally, I opted to repair the banquet ice machine, which is now fully operational.

GOLF SHOP

Shop sales declined during the month due to holiday closures

CAR FLEET

All fleet repairs have been completed, ensuring that all golf carts are in optimal condition for the 2025 season. Additionally, repairs were successfully made to the ball picker and two beverage carts.

FOOD AND BEVERAGE

Hosting the Rockford Charity Games and several other events resulted in the highest January sales in the past five years. This initiative also helped retain key staff during the off-season. Additionally, wedding inquiries for 2025 and 2026 have increased, and efforts are underway to secure as many bookings as possible.

January	2024	2025
Golf & Members	\$	\$62.69
Golf Shop	\$3,146.46	\$396.09
Food & Beverage	\$2,150.99	\$20,067.10
Driving Range	Closed	Closed



February 25, 2025

To: Marc Heidkamp, Director of Golf
From: Sean Lee, Superintendent of Golf
Re: February 2025 board report

GOLF COURSE GROUNDS

This winter has been a roller coaster of temperatures. The month of January started out colder than normal with below average snowfall. We had only 1.74" inches of snow and then it melted during a couple of warm days. Spring is only a month away and we now have a few inches of snow on the ground to help protect the turfgrass from the colder than normal temperatures we are about to get again. All the on-course amenities are painted, fixed and ready to go for the new season.

EQUIPMENT

The winter equipment service and repairs are on schedule. All the golf carts have been serviced and repaired. We will now start to wash and detail them so they will be ready. The new Toro 300-gallon sprayer for greens and tees arrived this week.

MAINTENANCE STAFF

The golf maintenance department safety training topic for January was Workplace Safety and Emergency Response. This month our mechanic will be attending a winter service seminar for John Deere equipment hosted by Revels Turf & Tractor in Elgin.

PROJECTS

Tree trimming and removal of dead trees will continue as weather permits. The periodic warm weather this winter has brought the geese back early looking for safe nesting areas. I have been using my dog to chase them away daily to let them know this is not a safe place to be.



February 25, 2025

To: Ray Doerner, Superintendent of Recreation
From: Laura Fudala, Supervisor of Recreation
Re: February 2025 Board Report

PRESCHOOL

Registration for the 2025-2026 school year began on February 6, the same day as our Open House, which had six families stop by to learn more about our program. We have 10 students registered for the program. Compared to last year at this time, this is 5 less registrations.

In the last month, our preschoolers had their Valentine's Day parties. The students shared their "valentines" with their classmates and had ice cream topped off with their favorite toppings! Our 4Y class had technology week, Mrs. S along with her students created their very own robot!

KINDERSTOP

On February 13, our KinderStop students had their Valentine's Party. The kids played several rounds of Valentine's BINGO, played a few group games, and watched a movie while snacking on some popcorn!

YOUTH PROGRAMS

In February we had two Kids Day off.

February 14: We went to Main Event. We had 16 participants compared to last year's 24 participants.

February 19: We went to SkyZone. We had 13 participants compared to last year's 12 participants.

SUMMER CAMP

Return letters to staff went out to 28 staff, and so far, 13 have indicated they will be returning. This is a similar return rate to our 2024 season.

Camp registration for Park District residents began on February 10, and February 17 for non/partner residents. Registration is going very strong and limited spots are available in our summer camp sessions.

CONFERENCES/TRAININGS

In January, I attended the IPRA Soaring to New Heights Conference, along with the CPR/AED training held at the recreation center.



February 25, 2025

To: Ray Doerner, Superintendent of Recreation
From: Marci Glinski, Recreation Supervisor
Re: February 2025 Board Report

DANCE & PERFORMING ARTS

Spring Dance classes are well underway, we have started to order costumes for our recital on May 4. The new Adult Dance class had 8 dancers during this session. We received positive feedback from the surveys of the participants, and the new session begins on Monday, February 24.

Our competition dancers had their first competition on January 31-February 2. Our dancers did an amazing job at the Celebrity Dance Competition, earning many gold and high gold awards. Additionally, two of our dancers earned the Celebrity Spirit Award.

Our next competition is Nexus Dance, which is on March 1 at Oswego High School.

On March 8, our teams will be participating in the Project Linus charity event. We will be making no sew blankets for children in area hospitals.

ACTIVE ADULTS

I have been working with Marketing on sponsorship & marketing ideas for the 2nd Annual Golden Years Wellness Expo which will be held on Monday, October 13 here at GMRC. I am planning many new additions to the event including speakers, bingo and more health screenings with Endeavor Health.

I am currently working on my 2025 Summer Newsletter content, and it will be ready for our community around the beginning of April.

SPECIAL EVENTS

Family Pizza & Bingo Night was held on Friday, January 31. We had 52 people attend the event. Oak Street Health was on hand as a sponsor of the event.

Our next event will be Family Puzzlepalooza on Friday, February 28. We currently have 5 families signed up.



February 25, 2025

To: Ray Doerner, Superintendent of Recreation
From: Panagiotis Zervas, Recreation Supervisor
Re: February 2025 Board Report

YOUTH ATHLETICS

Our Youth Basketball League has been underway. We are hosting mostly 5-6 grade games, both boys and girls. The kids have been having a great time so far this year at all levels.

Tae Kwon Do classes, led by Lions TKD, remain full and are highly regarded. Participants are showing noticeable skill improvements, having fun, and Lions TKD is also doing a great job keeping the kids engaged.

Camp registration has opened. We are hosting sport specific summer camps with Hot Shots Sports and there are already registrations in some of the sessions. Last year we had only one section run, and the hope is for more sections to run this year.

ADULT ATHLETICS

Our district, along with the Mt. Prospect and River Trails Park Districts, have figured out what adult athletic leagues we will be offering in the fall. PHPD will offer adult futsal, MPPD will offer women's basketball, and RTPD will offer Adult Flag Football. It is exciting to be able to offer adult athletics. Garden Dash Prep is also underway and hoping for this year to be bigger than last.

AQUATICS

I attended the AOAP conference, and it was a wonderful learning opportunity. I learned a lot and made connections and there were many things to bring back here to the park district for this season and upcoming seasons.

We have hired all the Pool Managers for this year. Tiffany is back this year and Jenny, Jak, and Wiktorina are our new managers. We are excited for them all this year for everything they bring to the table to lead. Lifeguard applications are open, and we are currently conducting interviews.

FITNESS

Fitness classes are underway with our new instructor, Kim. There has been minimal participation so far, but we are continuing to promote the classes and will evaluate the schedule by the end of the month. However, Yoga on Tuesday nights has grown to 10 people. They have all enjoyed it and people are really enjoying the energy but calm demeanor the yoga instructor brings.

Wallyball is now available for patrons. Wallyball is volleyball that gets played in the racquetball room. The walls are all in-play and it is a fun, fast-paced game that can now be played here at PHPD.

January 2025, 1080 visits vs. January 2024, 901 visits (179 visit increase)

January 2025 Total Memberships: 318

1year passes:	163	3-month fitness:	11
1year gym/racquetball:	36	SilverSneakers/Renew Active:	81
6-month fitness:	27		

Three Year Comparison – Monthly Acquisition (Seniors in parentheses)

Membership	January 2023	January 2024	January 2025
3 months	4	7	4
6 months	2	2	0
1 year	12 (4)	20 (7)	4 (13)
Membership January 2025	# of New Members		Total Revenue
3 months	4		\$260
6 months	0		\$0
1 year	4		\$604
Seniors	13		\$1,504