



BOARD REPORT

SEPTEMBER 23, 2025



**REGULAR BOARD MEETING
PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, SEPTEMBER 23, 2025
7:00PM**

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance

II. Corrections/Additions/Approval of Agenda

III. Recognition / Welcome

IV. Presentation

Andrea Griffin, Executive Director, NWSRA

V. Public Comment

VI. Consent Agenda

These items are considered by the Park District to be routine and will be enacted in one motion without separate discussion. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

- A. Approval of August 26, 2025 Regular Board Meeting Minutes
- B. Approval of Treasurer's Report Cash Report #09 cash balance totaling \$5,591,718.07 as of August 31, 2025
- C. Approval of Warrants totaling \$775,030.88 for the period ending August 31, 2025

VII. Announcements (Meetings)

Special Board Meeting at Gary Morava Recreation Center – October 28, 2025 at 6:00 p.m.
Regular Board Meeting at Gary Morava Recreation Center – October 28, 2025 at 7:00 p.m.

VIII. Attorney's Report

Legal Matter

IX. Administrative/Operational Summary

- A. Executive Director, Ferraro
- B. Marketing and Communications Manager, Castil
- C. Superintendent of Finance, HR and IT, Hughes
- D. Superintendent of Recreation, Doerner
- E. Superintendent of Parks and Facilities, Grassi
- F. Director of Golf, Heidkamp
- G. Superintendent of Golf, Lee
- H. Recreation Supervisors, Fudala, Glinski, Zervas

X. Committees of the Board

- A. Finance Committee - Eric Kirste, Steve Messer
- B. Personnel and Planning Committee - Ellen Avery, Betty Cloud
- C. Policy and Procedure Committee - Ellen Avery, Betty Cloud
- D. Recreation Facilities, Parks & Maintenance Committee - Tim Jones, Paul Fries
- E. Recreation Programs & Resident Relations Committee - Eric Kirste, Betty Cloud
- F. OOC Programs, Facilities, Grounds & Maintenance Committee - Karl Jackson, Tim Jones

XI. Unfinished/Ongoing Business

DISCUSSION: Draft 2026 – 2031 Comprehensive Master Plan

XII. New Business

- A. ACTION: Approve the agreement from Sikich to provide the financial auditing services at a cost not to exceed \$51,000 over at least the next three years based upon experience, approach and cost.
- B. ACTION: Approve Resolution 09.23.2025 supporting and authorizing an application for an Open Space Lands Acquisition and Development (OSLAD) grant for the Country Gardens Park improvement project.
- C. ACTION: Approval Ordinance 09.23.2025 Recreation License Agreement with Commonwealth Edison Company

XIII. Commissioner Comments

XIV. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL 60070

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, AUGUST 26, 2025**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present: Ellen Avery, Betty Cloud, Paul Fries, Karl Jackson (arrived at 7:10 p.m.), Tim Jones, Steve Messer (arrived at 7:01 p.m.)

Commissioner absent: Eric Kirste

Also Present: Christina Ferraro – Executive Director, Mark Grassi – Superintendent of Parks and Facilities, Marc Heidkamp – Director of Golf, Sean Lee – Superintendent of Golf, Shawn Hughes – Superintendent of Finance HR & IT, Edlyn Castil – Marketing & Communications Manager/Recording Secretary.

A quorum was present.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Cloud and seconded by Commissioner Fries to approve the agenda as submitted. The motion was approved by a voice vote with Commissioners Jackson, Kirste and Messer absent. The motion carried.

Recognition/Welcome

The board welcomed resident Jill Moskal to the meeting.

Public Comment

There were none.

Commissioner Messer arrived at 7:01 p.m.

Consent Agenda

A motion was made by Commissioner Avery and seconded by Commissioner Cloud to approve items as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Fries, Cloud, Jones, Messer

Nays: None

Abstain: None

Absent: Commissioners Jackson, Kirste

The motion carried.

Announcements (Meetings)

Regular Board Meeting at Gary Morava Recreation Center – September 23, 2025 at 7:00 p.m.

Attorney's Report

There was none.

Commissioner Jackson arrived at 7:10 a.m.)

Administrative/Operational Summary

Executive Director – In addition to the submitted report, Executive Director Ferraro reported a Country Gardens Community Meeting was held with 45 people in attendance and 95 people responded to the online survey. There were several comments about the playground and its amenities. The application for the OSLAD grant for September submission is being prepared by a consultant. Christina and Ray met with the PH Police Chief and discussed the challenges of electronic bikes and electric scooters on the bike path. Christina and Edlyn are working on signage related to the electronic bikes. The park district is celebrating its 60th Anniversary in 2026 and the City is celebrating their 50th Anniversary. The park district and City are working together to enhance the annual Prospect Heights Block Party in 2026. There was discussion about the Block Party location, date, entertainment. The board is in agreement to hold the Block party on June 20, 2026 at Lions Park/GMRC where it has been held the past several years.

Marketing & Communications Manager – as submitted. Marketing and Communications Manager Edlyn Castil also reported she completed a certification in Artificial Intelligence for Marketing and Fundraising. She also highlighted the increased attendance at this year's Prospect Heights National Night Out, which was held at the park district in partnership with the Prospect Heights Police Department and Fire District. Edlyn promoted the district's upcoming special event, Lotería, which will be held at GMRC on September 26 from 6pm to 8pm, and a pop-up Art Walk and Art Fair at Izaak Walton Park on September 27.

Superintendent of Finance, HR and IT – as submitted. Superintendent of Finance, HR and IT Shawn Hughes reported the district has received one submission for the Audit Services RFP.

Superintendent of Recreation – as submitted. Christina reported the facility rental pricing was reviewed compared to other surrounding districts and prices have been adjusted to be competitive. With declining birth rates, the number of preschool aged kids has decreased, which is evident in our enrollment. Pool attendance and fitness room usage increased. Staff is doing a good job programming with Sunrise Living with our active adult community.

Superintendent of Parks and Facilities – as submitted. Superintendent of Parks and Facilities Mark Grassi also highlighted that staff restored the hardwood floors in the dance room, installed electric hand dryers starting with a pilot installation in the washrooms, Tully Park project is moving along. Waiting for the scope of work to be developed and we can review it and submit it to the city for permitting and then the work can begin.

Director of Golf Operations – as submitted. Director of Golf Marc Heidkamp reported that they held a special event, Sip, Snack & Song...An Evening of Music and Mingle and had over 200 in attendance. They plan to roll out more events like this in the future to showcase the banquet facility. OOC is booked full of golf outings the whole month of September.

Superintendent of Golf – as submitted.

Recreation Supervisors – as submitted.

Committees of the Board

Nothing to report

Unfinished/Ongoing Business

There were none.

New Business

Executive Director Christina Ferraro reported the draft 2026-2031 Comprehensive Master Plan is available for public view and is looking for community feedback through September 18, 2025. Christina discussed the need for careful consideration of the plan, including potential changes. The plan includes a very detailed capital improvement plan and potential referendum considerations. Discussion is planned for September board meeting.

ACTION: Approval of Resolution 08.26.2025 NWSRA 2026 Assessment

A motion was made by Commissioner Messer and seconded by Commissioner Fries to approve a Resolution 08.26.2025 NWSRA 2026 Assessment as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Fries, Cloud, Jackson, Jones, Messer

Nays: None

Abstain: None

Absent: Commissioner Kirste

The motion carried.

ACTION: Approval of Revised Purchasing Policy

A motion was made by Commissioner Cloud and seconded by Commissioner Avery to approve a Revised Purchasing Policy as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Fries, Cloud, Jackson, Jones, Messer

Nays: None

Abstain: None

Absent: Commissioner Kirste

The motion carried.

New Business (continued)**ACTION: Approval of Intergovernmental between the Prospect Heights Park District and the City of Prospect Heights regarding Prospect Heights Natural Resources Commission**

A motion was made by Commissioner Avery and seconded by Commissioner Messer to approve an Intergovernmental between the Prospect Heights Park District and the City of Prospect Heights regarding Prospect Heights Natural Resources Commission as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Fries, Cloud, Jackson, Jones, Messer

Nays: None

Abstain: None

Absent: Commissioner Kirste

The motion carried.

Commissioner's Comments

There were none.

Adjournment

With no further business to discuss, a motion was made by Commissioner Cloud and seconded by Commissioner Avery to adjourn the Regular Board Meeting at 7:38 p.m. The motion was approved by a voice vote with Commissioner Kirste absent. The motion carried.

Betty Cloud, Board Secretary

TO: Board of Commissioners, Prospect Heights Park District

Pink

FROM: Park District Treasurer

DATE: 9/23/2025 CASH REPORT FY 25

Motion by Commissioner _____ to approve CASH REPORT 09
9/23/2025 as submitted. Seconded by Commissioner _____ .

Busey Bank		Interest Earned YTD	8/31/2025 Balances	
Payroll	Checking/sweep		\$	-
Vendor	Checking/sweep			-
General/Sweep	Checking			2,785,047.39
ATM	Checking			90,673.03
Investment	Checking	\$ 6,831.66	annual yield 3.54%	2,318,246.78
Cash Reserve	Checking	\$ 1,172.13	annual yield 3.54%	397,750.87
TOTALS			\$	5,591,718.07

Voice Vote

FINANCIAL RESOLUTION

Motion by Commissioner _____ to approve WARRANT RESOLUTION
9/23/2025 as submitted. Seconded by Commissioner _____ .

APPROVAL OF WARRANTS 9/23/2025

VENDOR WARRANTS

		CHECKS ISSUED	AMOUNTS
2	In the amount of	\$	136,070.20
2A	In the amount of	ELECTRONIC	\$ 271,668.61
Total Vendor Warrants			\$ 407,738.81

PAYROLL WARRANTS

		8/8/2025	
3	In the amount of	gross plus employer costs	\$ 193,325.27
		8/22/2025	
4	In the amount of	gross plus employer costs	\$ 173,966.80
Total Payroll Warrants			\$ 367,292.07

TOTAL OF WARRANTS

\$ 775,030.88 Roll Call



Prospect Heights Park District, IL

Check Report

By Check Number

Date Range: 08/01/2025 - 08/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
02801	ADVANCED TREE CARE	08/01/2025	EFT	0.00	985.00	1629
03055	ADVANCED TURF SOLUTIONS	08/01/2025	EFT	0.00	1,056.00	1630
01009	AIRGAS USA LLC	08/01/2025	EFT	0.00	459.60	1631
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	08/01/2025	EFT	0.00	16,394.27	1632
01402	BHFX LLC	08/01/2025	EFT	0.00	66.00	1633
01041	CONSTELLATION NEW ENERGY INC	08/01/2025	EFT	0.00	53.06	1634
01041	CONSTELLATION NEW ENERGY INC	08/01/2025	EFT	0.00	296.02	1635
01041	CONSTELLATION NEW ENERGY INC	08/01/2025	EFT	0.00	8,492.49	1636
01042	CONSTELLATION NEWENERGY GAS DIVISION L	08/01/2025	EFT	0.00	92.82	1637
01042	CONSTELLATION NEWENERGY GAS DIVISION L	08/01/2025	EFT	0.00	2,163.30	1638
01324	DIRECT FITNESS SOLUTIONS LLC	08/01/2025	EFT	0.00	150.00	1639
02337	EXCALTECH	08/01/2025	EFT	0.00	263.41	1640
01106	FIRST STUDENT INC	08/01/2025	EFT	0.00	822.12	1641
01071	REINDERS INC	08/01/2025	EFT	0.00	3,960.50	1642
03055	ADVANCED TURF SOLUTIONS	08/07/2025	EFT	0.00	1,044.00	1643
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	08/07/2025	EFT	0.00	9,568.97	1644
01871	CLESEN PROTURF SOLUTIONS LLC	08/07/2025	EFT	0.00	124.30	1645
01041	CONSTELLATION NEW ENERGY INC	08/07/2025	EFT	0.00	7,236.11	1646
03181	CURRENT TECHNOLOGIES CORPORATION	08/07/2025	EFT	0.00	247.50	1647
03169	DIAZ GROUP LLC	08/07/2025	EFT	0.00	3,857.24	1648
01324	DIRECT FITNESS SOLUTIONS LLC	08/07/2025	EFT	0.00	200.00	1649
02337	EXCALTECH	08/07/2025	EFT	0.00	3,710.00	1650
01106	FIRST STUDENT INC	08/07/2025	EFT	0.00	372.00	1651
01122	GOLD MEDAL PRODUCTS ML30	08/07/2025	EFT	0.00	431.85	1652
01037	GRAINGER	08/07/2025	EFT	0.00	482.26	1653
01355	HAYES MECHANICAL LLC	08/07/2025	EFT	0.00	2,000.00	1654
01099	SERVICE SANITATION INC	08/07/2025	EFT	0.00	1,541.55	1655
01017	UNIVAR USA INC	08/07/2025	EFT	0.00	8,003.30	1656
01009	AIRGAS USA LLC	08/15/2025	EFT	0.00	471.42	1657
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	08/15/2025	EFT	0.00	15,402.33	1658
01585	FAULKS BROS CONSTRUCTION INC	08/15/2025	EFT	0.00	1,996.67	1659
01106	FIRST STUDENT INC	08/15/2025	EFT	0.00	1,201.56	1660
01071	REINDERS INC	08/15/2025	EFT	0.00	1,429.04	1661
03055	ADVANCED TURF SOLUTIONS	08/22/2025	EFT	0.00	3,720.00	1662
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	08/22/2025	EFT	0.00	7,941.33	1663
01402	BHFX LLC	08/22/2025	EFT	0.00	66.00	1664
01871	CLESEN PROTURF SOLUTIONS LLC	08/22/2025	EFT	0.00	230.03	1665
01042	CONSTELLATION NEWENERGY GAS DIVISION L	08/22/2025	EFT	0.00	1,442.39	1666
01042	CONSTELLATION NEWENERGY GAS DIVISION L	08/22/2025	EFT	0.00	103.40	1667
01038	HARRIS GOLF CARS	08/22/2025	EFT	0.00	840.00	1668
01063	PDRMA	08/22/2025	EFT	0.00	33,933.49	1669
	Void	08/22/2025	EFT	0.00	0.00	1670
02706	REAL GRAPHIX	08/22/2025	EFT	0.00	2,329.74	1671
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	08/29/2025	EFT	0.00	21,549.42	1672
01041	CONSTELLATION NEW ENERGY INC	08/29/2025	EFT	0.00	45.56	1673
01041	CONSTELLATION NEW ENERGY INC	08/29/2025	EFT	0.00	259.80	1674
01041	CONSTELLATION NEW ENERGY INC	08/29/2025	EFT	0.00	9,961.59	1675
01041	CONSTELLATION NEW ENERGY INC	08/29/2025	EFT	0.00	37.15	1676
01122	GOLD MEDAL PRODUCTS ML30	08/29/2025	EFT	0.00	351.42	1677
02459	HOT SHOTS SPORTS	08/29/2025	EFT	0.00	2,887.50	1678
01071	REINDERS INC	08/29/2025	EFT	0.00	425.25	1679
02421	REVELS TURF AND TRACTOR LLC	08/29/2025	EFT	0.00	483.62	1680
03306	A. MAESTRANZI SONS KNIFE SERVICES, LLC	08/01/2025	Regular	0.00	25.00	55307
02124	ALPHA BAKING COMPANY	08/01/2025	Regular	0.00	271.60	55308

Check Report

Date Range: 08/01/2025 - 08/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03028	ANDREA MUELLER	08/01/2025	Regular	0.00	170.00	55309
01232	ARLINGTON POWER EQUIPMENT INC	08/01/2025	Regular	0.00	77.15	55310
01024	CONSERV FS	08/01/2025	Regular	0.00	934.60	55311
03349	DESIGN PERSPECTIVES INC	08/01/2025	Regular	0.00	15,450.00	55312
01423	GORDON FOOD SERVICE INC	08/01/2025	Regular	0.00	4,666.93	55313
02117	GREAT LAKES COCA-COLA DISTRIBUTION	08/01/2025	Regular	0.00	575.48	55314
03414	GROWING SOLUTIONS	08/01/2025	Regular	0.00	4,050.00	55315
02456	LAWSON PRODUCTS INC	08/01/2025	Regular	0.00	837.15	55316
03046	MAINSTREET GOLF CARS LLC	08/01/2025	Regular	0.00	2,069.20	55317
01050	MENARDS	08/01/2025	Regular	0.00	101.06	55318
02925	MONICA'S MEXICAN RESTAURANT	08/01/2025	Regular	0.00	1,154.75	55319
01787	PATTY WASZAK	08/01/2025	Regular	0.00	1,180.00	55320
01135	PITNEY BOWES BANK INC PURCHASE POWER	08/01/2025	Regular	0.00	250.00	55321
01560	R&R PRODUCTS INC	08/01/2025	Regular	0.00	214.88	55322
01710	SITEONE LANDSCAPE SUPPLY LLC	08/01/2025	Regular	0.00	3,602.40	55323
03436	STD AND SON CORP	08/01/2025	Regular	0.00	800.00	55324
01168	US POSTAL SERVICE	08/01/2025	Regular	0.00	1,853.32	55325
01597	ANDERSON LOCK	08/07/2025	Regular	0.00	351.62	55326
02323	ARIES CHARTER TRANSPORTATION INC.	08/07/2025	Regular	0.00	3,350.70	55327
01024	CONSERV FS	08/07/2025	Regular	0.00	1,526.06	55328
01030	DES PLAINES MATERIAL & SUPPLY	08/07/2025	Regular	0.00	438.00	55329
03349	DESIGN PERSPECTIVES INC	08/07/2025	Regular	0.00	6,600.00	55330
02145	DURABILT FENCE	08/07/2025	Regular	0.00	1,125.00	55331
01423	GORDON FOOD SERVICE INC	08/07/2025	Regular	0.00	1,264.41	55332
03414	GROWING SOLUTIONS	08/07/2025	Regular	0.00	1,975.00	55333
01170	JASON KOLLUM	08/07/2025	Regular	0.00	575.00	55334
03437	THE POWER OF DANCE	08/07/2025	Regular	0.00	500.00	55335
03442	CASH	08/08/2025	Regular	0.00	20,000.00	55336
01024	CONSERV FS	08/08/2025	Regular	0.00	1,570.50	55337
03441	JOAN KERTAY	08/08/2025	Regular	0.00	150.00	55338
03158	PETER LUTZOW	08/08/2025	Regular	0.00	34.98	55339
01031	PULSE TECHNOLOGY	08/08/2025	Regular	0.00	935.10	55340
03306	A. MAESTRANZI SONS KNIFE SERVICES, LLC	08/14/2025	Regular	0.00	50.00	55341
01079	ACUSHNET COMPANY	08/14/2025	Regular	0.00	3,788.28	55342
01909	ANCEL GLINK PC	08/14/2025	Regular	0.00	810.00	55343
01300	CALLAWAY	08/14/2025	Regular	0.00	748.70	55344
03316	CUSTOM DESIGN COOLING	08/14/2025	Regular	0.00	1,350.00	55345
01423	GORDON FOOD SERVICE INC	08/14/2025	Regular	0.00	9,956.29	55346
01693	HINCKLEY SPRINGS	08/14/2025	Regular	0.00	106.47	55347
02239	KATHLEEN M KEARNS	08/14/2025	Regular	0.00	3,378.00	55348
02456	LAWSON PRODUCTS INC	08/14/2025	Regular	0.00	236.02	55349
01050	MENARDS	08/14/2025	Regular	0.00	54.92	55350
01058	NCPERS GROUP LIFE INSURANCE	08/14/2025	Regular	0.00	16.00	55351
01430	NORTHWEST COMMUNITY HOSPITAL	08/14/2025	Regular	0.00	105.00	55352
01078	TAYLOR MADE	08/14/2025	Regular	0.00	1,381.97	55353
01251	WADE GRITT	08/14/2025	Regular	0.00	277.43	55354
01082	WAREHOUSE DIRECT INC	08/14/2025	Regular	0.00	349.44	55355
03306	A. MAESTRANZI SONS KNIFE SERVICES, LLC	08/21/2025	Regular	0.00	25.00	55356
02124	ALPHA BAKING COMPANY	08/21/2025	Regular	0.00	389.20	55357
03405	ALPHA PRIME COMMUNICATIONS	08/21/2025	Regular	0.00	1,225.00	55358
02615	GARY MESSLING	08/21/2025	Regular	0.00	160.00	55359
02615	GARY MESSLING	08/25/2025	Regular	0.00	-160.00	55359
01423	GORDON FOOD SERVICE INC	08/21/2025	Regular	0.00	8,292.52	55360
01040	HOME DEPOT CREDIT SERVICES	08/21/2025	Regular	0.00	1,632.33	55361
03046	MAINSTREET GOLF CARS LLC	08/21/2025	Regular	0.00	1,100.40	55362
01062	ODP BUSINESS SOLUTIONS LLC	08/21/2025	Regular	0.00	188.09	55363
02715	PLANSOURCE	08/21/2025	Regular	0.00	2,246.93	55364
03194	SIERRA CLUB	08/21/2025	Regular	0.00	288.75	55365
02134	TESTA PRODUCE INC	08/21/2025	Regular	0.00	790.90	55366
02615	GARY MESSLING	08/25/2025	Regular	0.00	160.00	55367
03306	A. MAESTRANZI SONS KNIFE SERVICES, LLC	08/28/2025	Regular	0.00	25.00	55368

Check Report

Date Range: 08/01/2025 - 08/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01232	ARLINGTON POWER EQUIPMENT INC	08/28/2025	Regular	0.00	102.59	55369
01024	CONSERV FS	08/28/2025	Regular	0.00	3,267.26	55370
01423	GORDON FOOD SERVICE INC	08/28/2025	Regular	0.00	5,851.61	55371
03453	GWO TRUCKING AND CONSTRUCTION INC	08/28/2025	Regular	0.00	8,009.62	55372
03046	MAINSTREET GOLF CARS LLC	08/28/2025	Regular	0.00	1,088.33	55373
01062	ODP BUSINESS SOLUTIONS LLC	08/28/2025	Regular	0.00	98.26	55374
02206	ILLINOIS DEPARTMENT OF REVENUE	08/14/2025	Bank Draft	0.00	10,819.00	DFT0003336
01143	VILLAGE OF MOUNT PROSPECT SALES TAX	08/14/2025	Bank Draft	0.00	798.16	DFT0003337
02205	ILLINOIS MUNICIPAL FUND	08/08/2025	Bank Draft	0.00	21,836.62	DFT0003338
03165	TRANSAMERICA TRUST COMPANY	08/07/2025	Bank Draft	0.00	300.00	DFT0003339
03165	TRANSAMERICA TRUST COMPANY	08/21/2025	Bank Draft	0.00	300.00	DFT0003340
02236	LAKESHORE BEVERAGE	08/01/2025	Bank Draft	0.00	496.90	DFT0003341
02121	TOWN & COUNTRY DISTRIBUTORS INC	08/01/2025	Bank Draft	0.00	884.64	DFT0003342
02210	CHICAGO BEVERAGE SYSTEMS	08/05/2025	Bank Draft	0.00	572.79	DFT0003344
02236	LAKESHORE BEVERAGE	08/08/2025	Bank Draft	0.00	326.98	DFT0003345
02121	TOWN & COUNTRY DISTRIBUTORS INC	08/08/2025	Bank Draft	0.00	1,057.00	DFT0003346
02210	CHICAGO BEVERAGE SYSTEMS	08/25/2025	Bank Draft	0.00	183.43	DFT0003347
02136	SOUTHERN GLAZER'S OF IL	08/11/2025	Bank Draft	0.00	361.66	DFT0003348
02210	CHICAGO BEVERAGE SYSTEMS	08/12/2025	Bank Draft	0.00	464.78	DFT0003349
02121	TOWN & COUNTRY DISTRIBUTORS INC	08/15/2025	Bank Draft	0.00	1,021.29	DFT0003350
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	08/15/2025	Bank Draft	0.00	2,752.50	DFT0003351
02121	TOWN & COUNTRY DISTRIBUTORS INC	08/19/2025	Bank Draft	0.00	238.53	DFT0003352
02210	CHICAGO BEVERAGE SYSTEMS	08/11/2025	Bank Draft	0.00	183.43	DFT0003353
02121	TOWN & COUNTRY DISTRIBUTORS INC	08/29/2025	Bank Draft	0.00	782.80	DFT0003354
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	08/29/2025	Bank Draft	0.00	1,795.88	DFT0003355
02306	FIFTH THIRD BANK	08/27/2025	Bank Draft	0.00	37,769.30	DFT0003356
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	08/01/2025	Bank Draft	0.00	2,555.14	DFT0003359
01032	CARDMEMBER SERVICE	08/11/2025	Bank Draft	0.00	4,985.40	JULY2025ELAN

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	116	68	0.00	136,230.20
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-160.00
Bank Drafts	22	22	0.00	90,486.23
EFT's	76	52	0.00	181,182.38
	214	143	0.00	407,738.81

Check Report

Date Range: 08/01/2025 - 08/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PCARD-PCARD LIABILITY						
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	08/01/2025	Bank Draft	0.00	2,555.14	DFT0003343
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	128.68	MBD08.27.2025
02574	MICHAELS STORES, INC.	08/27/2025	Bank Draft	0.00	22.39	MBD08.27.2025
02329	DOLLAR TREE	08/27/2025	Bank Draft	0.00	21.25	MBD08.27.2025
02368	NINO'S PIZZERIA	08/27/2025	Bank Draft	0.00	223.36	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	39.99	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	71.66	MBD08.27.2025
02329	DOLLAR TREE	08/27/2025	Bank Draft	0.00	21.25	MBD08.27.2025
02622	MORKES CHOCOLATES	08/27/2025	Bank Draft	0.00	400.00	MBD08.27.2025
02327	DISCOUNT SCHOOL SUPPLY	08/27/2025	Bank Draft	0.00	103.92	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	110.16	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	49.99	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	29.36	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	47.16	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	33.96	MBD08.27.2025
02663	SANTA'S VILLAGE LLC DBA SANTA'S WATERPARI	08/27/2025	Bank Draft	0.00	217.78	MBD08.27.2025
02476	NOW LINENS	08/27/2025	Bank Draft	0.00	595.27	MBD08.27.2025
02329	DOLLAR TREE	08/27/2025	Bank Draft	0.00	15.00	MBD08.27.2025
02368	NINO'S PIZZERIA	08/27/2025	Bank Draft	0.00	135.19	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	37.42	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	36.96	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	66.06	MBD08.27.2025
03451	PAYPAL WSUZANNE 2	08/27/2025	Bank Draft	0.00	300.00	MBD08.27.2025
03213	JETS PIZZA	08/27/2025	Bank Draft	0.00	143.93	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	56.24	MBD08.27.2025
02497	PARAMOUNT THEATRE	08/27/2025	Bank Draft	0.00	230.00	MBD08.27.2025
03439	DIP IN THE BAY	08/27/2025	Bank Draft	0.00	39.67	MBD08.27.2025
03128	PASS TRAINING AND COMPLIANCE	08/27/2025	Bank Draft	0.00	150.00	MBD08.27.2025
02497	PARAMOUNT THEATRE	08/27/2025	Bank Draft	0.00	357.00	MBD08.27.2025
02553	4ALLPROMOS	08/27/2025	Bank Draft	0.00	201.82	MBD08.27.2025
03443	APPLE.COM	08/27/2025	Bank Draft	0.00	64.99	MBD08.27.2025
03430	VSI COSLEY ZOO	08/27/2025	Bank Draft	0.00	240.00	MBD08.27.2025
03443	APPLE.COM	08/27/2025	Bank Draft	0.00	64.99	MBD08.27.2025
02574	MICHAELS STORES, INC.	08/27/2025	Bank Draft	0.00	58.31	MBD08.27.2025
02359	JIMMY JOHNS	08/27/2025	Bank Draft	0.00	158.89	MBD08.27.2025
02404	CROWN AWARDS	08/27/2025	Bank Draft	0.00	35.27	MBD08.27.2025
02009	THE KNOT	08/27/2025	Bank Draft	0.00	1,112.40	MBD08.27.2025
01090	CITY OF PROSPECT HEIGHTS	08/27/2025	Bank Draft	0.00	73.50	MBD08.27.2025
02903	DEERFIELDS CS	08/27/2025	Bank Draft	0.00	237.00	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	28.98	MBD08.27.2025
01022	COMCAST	08/27/2025	Bank Draft	0.00	269.73	MBD08.27.2025
02512	ENCHANTED CASTLE	08/27/2025	Bank Draft	0.00	303.20	MBD08.27.2025
02672	RAISING CANES	08/27/2025	Bank Draft	0.00	259.72	MBD08.27.2025
01022	COMCAST	08/27/2025	Bank Draft	0.00	77.85	MBD08.27.2025
01690	MOUNT PROSPECT PARK DISTRICT	08/27/2025	Bank Draft	0.00	45.00	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	96.20	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	11.98	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	39.36	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	65.92	MBD08.27.2025
02428	MUSIC THEATER WORKS	08/27/2025	Bank Draft	0.00	670.00	MBD08.27.2025
02327	DISCOUNT SCHOOL SUPPLY	08/27/2025	Bank Draft	0.00	4.50	MBD08.27.2025
02366	CHICK-FIL-A	08/27/2025	Bank Draft	0.00	130.00	MBD08.27.2025
03447	ADRENALINE MONKEY WEST	08/27/2025	Bank Draft	0.00	708.97	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	261.48	MBD08.27.2025
03444	CHIPOTLE	08/27/2025	Bank Draft	0.00	140.00	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	-37.80	MBD08.27.2025
01043	ILLINOIS ASSOCIATION OF PARKS AND REC	08/27/2025	Bank Draft	0.00	165.00	MBD08.27.2025
03213	JETS PIZZA	08/27/2025	Bank Draft	0.00	21.99	MBD08.27.2025
02359	JIMMY JOHNS	08/27/2025	Bank Draft	0.00	170.74	MBD08.27.2025
03006	SQ ID DANCE COMPETITION	08/27/2025	Bank Draft	0.00	257.00	MBD08.27.2025

Check Report

Date Range: 08/01/2025 - 08/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02307	COMCAST BUSINESS	08/27/2025	Bank Draft	0.00	86.86	MBD08.27.2025
02307	COMCAST BUSINESS	08/27/2025	Bank Draft	0.00	553.51	MBD08.27.2025
02307	COMCAST BUSINESS	08/27/2025	Bank Draft	0.00	257.09	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	119.02	MBD08.27.2025
02368	NINO'S PIZZERIA	08/27/2025	Bank Draft	0.00	222.32	MBD08.27.2025
03417	MACHINE SHED	08/27/2025	Bank Draft	0.00	209.00	MBD08.27.2025
03373	CRICUT	08/27/2025	Bank Draft	0.00	4.99	MBD08.27.2025
01690	MOUNT PROSPECT PARK DISTRICT	08/27/2025	Bank Draft	0.00	133.00	MBD08.27.2025
01690	MOUNT PROSPECT PARK DISTRICT	08/27/2025	Bank Draft	0.00	60.00	MBD08.27.2025
01305	ILLINOIS TOLLWAY	08/27/2025	Bank Draft	0.00	2.80	MBD08.27.2025
02368	NINO'S PIZZERIA	08/27/2025	Bank Draft	0.00	174.94	MBD08.27.2025
02398	WALMART	08/27/2025	Bank Draft	0.00	12.46	MBD08.27.2025
02398	WALMART	08/27/2025	Bank Draft	0.00	53.78	MBD08.27.2025
02398	WALMART	08/27/2025	Bank Draft	0.00	26.60	MBD08.27.2025
03452	ROCK VALLEY COLLEGE	08/27/2025	Bank Draft	0.00	168.00	MBD08.27.2025
01022	COMCAST	08/27/2025	Bank Draft	0.00	393.58	MBD08.27.2025
02368	NINO'S PIZZERIA	08/27/2025	Bank Draft	0.00	520.99	MBD08.27.2025
01599	NATIONAL RECREATION & PARK ASSOCIATION	08/27/2025	Bank Draft	0.00	70.00	MBD08.27.2025
02324	TARGET	08/27/2025	Bank Draft	0.00	38.96	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	94.98	MBD08.27.2025
03446	NUSTEP LLC	08/27/2025	Bank Draft	0.00	501.00	MBD08.27.2025
01541	SESAC	08/27/2025	Bank Draft	0.00	664.90	MBD08.27.2025
03213	JETS PIZZA	08/27/2025	Bank Draft	0.00	137.88	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	36.99	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	32.68	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	52.97	MBD08.27.2025
02497	PARAMOUNT THEATRE	08/27/2025	Bank Draft	0.00	284.00	MBD08.27.2025
02634	ELK GROVE PARK DISTRICT	08/27/2025	Bank Draft	0.00	380.00	MBD08.27.2025
02512	ENCHANTED CASTLE	08/27/2025	Bank Draft	0.00	781.69	MBD08.27.2025
03438	PIER 290	08/27/2025	Bank Draft	0.00	239.69	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	237.96	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	-211.44	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	80.61	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	49.24	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	31.98	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	112.84	MBD08.27.2025
02366	CHICK-FIL-A	08/27/2025	Bank Draft	0.00	172.00	MBD08.27.2025
01120	REPUBLIC SERVICES INC	08/27/2025	Bank Draft	0.00	600.88	MBD08.27.2025
03432	CINERGY-WHEELING	08/27/2025	Bank Draft	0.00	192.00	MBD08.27.2025
02835	TOP GOLF SCHAUMBURG 62	08/27/2025	Bank Draft	0.00	250.00	MBD08.27.2025
01120	REPUBLIC SERVICES INC	08/27/2025	Bank Draft	0.00	320.51	MBD08.27.2025
01023	COMMONWEALTH EDISON	08/27/2025	Bank Draft	0.00	27.01	MBD08.27.2025
01022	COMCAST	08/27/2025	Bank Draft	0.00	333.53	MBD08.27.2025
01022	COMCAST	08/27/2025	Bank Draft	0.00	10.44	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	69.10	MBD08.27.2025
02393	DANCE WORLD BAZAAR CORPORATION	08/27/2025	Bank Draft	0.00	1,073.80	MBD08.27.2025
03400	DELAVAN LAKE ANIMAL PA	08/27/2025	Bank Draft	0.00	270.37	MBD08.27.2025
02393	DANCE WORLD BAZAAR CORPORATION	08/27/2025	Bank Draft	0.00	15.00	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	-44.99	MBD08.27.2025
03009	DOLPHIN COVE POOL	08/27/2025	Bank Draft	0.00	176.00	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	15.95	MBD08.27.2025
01040	HOME DEPOT CREDIT SERVICES	08/27/2025	Bank Draft	0.00	7.13	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	501.96	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	194.10	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	7.78	MBD08.27.2025
03179	SCHAUMBURG ON STAGE	08/27/2025	Bank Draft	0.00	300.00	MBD08.27.2025
02725	TACO BELL	08/27/2025	Bank Draft	0.00	128.08	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	211.44	MBD08.27.2025
01059	NICOR	08/27/2025	Bank Draft	0.00	59.83	MBD08.27.2025
01092	US KIDS GOLF	08/27/2025	Bank Draft	0.00	870.28	MBD08.27.2025
02512	ENCHANTED CASTLE	08/27/2025	Bank Draft	0.00	1,880.79	MBD08.27.2025

Check Report

Date Range: 08/01/2025 - 08/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02926	MUNDELEIN PARK DISTRICT	08/27/2025	Bank Draft	0.00	442.00	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	63.85	MBD08.27.2025
02589	MAIN EVENT-HOFFMAN EST	08/27/2025	Bank Draft	0.00	-41.46	MBD08.27.2025
02368	NINO'S PIZZERIA	08/27/2025	Bank Draft	0.00	50.90	MBD08.27.2025
03445	POCKETALK INC	08/27/2025	Bank Draft	0.00	379.00	MBD08.27.2025
02574	MICHAELS STORES, INC.	08/27/2025	Bank Draft	0.00	92.53	MBD08.27.2025
03231	PARK DISTRICT OF HIGHLAND PARK	08/27/2025	Bank Draft	0.00	108.00	MBD08.27.2025
01081	VILLAGE OF MOUNT PROSPECT	08/27/2025	Bank Draft	0.00	279.29	MBD08.27.2025
01081	VILLAGE OF MOUNT PROSPECT	08/27/2025	Bank Draft	0.00	535.95	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	128.76	MBD08.27.2025
03137	STENSTROM PETROLEUM	08/27/2025	Bank Draft	0.00	256.00	MBD08.27.2025
02368	NINO'S PIZZERIA	08/27/2025	Bank Draft	0.00	163.51	MBD08.27.2025
02510	DES PLAINES PARK DISTRICT	08/27/2025	Bank Draft	0.00	50.00	MBD08.27.2025
01022	COMCAST	08/27/2025	Bank Draft	0.00	137.85	MBD08.27.2025
03440	OLD ROUTE 66 FAMILY RESTAURANT	08/27/2025	Bank Draft	0.00	511.30	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	161.22	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	17.66	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	113.04	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	30.76	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	96.88	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	37.80	MBD08.27.2025
03147	DAVE & BUSTERS INC	08/27/2025	Bank Draft	0.00	519.08	MBD08.27.2025
03443	APPLE.COM	08/27/2025	Bank Draft	0.00	-64.99	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	68.52	MBD08.27.2025
03340	SLICK CITY	08/27/2025	Bank Draft	0.00	191.56	MBD08.27.2025
02830	KIDS EMPIRE	08/27/2025	Bank Draft	0.00	910.00	MBD08.27.2025
02830	KIDS EMPIRE	08/27/2025	Bank Draft	0.00	45.05	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	50.44	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	19.98	MBD08.27.2025
03443	APPLE.COM	08/27/2025	Bank Draft	0.00	-64.99	MBD08.27.2025
03443	APPLE.COM	08/27/2025	Bank Draft	0.00	-64.99	MBD08.27.2025
03443	APPLE.COM	08/27/2025	Bank Draft	0.00	-64.99	MBD08.27.2025
03450	STICKY BRAND	08/27/2025	Bank Draft	0.00	37.39	MBD08.27.2025
02510	DES PLAINES PARK DISTRICT	08/27/2025	Bank Draft	0.00	777.00	MBD08.27.2025
02333	TONYS FRESH MARKET	08/27/2025	Bank Draft	0.00	153.87	MBD08.27.2025
01324	DIRECT FITNESS SOLUTIONS LLC	08/27/2025	Bank Draft	0.00	206.97	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	228.00	MBD08.27.2025
03350	LAKE BLUFF PARK DISTRICT	08/27/2025	Bank Draft	0.00	-200.00	MBD08.27.2025
02536	AROMA 360 LLC	08/27/2025	Bank Draft	0.00	128.87	MBD08.27.2025
02476	NOW LINENS	08/27/2025	Bank Draft	0.00	734.49	MBD08.27.2025
02398	WALMART	08/27/2025	Bank Draft	0.00	66.73	MBD08.27.2025
02634	ELK GROVE PARK DISTRICT	08/27/2025	Bank Draft	0.00	1,272.00	MBD08.27.2025
02674	MARRIOTT THEATRE	08/27/2025	Bank Draft	0.00	808.00	MBD08.27.2025
02674	MARRIOTT THEATRE	08/27/2025	Bank Draft	0.00	710.00	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	11.98	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	141.82	MBD08.27.2025
01074	SAM'S CLUB/SYNCHRONY BANK	08/27/2025	Bank Draft	0.00	39.66	MBD08.27.2025
03443	APPLE.COM	08/27/2025	Bank Draft	0.00	64.99	MBD08.27.2025
03443	APPLE.COM	08/27/2025	Bank Draft	0.00	64.99	MBD08.27.2025
02318	AMAZON	08/27/2025	Bank Draft	0.00	126.34	MBD08.27.2025
03448	INFINITY TRANSPORT	08/27/2025	Bank Draft	0.00	1,703.72	MBD08.27.2025
02398	WALMART	08/27/2025	Bank Draft	0.00	28.00	MBD08.27.2025
02398	WALMART	08/27/2025	Bank Draft	0.00	50.88	MBD08.27.2025
02170	KONA ICE	08/27/2025	Bank Draft	0.00	500.00	MBD08.27.2025
02497	PARAMOUNT THEATRE	08/27/2025	Bank Draft	0.00	290.00	MBD08.27.2025

Check Report

Date Range: 08/01/2025 - 08/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01081	VILLAGE OF MOUNT PROSPECT	08/27/2025	Bank Draft	0.00	784.59	MBD08.27.2025

Bank Code PCARD Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	177	177	0.00	40,324.44
EFT's	0	0	0.00	0.00
	177	177	0.00	40,324.44

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	116	68	0.00	136,230.20
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-160.00
Bank Drafts	199	199	0.00	130,810.67
EFT's	76	52	0.00	181,182.38
	391	320	0.00	448,063.25

Fund Summary

Fund	Name	Period	Amount
950	POOLED CASH FUND	8/2025	448,063.25
			448,063.25



Income Statement Group Summary

For Fiscal: 2025 Period Ending: 08/31/2025

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 02 - RECREATION/GENERAL					
Revenue	1,034,170.00	1,034,170.00	2,737.53	537,078.04	497,091.96
Expense	956,502.70	956,502.70	87,564.77	614,741.15	341,761.55
Department: 02 - RECREATION/GENERAL Surplus (Deficit):	77,667.30	77,667.30	-84,827.24	-77,663.11	155,330.41
Department: 03 - PRESCHOOL CREATIVE KIDS					
Revenue	68,459.00	68,459.00	2,273.70	31,792.24	36,666.76
Expense	56,657.75	56,657.75	0.00	23,940.56	32,717.19
Department: 03 - PRESCHOOL CREATIVE KIDS Surplus (Deficit):	11,801.25	11,801.25	2,273.70	7,851.68	3,949.57
Department: 04 - KINDERSTOP					
Revenue	279,716.00	279,716.00	112,986.00	233,643.10	46,072.90
Expense	153,213.00	153,213.00	250.00	75,578.20	77,634.80
Department: 04 - KINDERSTOP Surplus (Deficit):	126,503.00	126,503.00	112,736.00	158,064.90	-31,561.90
Department: 05 - YOUTH PROGRAMS					
Revenue	41,455.00	41,455.00	5.00	11,023.00	30,432.00
Expense	28,723.75	28,723.75	0.00	6,458.01	22,265.74
Department: 05 - YOUTH PROGRAMS Surplus (Deficit):	12,731.25	12,731.25	5.00	4,564.99	8,166.26
Department: 06 - DANCE					
Revenue	115,985.00	115,985.00	228.00	66,060.73	49,924.27
Expense	69,166.00	69,166.00	887.72	67,617.45	1,548.55
Department: 06 - DANCE Surplus (Deficit):	46,819.00	46,819.00	-659.72	-1,556.72	48,375.72
Department: 07 - ATHLETIC					
Revenue	43,644.00	43,644.00	188.00	25,316.75	18,327.25
Expense	28,013.00	28,013.00	3,012.50	12,917.21	15,095.79
Department: 07 - ATHLETIC Surplus (Deficit):	15,631.00	15,631.00	-2,824.50	12,399.54	3,231.46
Department: 08 - PERFORMING ARTS					
Revenue	101,393.00	101,393.00	14,375.00	113,148.50	-11,755.50
Expense	61,447.00	61,447.00	21,784.98	59,345.71	2,101.29
Department: 08 - PERFORMING ARTS Surplus (Deficit):	39,946.00	39,946.00	-7,409.98	53,802.79	-13,856.79
Department: 09 - CONCESSIONS					
Revenue	39,100.00	39,100.00	4,616.14	36,381.37	2,718.63
Expense	38,933.00	38,933.00	13,254.84	38,019.28	913.72
Department: 09 - CONCESSIONS Surplus (Deficit):	167.00	167.00	-8,638.70	-1,637.91	1,804.91
Department: 10 - AQUATICS					
Revenue	101,125.00	101,125.00	43,878.90	98,235.18	2,889.82
Expense	244,503.00	244,503.00	54,639.01	195,258.53	49,244.47
Department: 10 - AQUATICS Surplus (Deficit):	-143,378.00	-143,378.00	-10,760.11	-97,023.35	-46,354.65
Department: 11 - ACTIVE ADULTS					
Revenue	113,696.00	113,696.00	14,263.00	63,958.00	49,738.00
Expense	101,681.00	101,681.00	11,037.87	57,088.65	44,592.35
Department: 11 - ACTIVE ADULTS Surplus (Deficit):	12,015.00	12,015.00	3,225.13	6,869.35	5,145.65
Department: 12 - SPECIAL EVENTS					
Revenue	28,575.00	28,575.00	1,823.75	12,522.75	16,052.25
Expense	20,520.00	20,520.00	4,160.59	13,605.66	6,914.34
Department: 12 - SPECIAL EVENTS Surplus (Deficit):	8,055.00	8,055.00	-2,336.84	-1,082.91	9,137.91
Department: 13 - FITNESS CENTER					
Revenue	36,399.50	36,399.50	2,200.48	25,055.55	11,343.95
Expense	39,450.00	39,450.00	3,087.25	22,436.73	17,013.27
Department: 13 - FITNESS CENTER Surplus (Deficit):	-3,050.50	-3,050.50	-886.77	2,618.82	-5,669.32

Income Statement

For Fiscal: 2025 Period Ending: 08/31/2025

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - SUMMER CAMP					
Revenue	374,037.00	374,037.00	32,505.00	382,313.50	-8,276.50
Expense	261,947.75	261,947.75	90,170.99	245,307.27	16,640.48
Department: 14 - SUMMER CAMP Surplus (Deficit):	112,089.25	112,089.25	-57,665.99	137,006.23	-24,916.98
Department: 30 - PARKS					
Revenue	6,000.00	6,000.00	0.00	0.00	6,000.00
Expense	303,198.00	303,198.00	30,545.15	182,672.89	120,525.11
Department: 30 - PARKS Surplus (Deficit):	-297,198.00	-297,198.00	-30,545.15	-182,672.89	-114,525.11
Department: 40 - GOLF					
Revenue	1,310,200.00	1,310,200.00	246,750.46	1,015,921.19	294,278.81
Expense	738,294.00	738,294.00	56,883.32	389,860.96	348,433.04
Department: 40 - GOLF Surplus (Deficit):	571,906.00	571,906.00	189,867.14	626,060.23	-54,154.23
Department: 41 - GROUNDS					
Expense	765,524.00	765,524.00	75,706.96	537,392.64	228,131.36
Department: 41 - GROUNDS Total:	765,524.00	765,524.00	75,706.96	537,392.64	228,131.36
Department: 42 - PRO SHOP					
Revenue	129,500.00	129,500.00	18,123.28	93,797.70	35,702.30
Expense	97,600.00	97,600.00	13,548.17	72,143.88	25,456.12
Department: 42 - PRO SHOP Surplus (Deficit):	31,900.00	31,900.00	4,575.11	21,653.82	10,246.18
Department: 43 - HOOK A KID					
Revenue	74,375.00	74,375.00	21,105.00	101,135.00	-26,760.00
Expense	59,500.00	59,500.00	16,705.97	34,054.48	25,445.52
Department: 43 - HOOK A KID Surplus (Deficit):	14,875.00	14,875.00	4,399.03	67,080.52	-52,205.52
Department: 44 - WARM UP RANGE					
Revenue	50,000.00	50,000.00	10,080.86	29,959.64	20,040.36
Expense	14,600.00	14,600.00	90.19	12,585.25	2,014.75
Department: 44 - WARM UP RANGE Surplus (Deficit):	35,400.00	35,400.00	9,990.67	17,374.39	18,025.61
Department: 45 - FOOD AND BEVERAGE					
Revenue	889,000.00	889,000.00	161,459.72	611,180.05	277,819.95
Expense	710,958.00	710,958.00	86,478.38	470,292.35	240,665.65
Department: 45 - FOOD AND BEVERAGE Surplus (Deficit):	178,042.00	178,042.00	74,981.34	140,887.70	37,154.30
Total Surplus (Deficit):	86,397.55	86,397.55	119,791.16	357,205.43	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
200 - RECREATION FUND	19,798.55	19,798.55	-88,315.17	21,541.41	-1,742.86
300 - GOLF	66,599.00	66,599.00	208,106.33	335,664.02	-269,065.02
Total Surplus (Deficit):	86,397.55	86,397.55	119,791.16	357,205.43	



Income Statement Group Summary

For Fiscal: 2025 Period Ending: 08/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - CORPORATE FUND					
Revenue					
10 - TAXES	1,066,000.00	1,066,000.00	5,765.60	558,484.14	507,515.86
20 - INTEREST	78,600.00	78,600.00	6,831.66	53,085.63	25,514.37
35 - ADDITIONAL	5,400.00	5,400.00	0.00	6,958.59	-1,558.59
Revenue Total:	1,150,000.00	1,150,000.00	12,597.26	618,528.36	531,471.64
Expense					
50 - PERSONNEL SERVICES	513,668.00	513,668.00	38,880.72	292,033.99	221,634.01
51 - BENEFITS	114,412.00	114,412.00	6,700.26	49,256.00	65,156.00
52 - CONTRACTED SERVICES	278,758.00	278,758.00	38,582.87	187,691.75	91,066.25
60 - COMMODITIES	37,260.00	37,260.00	2,678.37	22,097.64	15,162.36
65 - GENERAL EXPENDITURES	293,400.00	293,400.00	0.00	93,400.00	200,000.00
Expense Total:	1,237,498.00	1,237,498.00	86,842.22	644,479.38	593,018.62
Fund: 100 - CORPORATE FUND Surplus (Deficit):	-87,498.00	-87,498.00	-74,244.96	-25,951.02	-61,546.98
Fund: 200 - RECREATION FUND					
Revenue					
10 - TAXES	980,000.00	980,000.00	-27.47	500,733.90	479,266.10
30 - RENTAL	60,420.00	60,420.00	5,777.50	41,243.42	19,176.58
35 - ADDITIONAL	26,750.00	26,750.00	1,176.90	15,075.65	11,674.35
41 - PROGRAM REVENUES	1,277,484.50	1,277,484.50	220,537.43	1,043,094.37	234,390.13
42 - RERESHMENT REVENUE	39,100.00	39,100.00	4,616.14	36,381.37	2,718.63
Revenue Total:	2,383,754.50	2,383,754.50	232,080.50	1,636,528.71	747,225.79
Expense					
50 - PERSONNEL SERVICES	1,487,332.25	1,487,332.25	218,839.27	1,078,828.28	408,503.97
51 - BENEFITS	168,432.00	168,432.00	12,511.92	88,448.53	79,983.47
52 - CONTRACTED SERVICES	448,604.20	448,604.20	46,868.94	278,160.27	170,443.93
60 - COMMODITIES	211,472.50	211,472.50	35,460.45	129,577.89	81,894.61
65 - GENERAL EXPENDITURES	48,115.00	48,115.00	6,715.09	39,972.33	8,142.67
Expense Total:	2,363,955.95	2,363,955.95	320,395.67	1,614,987.30	748,968.65
Fund: 200 - RECREATION FUND Surplus (Deficit):	19,798.55	19,798.55	-88,315.17	21,541.41	-1,742.86
Fund: 300 - GOLF					
Revenue					
30 - RENTAL	15,500.00	15,500.00	996.54	24,196.54	-8,696.54
35 - ADDITIONAL	5,200.00	5,200.00	253.04	1,008.33	4,191.67
37 - GENERAL REVENUE	35,000.00	35,000.00	4,784.89	22,462.28	12,537.72
41 - PROGRAM REVENUES	2,138,375.00	2,138,375.00	389,650.25	1,592,173.86	546,201.14
42 - RERESHMENT REVENUE	259,000.00	259,000.00	61,834.60	212,152.57	46,847.43
Revenue Total:	2,453,075.00	2,453,075.00	457,519.32	1,851,993.58	601,081.42
Expense					
50 - PERSONNEL SERVICES	659,334.00	659,334.00	71,873.22	433,544.96	225,789.04
51 - BENEFITS	144,292.00	144,292.00	10,670.83	72,955.81	71,336.19
52 - CONTRACTED SERVICES	738,100.00	738,100.00	72,876.92	482,710.65	255,389.35
60 - COMMODITIES	659,150.00	659,150.00	86,482.64	496,330.45	162,819.55
65 - GENERAL EXPENDITURES	185,600.00	185,600.00	7,509.38	30,787.69	154,812.31
Expense Total:	2,386,476.00	2,386,476.00	249,412.99	1,516,329.56	870,146.44
Fund: 300 - GOLF Surplus (Deficit):	66,599.00	66,599.00	208,106.33	335,664.02	-269,065.02
Fund: 404 - AUDITING FUND					
Revenue					
10 - TAXES	20,200.00	20,200.00	-0.36	10,196.60	10,003.40
Revenue Total:	20,200.00	20,200.00	-0.36	10,196.60	10,003.40

Income Statement

For Fiscal: 2025 Period Ending: 08/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
52 - CONTRACTED SERVICES	18,565.00	18,565.00	0.00	18,565.00	0.00
Expense Total:	18,565.00	18,565.00	0.00	18,565.00	0.00
Fund: 404 - AUDITING FUND Surplus (Deficit):	1,635.00	1,635.00	-0.36	-8,368.40	10,003.40
Fund: 405 - PAVING & LIGHTING FUND					
Revenue					
10 - TAXES	11,700.00	11,700.00	-0.25	5,905.92	5,794.08
Revenue Total:	11,700.00	11,700.00	-0.25	5,905.92	5,794.08
Expense					
52 - CONTRACTED SERVICES	2,106.00	2,106.00	109.72	1,093.36	1,012.64
60 - COMMODITIES	10,400.00	10,400.00	0.00	0.00	10,400.00
Expense Total:	12,506.00	12,506.00	109.72	1,093.36	11,412.64
Fund: 405 - PAVING & LIGHTING FUND Surplus (Deficit):	-806.00	-806.00	-109.97	4,812.56	-5,618.56
Fund: 406 - LIABILITY INSURANCE FUND					
Revenue					
10 - TAXES	110,000.00	110,000.00	-3.21	58,048.77	51,951.23
Revenue Total:	110,000.00	110,000.00	-3.21	58,048.77	51,951.23
Expense					
50 - PERSONNEL SERVICES	9,175.00	9,175.00	705.60	5,755.31	3,419.69
52 - CONTRACTED SERVICES	124,497.00	124,497.00	105.00	54,249.74	70,247.26
60 - COMMODITIES	7,000.00	7,000.00	72.11	4,155.10	2,844.90
Expense Total:	140,672.00	140,672.00	882.71	64,160.15	76,511.85
Fund: 406 - LIABILITY INSURANCE FUND Surplus (Deficit):	-30,672.00	-30,672.00	-885.92	-6,111.38	-24,560.62
Fund: 407 - IMRF FUND					
Revenue					
10 - TAXES	133,000.00	133,000.00	-3.52	67,134.84	65,865.16
Revenue Total:	133,000.00	133,000.00	-3.52	67,134.84	65,865.16
Expense					
51 - BENEFITS	133,000.00	133,000.00	11,451.06	80,790.48	52,209.52
Expense Total:	133,000.00	133,000.00	11,451.06	80,790.48	52,209.52
Fund: 407 - IMRF FUND Surplus (Deficit):	0.00	0.00	-11,454.58	-13,655.64	13,655.64
Fund: 408 - POLICE FUND					
Revenue					
10 - TAXES	48,091.00	48,091.00	-1.55	24,279.32	23,811.68
Revenue Total:	48,091.00	48,091.00	-1.55	24,279.32	23,811.68
Expense					
50 - PERSONNEL SERVICES	29,200.00	29,200.00	2,015.20	16,437.15	12,762.85
52 - CONTRACTED SERVICES	15,030.00	15,030.00	1,775.00	8,725.33	6,304.67
Expense Total:	44,230.00	44,230.00	3,790.20	25,162.48	19,067.52
Fund: 408 - POLICE FUND Surplus (Deficit):	3,861.00	3,861.00	-3,791.75	-883.16	4,744.16
Fund: 410 - SPECIAL RECREATION FUND					
Revenue					
10 - TAXES	158,000.00	158,000.00	3,011.08	84,283.85	73,716.15
Revenue Total:	158,000.00	158,000.00	3,011.08	84,283.85	73,716.15
Expense					
52 - CONTRACTED SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
65 - GENERAL EXPENDITURES	79,305.00	79,305.00	0.00	79,304.59	0.41
80 - CAPITAL IMPROVEMENTS	146,000.00	146,000.00	0.00	0.00	146,000.00
Expense Total:	230,305.00	230,305.00	0.00	79,304.59	151,000.41
Fund: 410 - SPECIAL RECREATION FUND Surplus (Deficit):	-72,305.00	-72,305.00	3,011.08	4,979.26	-77,284.26

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For Fiscal: 2025 Period Ending: 08/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 411 - SOCIAL SECURITY FUND					
Revenue					
10 - TAXES	213,000.00	213,000.00	-5.88	108,526.06	104,473.94
Revenue Total:	213,000.00	213,000.00	-5.88	108,526.06	104,473.94
Expense					
51 - BENEFITS	204,000.00	204,000.00	25,729.75	143,135.77	60,864.23
Expense Total:	204,000.00	204,000.00	25,729.75	143,135.77	60,864.23
Fund: 411 - SOCIAL SECURITY FUND Surplus (Deficit):	9,000.00	9,000.00	-25,735.63	-34,609.71	43,609.71
Fund: 413 - COMMUNITY EVENTS					
Revenue					
35 - ADDITIONAL	24,000.00	24,000.00	15,213.53	21,313.53	2,686.47
41 - PROGRAM REVENUES	10,480.00	10,480.00	0.00	7,195.00	3,285.00
Revenue Total:	34,480.00	34,480.00	15,213.53	28,508.53	5,971.47
Expense					
50 - PERSONNEL SERVICES	2,000.00	2,000.00	84.44	2,163.78	-163.78
52 - CONTRACTED SERVICES	27,190.00	27,190.00	1,514.00	26,495.00	695.00
60 - COMMODITIES	3,825.00	3,825.00	717.17	3,981.06	-156.06
Expense Total:	33,015.00	33,015.00	2,315.61	32,639.84	375.16
Fund: 413 - COMMUNITY EVENTS Surplus (Deficit):	1,465.00	1,465.00	12,897.92	-4,131.31	5,596.31
Fund: 518 - CAPITAL PROJECT FUND					
Revenue					
35 - ADDITIONAL	12,700.00	12,700.00	0.00	15,200.00	-2,500.00
37 - GENERAL REVENUE	427,059.00	427,059.00	0.00	0.00	427,059.00
Revenue Total:	439,759.00	439,759.00	0.00	15,200.00	424,559.00
Expense					
60 - COMMODITIES	43,000.00	43,000.00	662.90	14,212.37	28,787.63
80 - CAPITAL IMPROVEMENTS	454,405.00	454,405.00	11,866.86	389,744.53	64,660.47
Expense Total:	497,405.00	497,405.00	12,529.76	403,956.90	93,448.10
Fund: 518 - CAPITAL PROJECT FUND Surplus (Deficit):	-57,646.00	-57,646.00	-12,529.76	-388,756.90	331,110.90
Fund: 523 - CAPITAL 98 GOLF FUND					
Revenue					
37 - GENERAL REVENUE	150,000.00	150,000.00	0.00	0.00	150,000.00
Revenue Total:	150,000.00	150,000.00	0.00	0.00	150,000.00
Expense					
80 - CAPITAL IMPROVEMENTS	148,000.00	148,000.00	0.00	143,670.42	4,329.58
Expense Total:	148,000.00	148,000.00	0.00	143,670.42	4,329.58
Fund: 523 - CAPITAL 98 GOLF FUND Surplus (Deficit):	2,000.00	2,000.00	0.00	-143,670.42	145,670.42
Fund: 608 - 2014B (2005B Refinance)					
Revenue					
35 - ADDITIONAL	483,400.00	483,400.00	0.00	0.00	483,400.00
Revenue Total:	483,400.00	483,400.00	0.00	0.00	483,400.00
Expense					
52 - CONTRACTED SERVICES	1,500.00	1,500.00	0.00	1,000.00	500.00
65 - GENERAL EXPENDITURES	483,400.00	483,400.00	0.00	0.00	483,400.00
Expense Total:	484,900.00	484,900.00	0.00	1,000.00	483,900.00
Fund: 608 - 2014B (2005B Refinance) Surplus (Deficit):	-1,500.00	-1,500.00	0.00	-1,000.00	-500.00
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND					
Revenue					
10 - TAXES	758,270.00	758,270.00	2,618.14	385,392.64	372,877.36
Revenue Total:	758,270.00	758,270.00	2,618.14	385,392.64	372,877.36
Expense					
65 - GENERAL EXPENDITURES	722,158.95	722,158.95	0.00	0.00	722,158.95

Income Statement

For Fiscal: 2025 Period Ending: 08/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense Total:	722,158.95	722,158.95	0.00	0.00	722,158.95
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND Surplus (Deficit):	36,111.05	36,111.05	2,618.14	385,392.64	-349,281.59
Fund: 613 - CURRENT ROLLOVER					
Revenue					
35 - ADDITIONAL	722,159.00	722,159.00	0.00	0.00	722,159.00
Revenue Total:	722,159.00	722,159.00	0.00	0.00	722,159.00
Expense					
52 - CONTRACTED SERVICES	11,700.00	11,700.00	0.00	0.00	11,700.00
65 - GENERAL EXPENDITURES	710,459.00	710,459.00	0.00	0.00	710,459.00
Expense Total:	722,159.00	722,159.00	0.00	0.00	722,159.00
Fund: 613 - CURRENT ROLLOVER Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00
Fund: 900 - CASH RESERVES					
Revenue					
20 - INTEREST	0.00	0.00	1,172.13	9,108.11	-9,108.11
Revenue Total:	0.00	0.00	1,172.13	9,108.11	-9,108.11
Fund: 900 - CASH RESERVES Total:	0.00	0.00	1,172.13	9,108.11	-9,108.11
Total Surplus (Deficit):	-109,957.40	-109,957.40	10,737.50	134,360.06	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100 - CORPORATE FUND	-87,498.00	-87,498.00	-74,244.96	-25,951.02	-61,546.98
200 - RECREATION FUND	19,798.55	19,798.55	-88,315.17	21,541.41	-1,742.86
300 - GOLF	66,599.00	66,599.00	208,106.33	335,664.02	-269,065.02
404 - AUDITING FUND	1,635.00	1,635.00	-0.36	-8,368.40	10,003.40
405 - PAVING & LIGHTING F...	-806.00	-806.00	-109.97	4,812.56	-5,618.56
406 - LIABILITY INSURANCE F...	-30,672.00	-30,672.00	-885.92	-6,111.38	-24,560.62
407 - IMRF FUND	0.00	0.00	-11,454.58	-13,655.64	13,655.64
408 - POLICE FUND	3,861.00	3,861.00	-3,791.75	-883.16	4,744.16
410 - SPECIAL RECREATION F...	-72,305.00	-72,305.00	3,011.08	4,979.26	-77,284.26
411 - SOCIAL SECURITY FUND	9,000.00	9,000.00	-25,735.63	-34,609.71	43,609.71
413 - COMMUNITY EVENTS	1,465.00	1,465.00	12,897.92	-4,131.31	5,596.31
518 - CAPITAL PROJECT FUND	-57,646.00	-57,646.00	-12,529.76	-388,756.90	331,110.90
523 - CAPITAL 98 GOLF FUND	2,000.00	2,000.00	0.00	-143,670.42	145,670.42
608 - 2014B (2005B Refinanc...	-1,500.00	-1,500.00	0.00	-1,000.00	-500.00
612 - PREVIOUS YEAR ROLL...	36,111.05	36,111.05	2,618.14	385,392.64	-349,281.59
613 - CURRENT ROLLOVER	0.00	0.00	0.00	0.00	0.00
900 - CASH RESERVES	0.00	0.00	1,172.13	9,108.11	-9,108.11
Total Surplus (Deficit):	-109,957.40	-109,957.40	10,737.50	134,360.06	



September 23, 2025

To: Park Board of Commissioners
From: Christina Ferraro, Executive Director
Re: September 2025 Board Report

ComEd Recreation License Agreement

The ComEd Lease agreement has been amended to a License agreement. The term has been extended through May 31, 2054. Legal counsel and PDRMA have both reviewed the agreement.

Best of the Best Awards

The intergovernmental cooperation between Prospect Heights Park District and the City of Prospect Heights Natural Resources Commission has earned the state award for being Best of the Best. Illinois Association of Park Districts announced the award winners on Friday September 12th. Each winning agency will receive an award on stage at a formal Gala on Friday, October 24 at Wheeling Park District's Chevy Chase Country Club.

BOARD MEETING AGENDA ITEMS 2025

October 2025	<ul style="list-style-type: none">• Annual harassment prevention training for Board Members• Resolution Approval of IAPD credentials• Approve Ordinance issue bond
November 2025	<ul style="list-style-type: none">• Approve Prescribed Burn 2025-2026• Approve Resolution Truth in Taxation for Levy Year 2024
December 2025	<ul style="list-style-type: none">• FY2026 Budget presentation• Approve Annual Tax Levy Ordinance• Schedule 2026 meetings



August 2025

MARKETING & COMMUNICATIONS REPORT

WEBSITE STATISTICS	TOTAL PAGE VIEWS	ACTIVE USERS	VIEWS PER USER	AVERAGE ENGAGEMENT TIME	EVENTS COUNT
		10,405	3,622	2.87	1m 44s
MOST VISITED PAGES	TOTAL PAGE VIEWS	TOTAL USERS	VIEWS PER USER	AVERAGE ENGAGEMENT TIME	EVENTS COUNT
	Home Page	3,846	1,928	1.99	1m 58s
Lions Park Pool	723	370	1.95	38s	1,809
Special Events	512	289	1.77	41s	1,206
Calendar of Events	434	270	1.61	28s	972
Employment	430	284	1.51	13s	1,300
Fall 2025 Program Guide	422	237	1.78	27s	895
Location GMRC	366	217	1.69	37s	1,185
Active Adults	262	115	2.28	42s	753
Camps	190	105	1.81	49s	599
Preschool	178	88	2.02	1m 01s	554

SOCIAL MEDIA STATISTICS



Reach 2,158

Prospect Heights Park District
Published by Edlyn Castell · August 30 at 7:00 AM ·
Pop-Up Artwalk & Art Fair!
Sat, Sept 27 | 10-4:30... See more

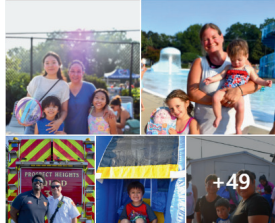


POP-UP ARTWALK & ART FAIR
Painting, Pottery, Jewelry & much more

Saturday, September 27, 2025 | 10:00am-4:40pm
at Izac Walton Park
201 Elmhurst Road, Prospect Heights, IL
Parking on Hillside Ave. or Marion Ave.

Reach 951

Prospect Heights Park District
Published by Kaitlyn Joyce · August 7 ·
National Night Out 2025... See more



Views 34.7K ↑ 15.8%

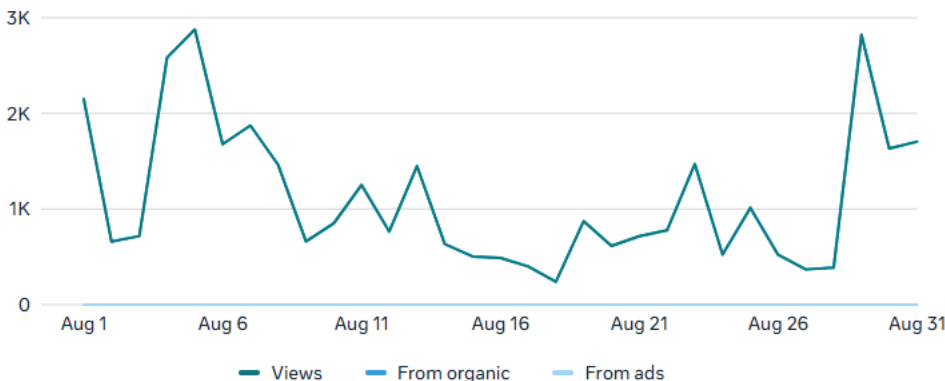
Reach 5.3K ↑ 48.4%

3-second views 323 ↓ 72.4%

1-minute views 2 ↓ 50%

Content interactions 438 ↓ 0.9%

Watch time 2h 27m



Views breakdown
Aug 1 - Aug 31

Total 34,656 ↑ 15.8%

From organic 34,656 ↑ 15.8%

From ads 0 0%

SOCIAL MEDIA STATISTICS (CONTINUED)

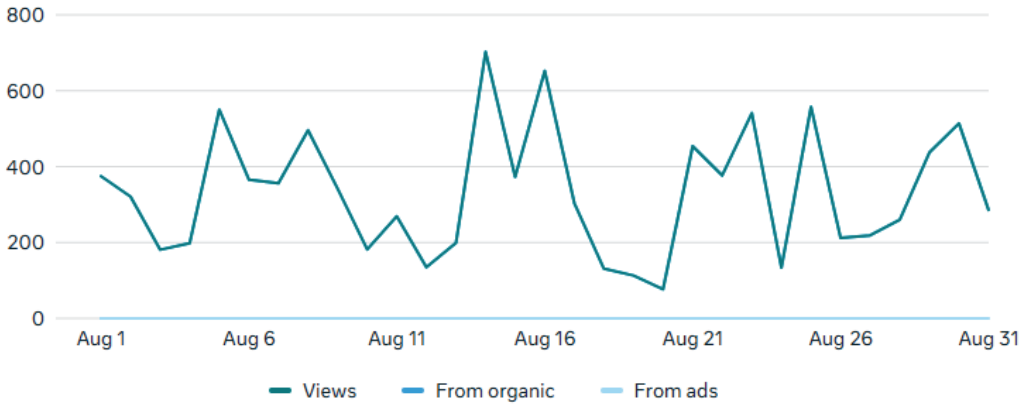


@prospectheightsparkdistrict

Views **10.3K** ↑ 40%

Reach **977** ↑ 25.9%

Content interactions **189** ↓ 14.5%



Views breakdown
Aug 1 - Aug 31

Total
10,313 ↑ 40%

From organic
10,313 ↑ 40%

From ads
0 0%

Reach 361



prospectheightsparkdistrict Thank you campers and camp staff for a wonderful summer! We can't wait to see you all again!

Reach 227



prospectheightsparkdistrict Grab your dancing shoes and get ready for our Fall 2025 Dance Classes!...



TIKTOK VIDEOS

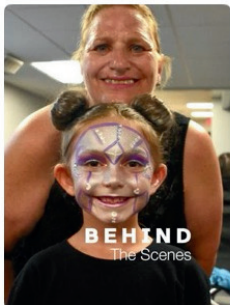
@phparks



Thank you campers and staff for a wonderful summer! We can't wait t...

Aug 18, 7:43 PM

▶ 145 ❤️ 6 💬 0



Take a look behind the scenes of Spacerella! 🪐 ✨ #LovePHParks #B...

Aug 4, 1:25 PM

▶ 259 ❤️ 6 💬 1

August 2025



August 20 eNewsletter

Sent **Email** • Sent Aug 20, 2025 at 4:30pm CDT • Resent Aug 22, 2025 at 4:30pm CDT
[5,776 sends](#) • [3,773 \(67%\) opens](#) • [178 \(3%\) clicks](#) • [109 \(2%\) bounces](#) • [7 \(1%\) unsubscribes](#)



August 20 eNewsletter

Posted **Social Post** • Posted Aug 20, 2025 at 4:30pm CDT
[98 total views](#) • [1 like or reaction](#) • [0 comments](#) • [0 shares](#)



Fall 2025 Program Guide & Active Adult Newsletter

Sent **Email** • Sent Aug 19, 2025 at 5:00pm CDT • Resent Aug 22, 2025 at 5:00pm CDT
[4,946 sends](#) • [2,841 \(59%\) opens](#) • [167 \(3%\) clicks](#) • [99 \(2%\) bounces](#) • [7 \(1%\) unsubscribes](#)



August 6 eNewsletter

Sent **Email** • Sent Aug 6, 2025 at 4:30pm CDT • Resent Aug 8, 2025 at 4:30pm CDT
[5,808 sends](#) • [3,700 \(65%\) opens](#) • [262 \(5%\) clicks](#) • [109 \(2%\) bounces](#) • [9 \(1%\) unsubscribes](#)



August 6 eNewsletter

Posted **Social Post** • Posted Aug 6, 2025 at 4:30pm CDT
[114 total views](#) • [0 likes and reactions](#) • [0 comments](#) • [0 shares](#)



August 2025

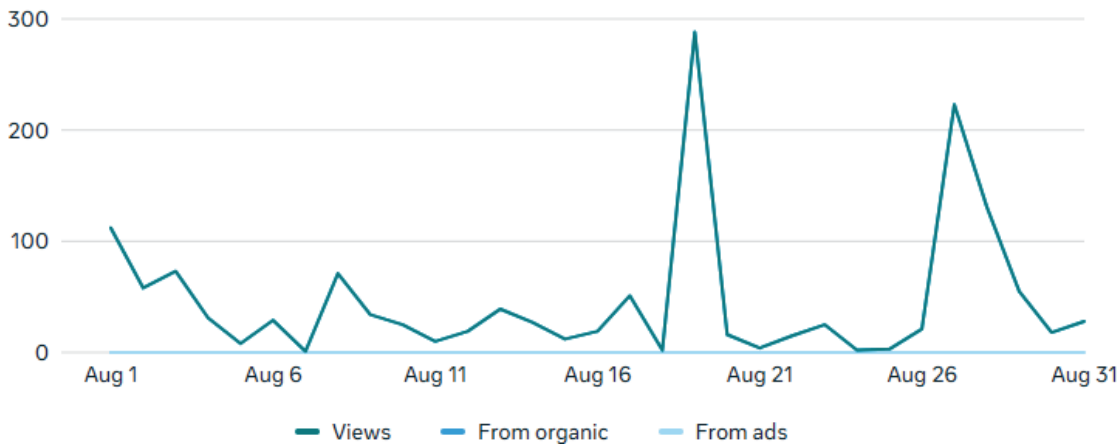
MARKETING & COMMUNICATIONS REPORT

SOCIAL MEDIA STATISTICS



@oldorchardcountryclub

Views 📈 1.4K ↑ 40%	Reach 📈 11.9K ↑ 40.6%	3-second views 📈 18 ↑ 63.6%	1-minute views 📈 0 0%	Content interactions 📈 13 ↑ 44.4%	Watch time 📈 5m 2s ↑
--------------------------------------------------------	-----------------------------------------------------------	-----------------------------------------------------------------	-----------------------------------------------------------	-----------------------------------------------------------------------	----------------------------------------------------------



Views breakdown

Aug 1 - Aug 31

Total
1,450 ↑ 40%

From organic
1,450 ↑ 40%

From ads
0 0%

Overview

Views 📈 442	Reach 📈 286	Interactions 📈 10	Link clicks 📈 --	Follows 📈 0
------------------------------------	------------------------------------	------------------------------------------	-----------------------------------------	------------------------------------

Overview

Views 📈 310	Reach 📈 199	Interactions 📈 1	Link clicks 📈 --	Follows 📈 0
------------------------------------	------------------------------------	-----------------------------------------	-----------------------------------------	------------------------------------

Old Orchard Country Club
Published by **Kailyn Joyce** · August 27 at 10:02 AM · 🌐

In just a few short weeks, autumn will be on its way, and so will views like this.... [See more](#)

Old Orchard Country Club
Published by **Edlyn Castil** · August 1 · 🌐

Join us for a free community event at Old Orchard Country Club
Wednesday, August 13th ... [See more](#)

SIP, SNACK & SONG
an Evening of Music & Mingle

WEDNESDAY, AUGUST 13TH
5:30 PM - 7:30 PM
700 W. RAND ROAD, MT PROSPECT

RSVP TO PAM BY AUGUST 8TH AT 224-248-8708

SOCIAL MEDIA STATISTICS CONTINUED



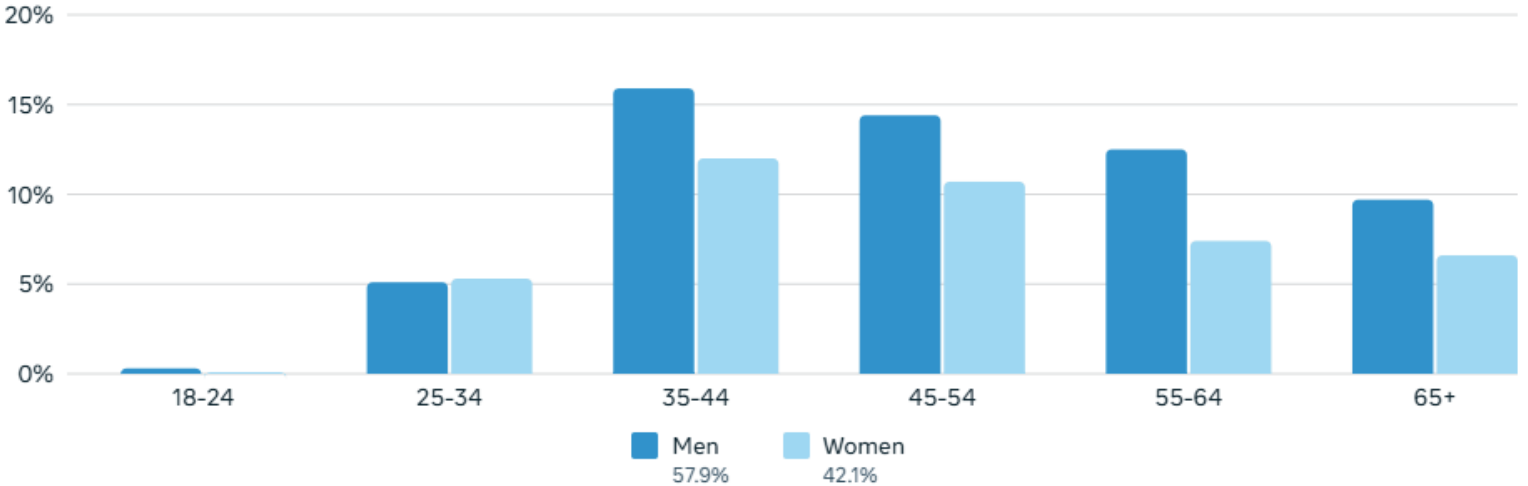
@oldorchardcountryclub

Followers ⓘ

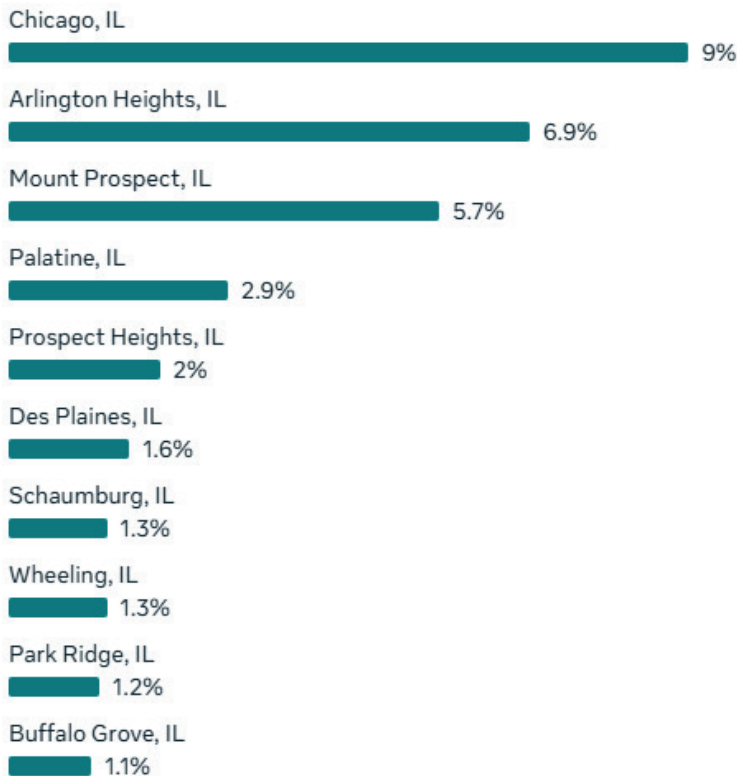
Lifetime

927

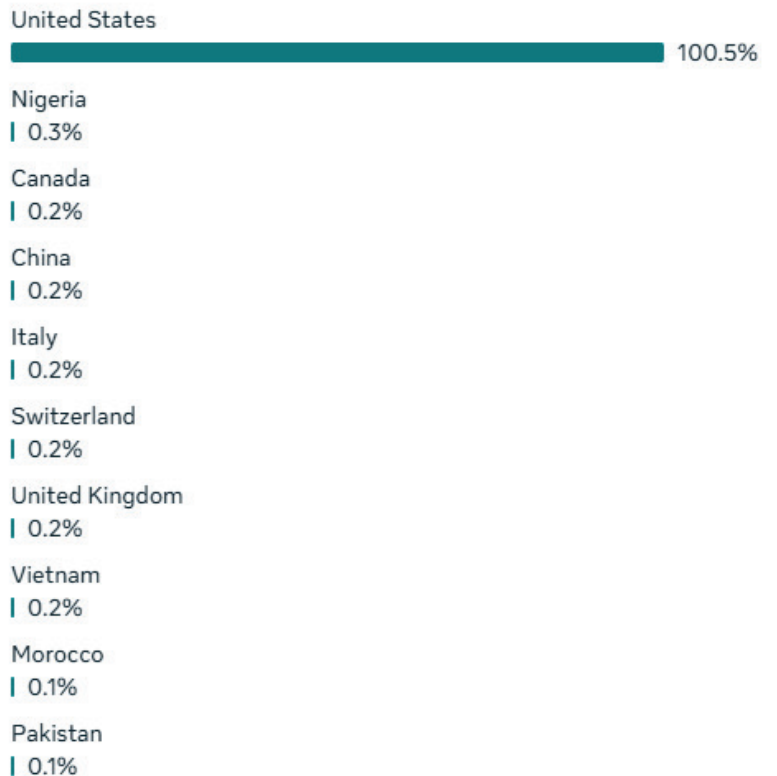
Age & gender ⓘ



Top cities



Top countries



August 2025

SOCIAL MEDIA STATISTICS CONTINUED



@oldorchard_cc

Views ⓘ

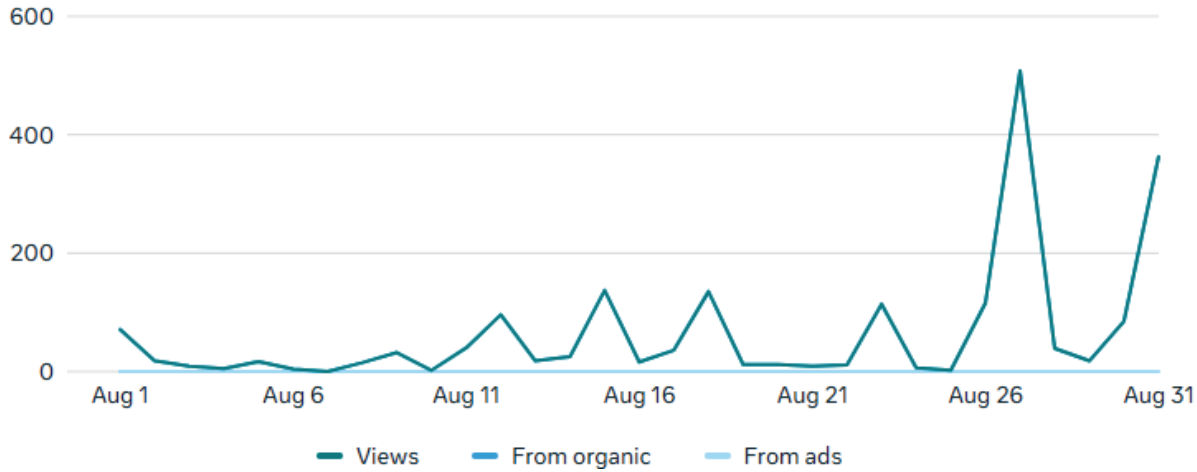
2K ↑ 171.5%

Reach ⓘ

194 ↑ 4.9%

Content interactions ⓘ

25 ↓ 16.7%



Views breakdown

Aug 1 - Aug 31

Total

1,971 ↑ 171.5%

From organic

1,971 ↑ 171.5%

From ads

0 0%

Overview

Views ⓘ 338 Reach ⓘ 155 Interactions ⓘ 17 Follows ⓘ 0

Overview

Views ⓘ 250 Reach ⓘ 106 Interactions ⓘ 5 Follows ⓘ 0

oldorchard_cc



oldorchard_cc In just a few short weeks, autumn will be on its way, and so will views like this.... more

oldorchard_cc

SIP, SNACK & SONG

an Evening of Music & Mingle

WEDNESDAY, AUGUST 13TH
5:30 PM - 7:30 PM
700 W. RAND ROAD, MT PROSPECT

RSVP TO PAM BY AUGUST 8TH AT 224-248-8708

oldorchard_cc Join us for a free community event at Old Orchard Country Club... more

August 2025

SOCIAL MEDIA STATISTICS CONTINUED



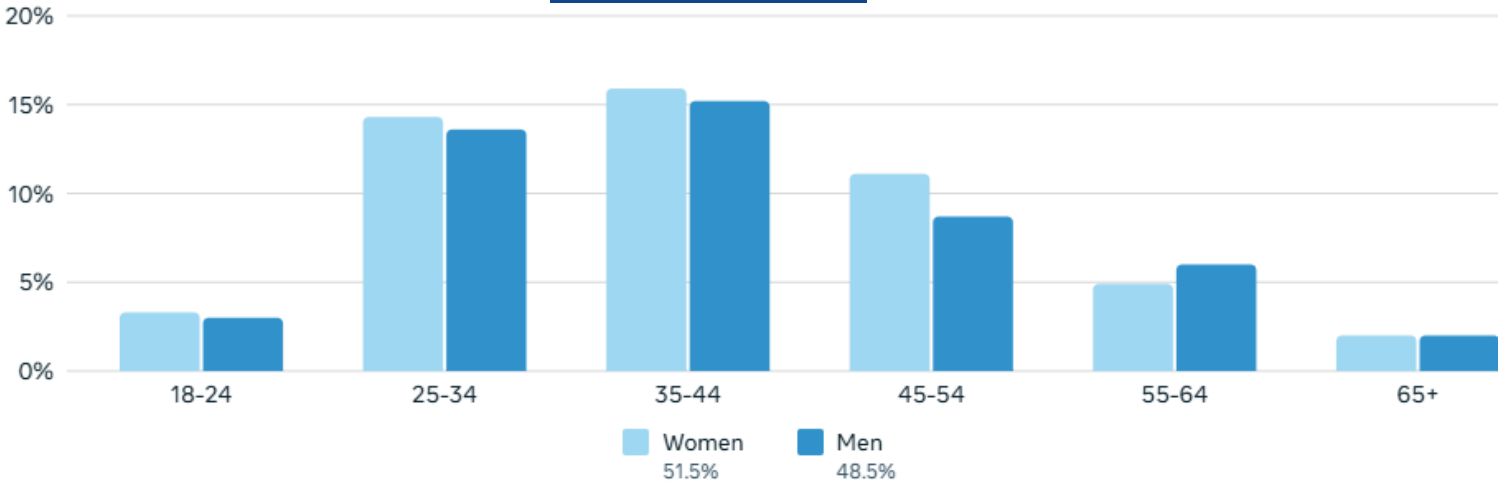
@oldorchard_cc

Followers ⓘ

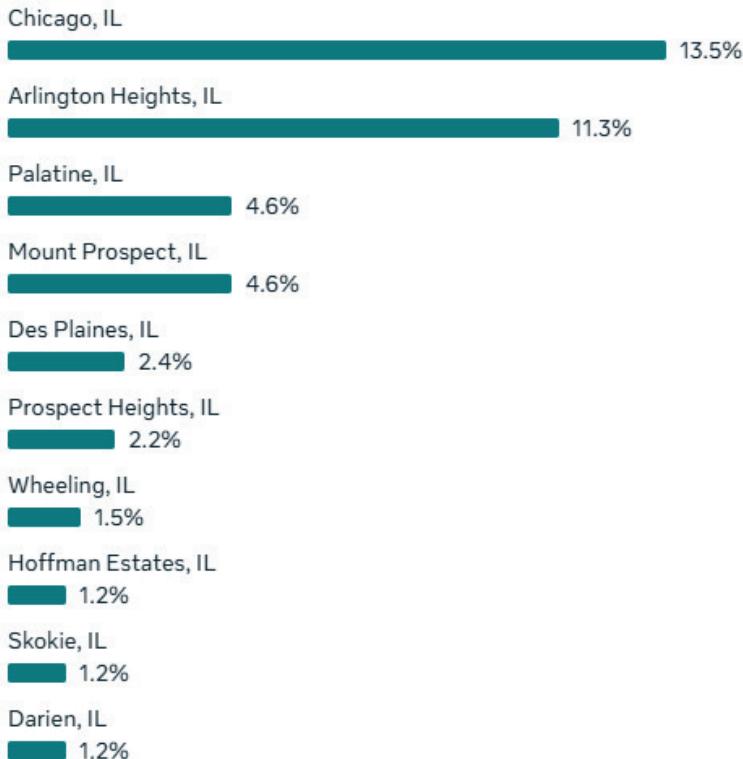
Lifetime

591

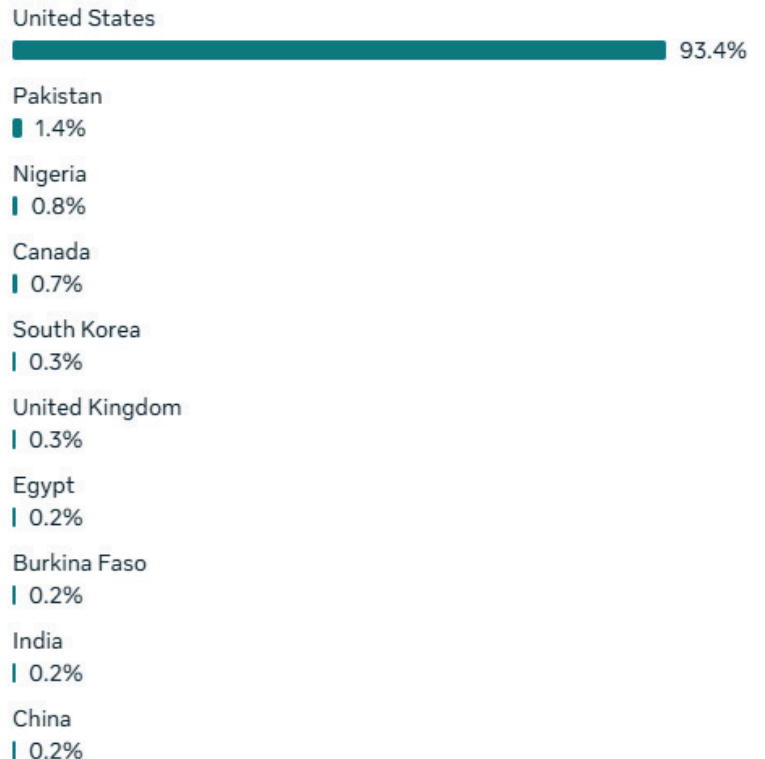
Age & gender ⓘ



Top cities



Top countries



August 2025

EMAIL CAMPAIGN



Sent Sip, Snack & Song Campaign Created 2025/0... 0:15:43 AM

Copy

Share on Social

Details [Reporting](#) Heat Map

Email Performance

See how your emails are doing with your audience.

Sent

5788

Open Rate

57.8%

Click Rate

1.8%

	Original	Resend	Total		Original	Resend	Total
Opens	2872	539	3411	Clicks	88	14	102
Sent	5788	2994	8782	Did Not Open	2810	2445	5255
Bounces	106	10	116	Unsubscribed	6	4	10
Successful Deliveries	5682	2984	8666	Spam Reports	0	1	1
Desktop Open Percentage			95%	Mobile Open Percentage			5%

August 2025



September 23, 2025

To: Christina Ferraro, Executive Director
From: Shawn Hughes, Superintendent of Finance, HR and IT
Re: September 2025 Board Report

REQUEST FOR PROPOSAL (RFP) – ANNUAL AUDITING SERVICES

The submission period for responses to the RFP for auditing services closed on September 10. Of the five firms invited to submit proposals, the District received three. After review and discussion with the Finance Committee, a memo has been included in this month's board packet outlining the proposal pricing and recommending Sikich for the engagement.

CYBERSECURITY

Several cybersecurity matters requiring attention came up over the past month. Several staff members attended the virtual PDRMA cybersecurity training, and since PDRMA requests additional training for team members working with finance and payroll, an additional departmental training was held on September 17, 2025.

The credit card processor which was brought on board with CivicRec requires Payment Card Industry (PCI) Compliance, as did our previous processor, so we have been working with ExcalTech for the past couple of weeks to gather the required information to begin the process. The questions are very technical and lengthy, with some items not passing compliance unless changes are made - of which some will require spending for upgraded software or equipment. We will work with ExcalTech as needed to respond to the compliance inquiries and determine as we progress whether we will move forward with all compliance recommendations or if there is another solution to meet requirements.

Additionally, a company that PDRMA uses to work with us on system security, KYND, has sent various risk notifications with which we have been working with ExcalTech to respond and correct, if necessary.

The District has recently received multiple phishing emails with some sophisticated by using legitimate contacts' addresses. In cases where links were clicked, ExcalTech was contacted, and users were advised to change their Windows password.

ANNUAL BUDGET 2026

Budget meetings start this week and will run over the next couple of months with various departments. The Corporate Fund 100 will be the first meeting, so year-to-date expenditures are being analyzed in preparation of year-end projections and to assist in determining budget amounts needed for 2026.

The 2024 tax levy draft agency tax rate report from Cook County was made available (tax year 2024 is budget year 2025), but as of Sept. 17th, the final report is still pending from Cook County.

2025 BOND

A preliminary planning packet for the 2025 rollover bond has been received from Speer Financial. The bond ordinance will be on the October agenda.

CIVICREC GENERAL LEDGER REPORTING AND ENTRIES

Staff continue to work with CivicRec to correct issues with unbalanced entries being exported from CivicRec for import to the Tyler accounting software. Preschool was reconfigured in order to prevent future instances of this occurrence; however, the partner discounts did not reverse as expected when the new Preschool set-up was implemented, so this is an issue still being addressed to determine the best solution. It has been recommended by CivicRec to not use the deferred revenue feature but instead move to cash basis for next fiscal year. This recommendation will need further research and discussion since it would create manual work as well as skew prior-year performance comparisons throughout the year.

FIFTH THIRD BANK MEETING – PURCHASING CARD

Andrea Mueller and I met with two representatives of Fifth Third Bank concerning our purchasing card program. Discussions and recommendations of how to maximize our annual rebate with them by increasing card utilization were discussed. They were also promoting their electronic pay system.

HR/PAYROLL UPDATE (*Becca Luecke, HR Generalist*)

We hosted our first Annual Safety Training on September 11 for full-time and part-time employees. The training covered various safety topics required for staff to receive on an annual basis. This will be offered in-person three times per year, as well as a recording for staff to watch if they are unable to attend in-person.

We are excited to welcome one new Full-Time staff. Clem was hired to fill the vacant full-time Facility Maintenance II position starting on Monday, September 8. We are still in the process of reviewing applications and interviewing for the new Parks Supervisor position.



September 23, 2025

To: Christina Ferraro, Executive Director
From: Ray Doerner, Superintendent of Recreation
Re: September 2025 Board Report

WINTER/SPRING 2026 PROGRAM GUIDE

Staff have started the process of creating and designing the Winter/Spring 2026 Program Guide. We anticipate that the guide will be available online in the beginning of November and hard copies will be mailed to residents by Thanksgiving. This program guide will include programs that run from late-December 2025 until the end of May 2026.

SCHOOL DISTRICT 23 FAMILY FEST

Pan and Rita attended the D23 Family Fest on Friday, September 12 on behalf of the park district. They hosted a table where they connected with both new and returning families, shared information about upcoming programs and events, and distributed Park District giveaways.

POP-UP ARTWALK ART SALE

On Saturday, September 27 from 10:00am-4:30pm, we will again be hosting the Pop-Up ArtWalk and Art Sale at Izaak Walton Park. The event will include live music and local artists selling their handmade items.

MICHAEL VANGELO ARRIVES

Our new bus, Michael VANgelo, has now been wrapped with our new design and is available to be used by the park district. Thank you to all the staff who worked on the final design and the final product looks great!



FOIA & OMA TRAININGS

In September, I completed both the FOIA and OMA training offered by the Office of the Attorney General for the State of Illinois. As a result, I can serve as a backup FOIA Officer for the district, along with being an OMA designee.

BLOCK PARTY 2026

Planning is underway for our Block Party 2026 event, a celebration of the Prospect Heights Park District's 60th anniversary and the City of Prospect Heights' 50th anniversary. We are working to book higher profile bands for this special celebration and adjusting the layout of the event to better accommodate a potentially larger crowd. Please mark your calendar for Saturday, June 20, 2026 and I will continue to provide updates over the coming months.



September 23, 2025

To: Christina Ferraro, Executive Director
From: Mark Grassi, Superintendent of Parks & Facilities
Re: September 2025 Board Report

GMRC

The District is evaluating an HVAC maintenance contract with SIEMENS to provide service, inspections, analyses, and on-call support for boilers, air handlers, and split system units. Current Technologies Inc. is drafting updated estimates for an additional concession stand camera and completion of the five-monitor installation in the Administration House. Facility staff continue to address maintenance needs, including lighting upgrades, soap dispenser installations, hand dryer wiring, and repainting high-use surfaces.

PARKS

The District is exploring cost-effective updates to Kiwanis Park playground equipment, including the basketball hoop backboard, a climbing structure, and additional spinners for young children. Raupp Fencing has completed the 25' x 15' cedar dumpster enclosure in the north lot of Lions Park, which will hold one trash and one recycling receptacle. Once Flood Brothers delivers the new enclosures, staff will remove the existing unit at McDonald Field. Facility staff have also refreshed the Lions Park picnic pavilion with painting, gutter adjustments, and paver repairs, and are beginning preparations for the upcoming "Spook Fest" in October.

I am working with the contractor to install the driveway in the next few months. They will soon be submitting plans to the city to acquire permits and start the project.

SAFETY

Since summer, staff conducted the District's first in-house training covering accident/incident reporting, PDRMA forms, EAP resources, crisis response, and HR policy refreshers. In September, staff are finalizing training dates with the Prospect Heights Police and Fire Departments for fire extinguisher use, ALICE training, and fire and "missing person" drills.

STAFFING

The Prospect Heights Park District is pleased to welcome **Clemens Haskell** as our new **Facility Maintenance II**. Clem will handle light maintenance, custodial duties, room setups, and facility closings Tuesday through Saturday evenings. Please join us in welcoming Clem to the District.



September 23, 2025

To: Christina Ferraro, Executive Director
From: Marc Heidkamp, Director of Golf
Re: September 2025 Board Report

Golf

August brought a mix of hot and cooler days, which contributed to strong play and an 8% increase in monthly revenue. We also introduced several new events that had a positive impact on daily sales.

Clubhouse

Repairs were completed on two leaking HVAC rooftop units, including replacement of a coil. The main waste line for the women's restroom continues to present challenges due to low belly spots beneath the upper kitchen floor, restricting flow. We will maintain the line as needed until funding is available for full repair.

Golf Shop

Sales remained steady compared to 2024. We anticipate upcoming September events will help boost shop revenue.

Food & Beverage

Sales increased 32% over last year. Staff did an excellent job managing the higher volume, resulting in a strong month and numerous compliments from patrons.

YEAR TO DATE	2024	2025	% CHANGE 2024 VS 2025
Golf & Members	\$223,497	\$241,766	+8%
Golf Shop	\$18,070	\$18,123	Even
Food & Beverage	\$122,198	\$161,459	+32%
Driving Range	\$8,031	\$10,080	+26 %



September 23, 2025

To: Marc Heidkamp, Director of Golf
From: Sean Lee, Superintendent of Golf
Re: September 2025 board report

GOLF COURSE GROUNDS

In August we saw temperatures that were a few degrees above normal. We had five days in the 90's. Rainfall totals for August were close to average. There were a few strong storms in the middle of the month that required some cleanup afterwards. The irrigation system is working ok with only a few small pipe leaks to fix. The wells are working but the big well is having an issue with staying on. It will run for an hour then it trips the circuit and shuts off. The well pump was tested and it is fine. We have narrowed it down to it possibly being the reduced voltage soft starter. We should be able to get through the rest of the season and replace it next year. The golf course and clubhouse grounds look good.

EQUIPMENT

Our newer greens mower has been having issues with the engine running. It is still under warranty so I had Revels Turf pick it up last week so it can be worked on. We are still waiting on parts for the front-end loader. We top dressed greens at the end of August and the top dresser worked well.

MAINTENANCE STAFF

There were no changes in staff this last month. The safety training topic for August was Sun Safety & Protection.



September 23, 2025

To: Ray Doerner, Superintendent of Recreation
From: Laura Fudala, Recreation Supervisor
Re: September 2025 Board Report

PRESCHOOL

The 2025-2026 school year is officially underway. The first day of school brought smiles and excitement for some and some tears for others. We are now in week three of school and all students have adjusted and are eager to learn and make new friends. Our students completed their all about me craft with help from their families. Students were so excited to share their family story with their classmates. The beautiful September weather has allowed the students to run off some energy and enjoy free time outside.

We have 21 students enrolled in preschool, which is two less students than at the start of last school year.

KINDERSTOP

We are now in the 4th week of the program.

Before Care: M/W/F- 9 students, T/TH- 9 students

AM Program: M/W/F-11 students, T/TH- 10 students

PM Program: M/W/F- has 16 students and T/Th has 12 students.

After Care: M/W/F- has 46 students and T/TH has 43 students.

The AM and PM students will be going to the Prospect Heights Library on Tuesdays for story time with Ms. Julie.

I am very excited to have Ms. Admari, and Ms. Daniela back as our lead teachers in AM and PM program. Ms. Zoe is the after-care coordinator. Our lead teachers are supported by many experienced staff who have worked in KinderStop for a few years. Looking forward to having an outstanding school year.

On September 17, the Natural Resource Commission was on site presenting nature-related activities to our KinderStop students.

CHILDREN'S PROGRAMS

The first two Kids Day Off programs of the school year are coming up on October 2 and 3. We currently have 13 and 11 participants enrolled for those dates.



September 23, 2025

To: Ray Doerner, Superintendent of Recreation
From: Marci Glinski, Recreation Supervisor
Re: September 2025 Board Report

DANCE & PERFORMING ARTS

Fall dance is off to a great start. We currently have 87 dancers registered for dance including 32 competition dancers this season.

Our Star Parent Crew has started planning a fun year for our competition dancers. On September 6, we had a group of dancers/parent volunteers at Feed My Starving Children in Schaumburg. The Parent Crew will start meeting monthly to plan outreach, volunteering and other fun activities for our competition dancers to build camaraderie outside the dance room.

Our kids' Creative Arts class has 7 students in this session. Our new adult art classes started off with 3 participants making Clay Trinket Boxes.

ACTIVE ADULTS

The Fall Active Adult Newsletter is out, and registrations are pouring in. Recently added this fall is an in-house Pokeno Club, a bingo type game using playing cards instead of numbered balls. The club first met on Friday, September 12 with 19 people attending, and will meet monthly until the end of the school year.

I will also be continuing the partnership with Sunrise Senior Living of Prospect Heights. We are hosting both a Bingo and Pokeno event to include Prospect Heights residents and along with Sunrise residents to promote our programming. Also, I have been working with Lutheran Home & New Summit Rehabilitation & Healthcare on a new partnership for 2026.

The Golden Years Wells Expo will be held on Monday, October 12. Back for the second year full of new features including speakers, new health screenings and Bingo. We currently have 24 vendors registered for the event.

SPECIAL EVENTS

The Family Pizza & Bingo night was held on Friday, September 12 with 48 people in attendance. New this month, we started a partnership with Pizza Pavia to supply us with pizzas for this event. The new pizza spot was a big hit with our attendees.

Our next special event will be Loteria, to celebrate Hispanic Heritage Month, on Friday, September 26. We currently have 23 attendees registered for the event.

Spookfest Hayrides are filling up fast with 108 seats already filled. Plans are underway for a bigger and better Spookfest this season.



September 23, 2025

To: Ray Doerner, Superintendent of Recreation
From: Panagiotis Zervas, Recreation Supervisor
Re: September 2025 Board Report

YOUTH ATHLETICS

The youth soccer league in partnership with River Trails has officially kicked off. From Prospect Heights, we have more than 36 participants across all grade levels. The season is off to a great start, and the kids are having a wonderful time on the field.

Hot Shots classes are also underway this fall. Our Fall 1 session includes a youth basketball class, and we've partnered with EVP to offer volleyball for ages 10–13, which has been very well received.

Registration remains open for the Volleyball League, which begins at the end of October, and for the Youth Basketball League, which tips off right after the New Year.

AQUATICS

The pool has now been closed and drained for about a month. Following the season, we held a wrap-up meeting with all pool managers to review highlights and discuss improvements. Overall, it was a successful season, and we will be implementing staff and manager suggestions to make next year even better.

FITNESS

Yoga continues to be a popular program, receiving great feedback from participants.

Our Fitness Fun Month challenge has also been a hit. Participants complete daily workouts, earning moves along a game board. The three farthest movers by the end of the month will be crowned winners. The program has kept participants motivated and engaged in their fitness routines.

Looking ahead, registration is open for Picklepalooza on November 22. This year, we are hoping for even more teams so we can expand into two brackets.

In the coming months, we'll be shifting our fitness offerings to focus on personal training. Last year's attempt at expanding group classes did not draw much interest, so we are adjusting to meet member demand and expect greater participation with one-on-one training.

August 2025, 705 visits vs. August 2024, 566 visits (+139 visit increase)

August 2025 Total Memberships: 312

1year passes:	146	3-month fitness:	18
1year gym/racquetball:	31	SilverSneakers/Renew Active:	109
6-month fitness:	8		

Three Year Comparison – Monthly Acquisition (Seniors in parentheses)

Membership	August 2023	August 2024	August 2025
3 months	0	6	5
6 months	0	2	0
1 year	4 (3)	5 (4)	1 (3)
Membership August 2025	# of New Members		Total Revenue
3 months	5		\$350
6 months	0		\$0
1 year	1		\$180
Seniors	3		\$312



September 23, 2025

To: Christina Ferraro, Executive Director
From: Shawn Hughes, Superintendent of Finance, HR & IT
Re: Financial Auditing Services

Auditing Services

A request for proposal was sent to five firms and three proposals were received. One firm declined to propose due to not being able to compete with what was paid in recent years (Seldon Fox), and another firm did not respond (ATA Group CPA). Of the three proposals received, costs ranged from \$51,000 to \$85,500 over three years.

AUDIT REQUESTS FOR PROPOSAL 2025 - 2027, OPTIONAL 2028 - 2029

Description	Year	Sikich	Lauterbach & Amen	Evans, Marshall & Pease
Fee	2025	16,500.00	18,500.00	28,000.00
Fee	2026	17,000.00	19,200.00	28,500.00
Fee	2027	17,500.00	20,000.00	29,000.00
Fee	2028	18,000.00	20,800.00	n/a
Fee	2029	18,500.00	21,600.00	n/a
Three Year 2025-2027 Cost		51,000.00	57,700.00	85,500.00

Recommendation

After communication with the Finance Committee of the Board, the recommendation is for the auditing firm Sikich to provide the financial auditing services at a cost not to exceed \$51,000 over at least the next three years based upon experience, approach and cost.

RESOLUTION NO. 09.23.2025A
A RESOLUTION AUTHORIZING THE APPLICATION FOR AN
OPEN SPACE AND LAND ACQUISITION DEVELOPMENT (OSLAD) GRANT
FOR COUNTRY GARDENS PARK REDEVELOPMENT
BY THE PROSPECT HEIGHTS PARK DISTRICT
COOK COUNTY, ILLINOIS

WHEREAS, the Prospect Heights Park District is pursuing a \$600,000 State of Illinois/Illinois Department of Natural Resources Open Space Lands Acquisition and Development (OSLAD) grant as a funding mechanism for the redevelopment of Country Gardens Park;

WHEREAS, a recreational and park development and improvements could be partially funded by the 50% matching grant;

WHEREAS, a condition for applying for the grant is the passage of a **DOC-3 Resolution of Authorization (Attachment A)** by the Prospect Heights Park District;

WHEREAS, the Prospect Heights Park District certifies and acknowledges that it has up to 100% of matching funds necessary to complete the pending OSLAD project within the timeframes identified in the application;

WHEREAS, the Prospect Heights Park District agrees to comply with all terms, conditions, and regulations of the OSLAD program;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Prospect Heights Park District in regular session assembled as follows:

SECTION 1: The recitals set forth above are incorporated herein and made a part of this Resolution.

SECTION 2: That application be made to the State of Illinois/IDNR to obtain an OSLAD grant for the redevelopment of Country Gardens Park.

SECTION 3: The Park District Executive Director is authorized to file such application for grant funds in an amount not to exceed the State of Illinois' maximum allowable amount of \$600,000.

SECTION 4: If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution.

SECTION 5: This Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 23rd day of September, 2025

AYES:

NAYS:

ABSTAIN:

ABSENT:

Tim Jones, President

Date

ATTEST:

Betty Cloud, Secretary

Date

ORDINANCE NO. 09.23.2025
AN ORDINANCE AUTHORIZING THE EXECUTION OF A RECREATION LICENSE AGREEMENT WITH COMMONWEALTH EDISON COMPANY FOR COUNTRY GARDENS PARK, BIKE PATH AND NATIVE PRAIRIE

WHEREAS, the Prospect Heights Park District (“Park District”) is an Illinois Park District organized and operating under the Illinois Park Code; and

WHEREAS, both the District and ComEd have negotiated a Recreation License Agreement for Country Gardens Park, the bike path, and the native prairie, in the form attached hereto as Exhibit A, which includes a term through May 31, 2054 and a rental payment of \$1; and

WHEREAS, the Recreational License also authorizes the District to maintain a ten foot wide recreational path for pedestrians and bicyclists (starting at Schoenbeck Rd. and ending across street south of the Prospect Heights train station) and to restore natural prairie habitat; and

WHEREAS, under the Park Code, 70 ILCS 1205/10-4, the District has the authority to lease land for park and playground purposes for any period not exceeding 99 years; and

WHEREAS, the Board of Commissioners finds that executing the Recreational License with ComEd, in the form attached hereto as Exhibit A, is in the best interests of the District and the public.

NOW THEREFORE BE IT ORDAINED by the Board of Commissioners of the Prospect Heights Park District in regular session assembled as follows:

SECTION 1: The recitals set forth above are incorporated herein and made a part of this Ordinance.

SECTION 2: That application be made to the State of Illinois/IDNR to obtain an OSLAD grant for the redevelopment of Country Gardens Park.

SECTION 3: The Board approves the Recreational License in the form attached hereto as Exhibit A and authorizes and directs the President and the Secretary to execute and attest to said Recreational License.

SECTION 4: The Executive Director is hereby authorized and directed to take such action as may be necessary to carry out the terms of said Recreational License, including as necessary, the use of corporation legal counsel.

SECTION 5: This Ordinance shall take full effect immediately upon its passage. All previous ordinances, resolutions, motions, and orders of the Prospect Heights Park

District Board of Park Commissioners in conflict herewith be, and the same are, hereby repealed to the extent of such conflict.

SECTION 6: If any portion of this Ordinance shall be determined to be invalid by a court of competent jurisdiction in the State of Illinois, the remaining portions of this Ordinance shall remain full force and affect.

ADOPTED this 23rd day of September, 2025

AYES:

NAYS:

ABSTAIN:

ABSENT:

Tim Jones, President

Date

ATTEST:

Betty Cloud, Secretary

Date