

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE COMMISSIONERS AND OFFICERS  
OF THE PROSPECT HEIGHTS PARK DISTRICT  
GARY MORAVA RECREATION CENTER  
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070  
TUESDAY, MARCH 31, 2026**

**Call to Order**

**Roll Call**

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present: Ellen Avery, Betty Cloud, Paul Fries, Tim Jones, Eric Kirste (arrived at 7:01 p.m.), Steve Messer

Commissioners absent: Karl Jackson

Also Present: Christina Ferraro, Executive Director, Edlyn Castil, Marketing & Communications Manager/Recording Secretary, Ray Doerner, Superintendent of Recreation, Mark Grassi, Superintendent of Parks & Facilities

A quorum was present.

Tim Jones led the Pledge of Allegiance.

**Corrections/Additions/Approval of Agenda**

A motion was made by Commissioner Kirste and seconded by Commissioner Messer to approve the agenda as submitted. The motion was approved by a voice vote with Commissioner Jackson absent. The motion carried.

**Recognition/Welcome**

Resident Jill Moskal and Dennis Stratievsky Project Manager of Neder Capital Services, LLC were in attendance.

**Public Comment**

Dennis Stratievsky introduced himself and emphasized that the proposed development would provide significant value to the Prospect Heights Park District and its residents. He noted that construction would be completed in phases, with the initial buildings delivered first and the park largely completed early in the process. He also stated the developer's intent to minimize impact on the district while delivering a high-quality outcome.

Jill Moskal inquired about the proposed land swap at Muir Park.

**Consent Agenda**

A motion was made by Commissioner Kirste and seconded by Commissioner Messer to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

**Announcements (Meetings)**

The next Regular Board Meeting will be held at Gary Morava Recreation Center on April 28, 2026 at 7:00 p.m.

**Staff Report**

**Executive Director** – Executive Director Christina Ferraro reported that the new Management Analyst started and is already improving organization and tracking of the district's comprehensive master plan, with quarterly updates to be shared with the Board. The analyst will also assist with searching for grants for bank stabilization at Kiwanis Park and coordinating potential partners to work on this project.

It was noted that the district has received approximately 98% of its property tax revenue. The Executive Director also recognized the positive impact Becca Luecke, HR Generalist, has on staff morale.

Preparations for the upcoming Block Party are in progress, including securing off-site parking, arranging shuttles, and coordinating with local agencies due to anticipated high attendance. Nearby road construction on Schoenbeck between Rand and Camp McDonald, may cause temporary disruptions, but coordination efforts are underway and planned to be complete by Block Party June 20th.

Spring projects include tree removals as part of the district's tree management plan, in addition to the Lions Park master planning process and seasonal field preparation. Summer camp enrollment is nearing capacity, and staffing levels for seasonal operations are strong. Upcoming events include Eggs After Dark for middle schoolers during week, and Bunny Bash for the younger children over the weekend. Old Orchard Country Club opened March 26 and did extremely well over the weekend. Lunch with the Bunny was held at Old Orchard Country Club on March 28 with about 45-50 people in attendance.

Lastly, the Board was informed of ongoing legislative discussions at the state level regarding potential daycare licensing and exemption standards. It would expand state licensure requirements beyond traditional day care settings to include the recreational programs offered to youth of all ages.

**Unfinished/Ongoing Business**

Consideration of Executive Director compensation adjustment

A motion was made by Commissioner Messer and seconded by Commissioner Cloud to approve the Executive Director compensation adjustment. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

**New Business**

- A. Approval of Memorandum of Understanding with Prospect Heights Wheeling Youth Baseball & Softball

A motion was made by Commissioner Messer and seconded by Commissioner Cloud to approve the Memorandum of Understanding with Prospect Heights Wheeling Youth Baseball & Softball as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

- B. Consideration of a Purchase Agreement with Neder Capital Services LLC for Muir Park  
This item was moved to Executive Session.

**Recess into Executive Session**

A motion was made by Commissioner Avery and seconded by Commissioner Messer to recess into Executive Session of 5 ILCS 120/ Open Meetings Act for the purpose of Section 2(c)(6) at 7:19 p.m. The motion was approved by a voice vote with Commissioner Jackson absent. The motion carried.

**Action as a Result of the Executive Session**

Open session reconvened at 8:14 p.m. During Executive Session, the Board discussed matters related to property negotiations. No action was taken.

**Adjournment**

With no further business to discuss, a motion was made by Commissioner Messer and seconded by Commissioner Cloud to adjourn the Regular Meeting at 8:15 p.m. The motion was approved by a voice vote with Commissioner Jackson absent. The motion carried.

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Elizabeth "Betty" Cloud, Secretary