

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, FEBRUARY 24, 2026**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present: Ellen Avery, Paul Fries, Karl Jackson, Tim Jones, Eric Kirste, Steve Messer

Commissioners absent: Betty Cloud

Also Present: Christina Ferraro, Executive Director, Edlyn Castil, Marketing & Communications Manager/Recording Secretary, Ray Doerner, Superintendent of Recreation, Mark Grassi, Superintendent of Parks & Facilities

A quorum was present.

Tim Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Messer to approve the agenda as submitted. The motion was approved by a voice vote with Commissioner Cloud absent. The motion carried.

Recognition/Welcome

Jill Moskal, NRC, was in attendance.

Public Comment

There were none.

Consent Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Avery to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Fries, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Cloud

The motion carried.

Announcements (Meetings)

The next Regular Board Meeting will be held at Gary Morava Recreation Center on March 24, 2026 at 7:00 p.m.

Staff Report

Executive Director – Executive Director Christina Ferraro reported the District has hired a contractual Management Analyst, who began on March 2 and will primarily focus on grant management. A part-time Community Relations Specialist has also been hired and will begin on March 9.

Ferraro reported that the annual Block Party is scheduled for Saturday, June 20. Staff has been coordinating with the City, Public Works, and Police Department regarding event layout, parking, and safety in anticipation of increased attendance due to scheduled entertainment. The District and City will be seeking assistance from partner agencies to support the event.

In addition, Ferraro reported the District has received approximately 90% of its property tax revenue from Cook County. Summer camp registration has been strong, with approximately 87% of available spots filled within the first ten days of registration. Prior to the start of camp, an electronic basketball hoop adjuster and gym divider curtain will be installed.

At Old Orchard Country Club (OCCC), upcoming events include “Lunch with the Bunny” on March 28 and a Country Western-themed event in June.

Ferraro also reported staff continues to collaborate with the Prospect Heights Library to expand community programming opportunities. Updates were provided on upcoming park projects and planning efforts, including scheduled spring work at Tully Park and Country Gardens. The consultant who assisted with the grant application will be re-engaged to provide project oversight and manage grant reporting.

Planning for the Lions Park Master Plan will continue in coordination with Wight & Company, with meetings scheduled to discuss next steps. Ms. Ferraro noted that the addition of the Management Analyst position will support daily operations and allow staff to focus on project implementation and long-term planning.

Unfinished/Ongoing Business

There was none

New Business

There was none.

Discussion Items

There was none

Recess into Executive Session

A motion was made by Commissioner Kirste and seconded by Commissioner Avery to recess into Executive Session of 5 ILCS 120/ Open Meetings Act for the purpose of Section 2(c)(6) and 2(c)(2) at 7:12 p.m. The motion was approved by a voice vote with Commissioner Cloud absent. The motion carried.

Action as a Result of the Executive Session

During Executive Session, the Board discussed matters related to property negotiations and Executive Director performance and compensation.

Adjournment

With no further business to discuss, a motion was made by Commissioner Jackson and seconded by Commissioner Fries to adjourn the Regular Meeting at 8:43 p.m. The motion was approved by a voice vote with Commissioner Cloud absent. The motion carried.

Elizabeth "Betty" Cloud, Secretary