

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 WEST CAMP MCDONALD RD., PROSPECT HEIGHTS IL 60070
TUESDAY, JANUARY 28, 2025**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:08p.m.

Commissioners present: Ellen Avery, Paul Fries, Karl Jackson, Eric Kirste, and Tim Jones

Commissioner absent: Betty Cloud, Steve Messer

Also Present: Christina Ferraro – Executive Director, Ray Doerner - Superintendent of Recreation, Mark Grassi – Superintendent of Parks & Facilities, Shawn Hughes – Superintendent of Finance, HR & IT, Sean Lee - Superintendent of Golf

A quorum was present.

Commissioner Jones appointed Ellen Avery as Secretary pro tempore of the Board to serve in the absence of the Secretary Betty Cloud.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Fries and seconded by Commissioner Jackson to approve the agenda as submitted. The motion was unanimously approved by a voice vote. The motion carried.

Recognition/Welcome

Jill Moskal

Public Comment

None

Consent Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Avery to approve items as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Fries, Jackson, Jones, Kirste

Nays: None

Abstain: None

Absent: Commissioners Betty Cloud, Steve Messer

The motion carried.

Announcements (Meetings)

The next Regular Board Meeting is scheduled for February 25, 2025 at 7:00 p.m. and will be held at Gary Morava Recreation Center.

Attorney's Report

There was none.

Administrative/Operational Summary

Executive Director – In addition to the submitted report, Executive Director Ferraro reported the Tully Park community meeting will be held on Jan 30, 2025 at 6:30pm to discuss the design of 214 S Wheeling Rd. She also explained the new Illinois Sales and Use Tax which applies to leased or rented tangible personal property effective January 1, 2025. This 10% tax applies to golf carts, golf clubs, ice skates, boats, etc. There was a discussion about how this will affect the golf course.

Marketing & Communications Manager – – as submitted.

Superintendent of Finance, HR and IT – Superintendent of Finance, HR and IT – In addition to the submitted report, Superintendent Hughes noted the receipt of the OSLAD grant funds this month.

Superintendent of Recreation – – Superintendent of Recreation Ray Doerner- In addition to the submitted report, Superintendent Doerner noted summer camp registration will begin Feb 10th for residents. He reported there have been discussions with Mt Prospect and River Trails Park Districts to co-op on adult athletics. He also highlighted the competition program and explained the Hair and Makeup Academy and mock competition that was held a few weeks ago.

Superintendent of Parks and Facilities – In addition to the submitted report, Superintendent of Parks and Facilities Grassi reported the newly acquired truck now has its salt spreader installed.

Director of Golf Operations – as submitted.

Superintendent of Golf - as submitted.

Recreation Supervisors – as submitted.

Committees of the Board

There were none.

Unfinished/Ongoing Business

None

New Business**Ordinance #01.28.2025 Combined Budget and Appropriation FY2025**

A motion was made by Commissioner Avery and seconded by Commissioner Jackson to Ordinance #01.28.2025 Combined Budget and Appropriation as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Fries, Jackson, Jones, Kirste

Nays: None

Abstain: None

Absent: Commissioners Betty Cloud, Steve Messer

The motion carried.

Ordinance #01.28.2025A Abating Tax Levied for the Year 2024

A motion was made by Commissioner Avery and seconded by Commissioner Kirste to approve the Ordinance #01.28.2025A Abating Tax Levied for the Year 2024 as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Fries, Jackson, Jones, Kirste

Nays: None

Abstain: None

Absent: Commissioners Betty Cloud, Steve Messer

The motion carried.

Commissioner's Comments

Commissioner Jones asked the Board Members to complete a Performance Evaluation for Executive Director, Christina Ferraro by Tuesday, February 18, 2025, so the results can be discussed at the February Board Meeting in Executive Session. The performance evaluation is completely anonymous and only a tallied summary will be presented to Ferraro after the February Board meeting.

Executive Session

A motion was made by Commissioner Jackson and seconded by Commissioner Kirste to recess into Executive Session of 5 ILCS 120/ Open Meetings Act Section 2 (c) (21) for the purpose of semi-annual review of executive session minutes and determine release at 7:29 p.m. The motion was approved by a voice vote with two absent (Cloud, Messer). The motion carried.

Action as a Result of the Executive Session

During the executive session, the semi-annual review of executive session minutes was conducted and there was discussion to determine their release.

A motion was made by Commissioner Avery and seconded by Commissioner Kirste to approve Resolution #01.28.2025: Determining the Confidentiality of Closed Session Minutes as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Fries, Jackson, Jones, Kirste

Nays: None

Abstain: None

Absent: Commissioners Betty Cloud, Steve Messer

The motion carried.

Adjournment

With no further business to discuss, a motion was made by Commissioner Fries and seconded by Commissioner Jackson to adjourn the Regular Board Meeting at 7:35 p.m. The motion was approved by a voice vote with two absent (Cloud, Messer). The motion carried.

Betty Cloud, Secretary