MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, AUGUST 25, 2026

Call to Order
Roll Call
Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:	Ellen Avery, Betty Cloud, Paul Fries, Tim Jones, Eric Kirste
Absent:	Karl Jackson and Steve Messer
Also Present:	Christina Ferraro, Executive Director, Edlyn Castil, Marketing & Communications Manager/Recording Secretary, Ray Doerner, Superintendent of Recreation

A quorum was present.

Corrections/Additions/Approval of Agenda
A motion was made by Commissioner Cloud and seconded by Commissioner Avery to approve the agenda as submitted. The motion was approved by a voice vote with Commissioners Jackson and Messer absent. The motion carried.

Recognition/Welcome
Resident Jill Moskal, part-time Community Relations Specialists Bobby DiSandro and Sia Patel were in attendance. The board recognized and congratulated the PHYBS 14U Phantoms Team, Star Studio Competition Dancers Vanessa Devereaux and Anamaria Perez and Typhoons Swim Team, for their recent achievements.

Public Comment
Jill Moskal thanked the Park District for working with the Eagle Scout on his project at Jaycee Park.

Consent Agenda
A motion was made by Commissioner Kirste and seconded by Commissioner Avery to approve the Consent Agenda as submitted: 07.28.2026 Regular Board Meeting Minutes, 07.28.2026 Executive Session Minutes, Treasurer's Report (Cash Report No. 8) reflecting a cash balance of $5,673,938.49 as of 07.31.2026, Warrants totaling $3,053,108.60 for the period ending 07.31.2026
The motion was approved by a roll call vote.
Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste
Nays: None
Absent: Commissioner Jackson and Messer
The motion carried.

Announcements (Meetings)
The next Regular Board Meeting will be held at Gary Morava Recreation Center on September 22, 2026 at 7:00 p.m.

Attorney's Report
There was none.

Staff Report

Executive Director Christina Ferraro provided the following updates:

Lions Park Master Plan: Wight & Company will present updated concepts and preliminary funding options at the September Board meeting. No decisions have been made regarding the future of Lions Park or its amenities. The Board will continue discussing priorities, financial feasibility, and grant opportunities.

Internet Connectivity: Recent Comcast outages disrupted District operations and revenue collection. Staff is evaluating fiber service for District facilities at an estimated annual cost of approximately $30,000, compared with the current annual cost of approximately $10,000–$12,000. No installation cost is anticipated. The Board discussed reliability, long-term infrastructure needs, and backup connectivity.

Golf Cart Fleet: Staff is reviewing a proposal to replace the golf course's aging 74-cart fleet with 80 lithium-battery electric carts in 2027. The proposal includes a six-year lease, charging infrastructure, and a trade-in allowance for the existing carts. Warranty terms and other financial details remain under review. The proposal will be considered through the Golf Committee and 2027 budget process.

Bike Path/ITEP Grant: The District is pursuing approximately $5 million through the Illinois Transportation Enhancement Program for improvements to the 4.2-mile shared-use path. Potential improvements include resurfacing, widening where feasible, and pedestrian and crossing-safety enhancements. Staff continues to seek letters of support, partnerships, and supplemental funding. The application is due October 5.

Country Gardens Park: The project remains on schedule, with construction anticipated to begin in spring 2027.

Muir Park Development: The District has signed the required agreement and is awaiting the developer's signature and closing. Construction may begin in 2027. The previously discussed escalation in the per-unit contribution will apply if construction is delayed.

Kiwanis Park: Staff continues to pursue engineering and grant funding for streambank stabilization and related improvements. Potential assistance from Cook County, the Metropolitan Water Reclamation District, and other funding programs is being explored.

Parking Lot Maintenance: Sealcoating is planned for the Gary Morava Recreation Center, Administration facility, and McDonald Field parking lots over Labor Day weekend. The School Street Park parking lot is anticipated to be addressed next year.

Lions Pool Mechanical Equipment: The pool's heat exchanger failed near the end of the season. Preliminary estimates are approximately $31,000 for a replacement heat exchanger or $61,000 for a new boiler. Given the age of the mechanical system and the pending Lions Park Master Plan discussion, the Board agreed to defer direction until additional information is presented in September.

September 11 Commemoration: The 25th Anniversary September 11 Commemoration will be held Friday, September 11, at 9:00 a.m. at Anne Sullivan School.

Committees of the Board
None

Unfinished/Ongoing Business
None

New Business
Resolution No. 8.25.2026 Northwest Special Recreation Association 2027 Assessment

A motion was made by Commissioner Kirste and seconded by Commissioner Fries to approve Resolution No. 8.25.2026, ratifying the Prospect Heights Park District's 2027 NWSRA member assessment of $78,190.11, as recommended by the NWSRA Board of Trustees. The motion was approved by a roll call vote.
Ayes: Commissioners Avery, Cloud, Fries, Jones, and Kirste
Nays: None
Absent: Commissioners Jackson and Messer
The motion carried.

Commissioner Comments
Commissioner Jones noted that four Commissioners are up for re-election and discussed the process for circulating and obtaining signatures on candidate documents.

Adjournment
With no further business to discuss, a motion was made by Commissioner Cloud and seconded by Commissioner Fries to adjourn the Regular Meeting at 7:48 p.m. The motion was approved by a voice vote with Commissioners Jackson and Messer absent. The motion carried.

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Elizabeth "Betty" Cloud, Secretary